



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
5 April 2011

The 5 April 2011 meeting of the Board of Directors of Crane Mountain Enhancement Inc.(CMEI) was held at the KBM, Westfield Road and was called to order at 6:16 p.m. by Vice-Chair, Roberta Lee.

**In attendance:** Ken Anthony, David Bowen, David Calvin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie, Jim Stubbs

**Regrets:** Mike Bonga, Elmer Mersereau, Tom Simpson, Richard McLean

**FRSWC -**

Richard McLean sent his regrets.

**MINUTES FROM LAST MEETING**

**Corrections & Additions**

**MOTION 1: David Calvin / Paul Crilley - That the minutes be accepted as presented.**

**MOTION 1: CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

- 1 Jim Stubbs presented a report as chair of the Nominating Committee. He had been in contact with the six current members whose term is up this year and they have all agreed to let their names stand. One more nominee was required because of a one-year vacancy left by Elmer Mersereau's resignation. Fred Steeves, from Martinon, was added to the slate. The slate of nominees to be presented at the 2011 AGM is: Mike Bonga, David Calvin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Fred Steeves. As per last year, the person with the fewest votes will be elected for the one-year term.

**MOTION 2: David Bowen / Peter Kierstead - That the Nominating Committee report be accepted as presented.**

**MOTION 2: CARRIED**

**CORRESPONDENCE**

- 1 Roberta Lee submitted an invoice (\$163.85) for Special Projects (¼ page coloured ad) in the February issue of the River Valley News.

**MOTION 3: Ken Anthony / Kathy Lawrence – That the above invoice be paid by Treasurer.**

**MOTION 3: CARRIED**

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- 2 Correspondence from Grand Bay Primary was received and will be delivered to Tom Simpson.
- 3 Roberta Lee requested a motion to pay Kathy Lawrence for the meal provided and to pay Marlene Abbott, recording secretary.

**MOTION 4: David Bowen / David Calvin – That the above payments be paid by Treasurer.  
MOTION 4: CARRIED**

#### **CHAIR'S REPORT**

Roberta Lee read into the minutes a written report from Tom Simpson. Letters have been sent out to all of the grant recipients and the signed letters of agreement are coming back. He also attended the FRSWC meeting with the grant proposals, which were received with an overall appreciation for the efficient and professional way the proposals were presented. As well Mr. Simpson advertised the AGM in the River Valley News per CMEI General By-laws.

#### **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written report for the April 2011 meeting. (copy on file) Mr. Stubbs read the report into the minutes. Opening balance \$33,354.71; total income: \$4.30 (interest); total expenses of \$376.13. Total closing balance, 32,982.88.

**MOTION 5: Ken Anthony / Kathy Lawrence – That the Treasurer's Report be accepted as submitted.**

**MOTION 5: CARRIED**

At the March meeting of the FRSWC the CMEI operating grant was approved, but nothing has been received in writing. Mr. Stubbs will attend the April meeting and inquire about the agreement. Mr. Stubbs has also sent a letter to Marc MacLeod for the FRSWC portion of payment for the audit (\$960.50). Roberta Lee raised the question of the timing and payment of the aerial photos of the landfill.

**MOTION 6: David Calvin / Jim Stubbs – That Roger McKenzie contact the photographer to arrange for the Spring aerial photos.**

**MOTION 6: CARRIED**

#### **COMMITTEE REPORTS**

##### **Education**

Kathy Lawrence has been in contact with Kim McCormack, head of the science project with salmon eggs and she is putting together photos for a presentation to the Education Committee. Ms. Lawrence suggested it would also be a great project to feature at the CMEI AGM.

##### **Monitoring**

John Sims, head hydrogeologist from the 2009 ADI report, has sent a draft proposal to the Monitoring Committee. The Monitoring Committee met, studied the proposal and agreed to accept it and submit it to the CMEI Board for consideration. Mrs. Lee presented an overview of the project which includes: development of a GIS base map of the study region; review of existing well log database and information compilation of existing well water quality data in a spreadsheet; screen monitoring well results regarding chemistry with respect to differentiation of water quality; and review interpretive procedures. The objective will be an ongoing system to annually review

monitoring well and domestic well data. The Monitoring Committee would arrange a meeting with the NB Department of the Environment to request that monitoring well and domestic well data be provided to Sims and his team for purposes of this project. The initial budget for this project is \$10,000.00. Discussion ensued.

**MOTION 7: David Bowen / Ken Anthony – That Roberta Lee contact John Sims and accept the project as outlined (above) with an initial budget of \$10,000.00.**

**MOTION 7: CARRIED**

**ACTION:** Roberta Lee to contact John Sims to commence project.

**MOTION 8: Ken Anthony / Peter Kierstead – That representatives from the CMEI Executive and the Monitoring Committee meet with the NB Department of Environment.**

**MOTION 8: CARRIED**

**ACTION:** Roberta Lee to arrange meeting for May.

### **Special Projects**

Refer to Chair's Report.

### **NEW BUSINESS**

- 1 Roberta Lee introduced information on *Teaching Green, the Elementary Years* that Tom Simpson had submitted for discussion. The books have innovative school-based project ideas for students from K-5 to learn about nature and the environment.

**MOTION 9: David Calvin / Ken Anthony – That CMEI purchase five books for \$115.25 plus HST (shipping included) to donate to the schools in the host community.**

**MOTION 9: CARRIED**

**ACTION:** Tom Simpson to proceed with order of five books.

- 2 Roberta Lee opened discussion on planning the AGM (26 April 7:00 pm KBM).

#### **ACTION for AGM planning:**

**Kathy** - radio/Roger's cable advertising (Peter to e-mail text from last year); Education Report

**Jim/Tom** – item for Telegraph Journal

**Jim** – refreshments (coffee, bottled water); Treasurer's Report

**Tom** – agenda; Chair's Report, laptop, overhead, fax/copy machine

**Roberta** – Monitoring Committee Report

**Marlene** – ballots, sign-up sheet, confirm booking of KBM and overhead sign

**All members – arrive by 6:30 pm on April 26 to set up room and technical**

**MOTION 10: David Calvin / Jim Stubbs – Moved the meeting be adjourned at 7:50 p.m.**

**MOTION 10: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. May 3, 2011 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary