



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
2 November 2010

The 2 November 2010 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:05 p.m. by Chair Tom Simpson.

In attendance: Ken Anthony, Mike Bonga, David Bowen, David Calvin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie, Elmer Mersereau, Tom Simpson, Jim Stubbs

Regrets: none

FRSWC - Richard McLean

FRSWC

Richard McLean reported there were no major problems at the landfill. At this time, FRSWC is waiting for approval on the 2011 budget from the municipalities and expects to have it passed at the November 10th FRSWC meeting. The exciting news is the electrical generation at the landfill. FRSWC received their first cheque of \$13,000.00 from Saint John Energy for the electricity generation in September. The unit has been down for final checks on the commercial side for Saint John Energy and the government. As of November 8, the generator will be running steady with no checks or balances left. Marc MacLeod noted to Mr. McLean that the dry summer left a large decrease in gas to be generated. At this point it is not a problem since there is enough gas in the cells regardless of the dry summer. It appears the cells need to be wet to generate the gases. Roger McKenzie suggested pumping the leachate back to spray and moisten the cells. Mr. McLean also reported on the underdrain monitoring system. The auto sampler is currently set up to analyze water samples every hour. It monitors temperature, pH, specific conductivity, ammonia, and chloride. Roberta Lee inquired if the data was recorded and reported in the quarterly monitoring reports? Peter Kierstead inquired if the data was stored on a FRSWC hard-drive.

ACTION: Mr. McLean will follow-up on what is done with the data and report at the next meeting.

Minutes from last meeting:

Corrections & Additions – additions and corrections noted by Tom Simpson.

MOTION 1: Ken Anthony / Elmer Mersereau - That the minutes be accepted as amended.

MOTION 1: CARRIED

BUSINESS ARISING FROM THE MINUTES

- 1 Tom Simpson reported that he and Roberta Lee met with Marc MacLeod and Richard McLean on October 26. Discussion centered on CMEI's request for Contingency Plans at the FRSWC June meeting; the need for further explanation of the basis for decisions in the General
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Manager's "CMEI 2009 Report Action Plan"; and seeking a partnership with UNB for studies of geochemical evolution of the groundwater and a numeric model of groundwater flow and contaminant transport. Mr. MacLeod said that he would provide a written response to the request for contingency plans; that he would provide more detail for the Action Plan; and that he would investigate the possibilities of working with UNB or another university sometime in the first eight months of 2011.

- 2 Tom Simpson reported on the letter for teachers and principals that he and Kathy Lawrence were drafting. The letter was read into the minutes and there is a copy on file. Mr. Simpson requested suggestions for additions and/or corrections. It was suggested the letter be e-mailed to Brenda at FRSWC for possible additional environmental project ideas and the letter be sent. Once the letters are sent, follow-up should include a request to meet with the principals or whoever is filling out the applications. Tom Simpson distributed a brochure/letter from PRUDE Inc. as an example of an alternative to a letter. The brochure or letter would be a promotional piece to help local area schools to apply for the \$600.00 environmental projects grant and avoid possible confusion over CMEI Special Projects funding and the \$600.00 grant.

MOTION 2: Roberta Lee / Jim Stubbs – That the letter to teachers and principals with editorial changes be sent out by Tom Simpson and Kathy Lawrence follow-up in December.
MOTION 2: CARRIED

CORRESPONDENCE

Tom Simpson reported on an e-mail sent to Jamie Wilson letting him know that CMEI has approved the same financial amount as the Spring 2010 photos, and that one set of prints and one digital copy of the Fall aerial photos of the landfill were needed, and CMEI was to be invoiced directly. Mr. Wilson confirmed the photos would be taken in late October or early November.

Mr. Simpson received a letter from City & District Web Development that they are changing servers and it will interfere somewhat with e-mails and contact lists. Mr. Simpson has what was needed and does not anticipate any problems. An invoice of \$270.52 from City & District for web hosting was received; as well as an invoice of \$137.86 from Canada Post for post office box rental; and an invoice of \$143.42 to pay for the meal for this meeting. As well, a thank you note from UNB for the \$2,000.00 scholarship was received and submitted to file, and an invitation to attend the awards ceremony at NBCC on November 26. Mr. Simpson also circulated the thank you notes received by the 1st Ketepec Cubs and submitted them to file.

ACTION: Kathy Lawrence to attend NBCC Award Ceremony and take photos for submission to the River Valley News.

MOTION 3: Ken Anthony / Kathy Lawrence – That the three invoices submitted be approved and paid as submitted.
MOTION 3: CARRIED

CHAIR'S REPORT

Tom Simpson reported in response to a request from Roger McKenzie for budget information that he and Jim Stubbs met and generated an information report for 2010 budget allocations. Mr. Simpson read the report into the minutes and submitted a copy for file. Discussion ensued on recurring operational expenses and project activities such as monitoring, special projects, and education. Concerns were raised that spending limits may not be reached and there was danger of grant monies

being cut by FRSWC. Richard McLean suggested increasing public awareness for CMEI through promotions and advertising opportunities, citing the arena as target where a sign was constructed to hang plaques from and advertising on the zamboni. Roger McKenzie suggested each committee submit quarterly articles to the River Valley News and Roberta Lee added accolades for the CMEI website and suggested that all articles and promotional materials direct readers to the website.

Mr. Simpson noted Kathy Lawrence is the sole member of the Education Committee and suggested the committee's mandate be extended to general public education as well as the five local schools. Ms. Lawrence will contact Brenda at FRSWC for public education information. Mr. Simpson requested members to consider possible ideas on public education and tabled the item until the December meeting.

ACTION: Kathy Lawrence to contact Brenda at FRSWC, and Tom Simpson to prepare Special Projects ad.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written report for the November 2010 meeting. (copy on file) Mr. Stubbs read the report into the minutes. Opening balance \$42,353.99; expenses of \$3,707.92; interest income of \$4.60. Closing balance, \$38,650.67. Discussion on operating grants, and budget forecasts ensued.

MOTION 4: Roger McKenzie / Paul Crilley – That the Treasurer's Report be accepted as submitted.

MOTION 4: CARRIED

COMMITTEE REPORTS

Education

Kathy Lawrence reported on a contest idea for "re-using" for both local area schools and the public. The concept is to generate ideas like lawn furniture, sun dials, etc. that takes garbage and makes something out of it rather than recycle it, re-use it. Publicity could be through the River Valley News and through the schools. There would be categories and a small committee would judge the project and hand out prizes. Discussion ensued on guidelines and sponsorship for community activities as well as creating a sub-committee.

ACTION: Kathy Lawrence to draft a proposal for the CMEI Board, outline advertising, contact Brenda at FRSWC regarding ideas and possible dates for community activities and report back at December meeting.

For another public education activity, Richard McLean suggested creating a community garden across the road from the landfill and as a public advertising opportunity, donating the vegetables to Romero House or the Salvation Army. Roberta Lee suggested a garden in the host community would be a good idea, Tom Simpson suggested a corner of the old Morna Heights ballfield which belongs to the school but is no longer used.

Monitoring

The Monitoring Committee met at Shades of Green on November 1st. Roberta Lee followed up on the possibility of hiring a UNBSJ graduate student working under Dr. Munkittrick and has concluded that it would be a better idea to work through a hydrogeologist. There are two

environmental geologists at UNBF, one of whom is Dr. MacQuarrie. Mrs. Lee reviewed Motion 6 from the last meeting “*That Roberta Lee have the authority to contact UNBSJ to offer no more than \$5,000.00 to hire a graduate student to work with the Monitoring Committee ...*” and requested the motion be expanded to other universities. Mrs. Lee has e-mailed the professor at UNBF and has not received a reply. It takes time to establish this sort of project and if a graduate student were in place to review the monitoring data, it could be an ongoing yearly use of a graduate student. Contact with a professor such as Dr. MacQuarrie would help establish the project a student would be working on. Mrs. Lee is confident this project could evolve into a beneficial situation both for the student and for CMEI.

MOTION 5: Ken Anthony / Mike Bonga – That the Motion 6 from the 12 October meeting be expanded for Roberta Lee to have the authority to contact UNB and other universities to offer no more than \$5,000.00 to hire a graduate student to work with the Monitoring Committee, and report back to the Board after the meeting.

MOTION 5: CARRIED

Discussion ensued regarding the parameters of a job description for the graduate student and/or the scope of project.

ACTION: Roberta Lee to solicit interest from professors at UNB, MUN, and University of Waterloo to help frame a scope of project.

Mrs. Lee was in contact with Doug Craig regarding his proposal and discovered he is unable to complete the report. Mrs. Lee requested support to close negotiations with Doug Craig.

ACTION: Roberta Lee to follow-up with Doug Craig and report back at next meeting.

Mrs. Lee reported that the Monitoring Committee has recommended that questions be asked at the November 10th FRSWC meeting regarding Priority #3 in the ADI Report, the perpetual care plan/issues for the landfill. There were recommendations indicated and the Monitoring Committee would like to focus on them. The questions will be sent to Marc MacLeod in advance of the meeting.

MOTION 6: David Bowen / Jim Stubbs – That Roberta Lee, on behalf of the CMEI Monitoring Committee, given permission to address the FRSWC with regard to issues of perpetual care.

MOTION 6: CARRIED

Special Projects

Tom Simpson reported that all 2010 Special Projects have been completed with the exception of the Fish Friends Project. All of the invoices were submitted to Dave Safford by October 1, 2010. The paperwork was finalized by October 15 with the Fish Friends application withheld. Mr. Simpson was speaking with Tom Moffatt, Atlantic Salmon Federation, who was trying to get the fish tank and equipment needed for the project in November instead of January. If this is possible, the application will be processed as normal. If not, other methods for reimbursement will be investigated.

Discussion ensued on procedures and concerns about setting precedents regarding late projects. One of the three outstanding projects is the River Valley Community Centre and Mr. Simpson has indicated the money for the B-List portion is there if FRSWC wants to pay the full invoice now. Mr. Simpson has also submitted the invoice for the KBM to Dave Safford. It will be withheld until the other invoices are paid.

NEW BUSINESS

Jim Stubbs received a request from Legion to purchase a wreath for the Remembrance Day ceremonies.

MOTION 7: Jim Stubbs / Peter Kierstead – That the CMEI buy a wreath and have it placed at the memorial on Remembrance Day.

MOTION 7: CARRIED

ACTION: Kathy Lawrence volunteered to lay the wreath on behalf of CMEI.

MOTION 8: David Calvin / Roberta Lee – Moved the meeting be adjourned at 8:10 p.m.

MOTION 8: CARRIED

The next regular meeting is scheduled for 5:30 p.m. December 7, 2010 at the KBM.

Respectfully submitted,
Marlene Abbott
Recording Secretary