



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
7 June 2011

The 7 June 2011 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:10 p.m. by Chair, Tom Simpson.

**In attendance:** Ken Anthony, David Bowen, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie, Fred Steeves, Jim Stubbs

**Regrets:** Mike Bonga, Sandy Coffin, Richard McLean

**FRSWC** – Regrets from Mr. McLean, no report from FRSWC

## MINUTES FROM LAST MEETING

### Corrections & Additions

**MOTION 1: Jim Stubbs / Ken Anthony - That the minutes be accepted as presented.**

**MOTION 1: CARRIED**

## BUSINESS ARISING FROM THE MINUTES

1 Roberta Lee reported that she has been in contact with John Sims, **exp.** and has kept him up to date with what is going on with the Committee. Mrs. Lee and Tom Simpson met with Marc McLeod, General Manager, FRSWC on the 24 May to request an electronic format of the monitoring well data. Mr. MacLeod took the request to the last meeting of the FRSWC and was instructed that he didn't need the vote of the Commission to release the data. Mr. MacLeod is looking into the database format to ensure there is no proprietary issue with Gemtec. Mrs. Lee and Mr. Simpson also drafted an introductory letter to the Department of the Environment which was also sent to Mr. Sims for his input. A copy of the letter is on file.

**ACTION:** Mrs. Lee will contact Mr. Sims, **exp.** to ask if the first part of the project could be started.

2 Roberta Lee, Tom Simpson, Jim Stubbs, Peter Kierstead, Roger McKenzie, and Ken Anthony met with the Department of Environment with Deputy Minister of the Environment, Perry Haines, and Jeff Porter and Mark Bolden (DoE staff liaison with FRSWC) to request the data from the domestic wells tested annually by FRSWC to be used by **exp.** in the CMEI project. A request was also made for the domestic well log database from all wells from South Bay bridge through Martinon, also for the purposes of this project. The Minister directed Mr. Porter and Mr. Bolden to look into any privacy issues and report back to CMEI within 2-3 weeks to indicate if the release of the data will be possible.

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- 3 Regarding July 1<sup>st</sup>, Canada Day celebrations, Kathy Lawrence was in contact with Brenda Murphy, Town of Grand Bay-Westfield and CMEI will have to supply their own tables and canopy since the festivities go rain or shine. Ms. Lawrence will be working with Linda Thompson on the organizing committee, and advertising will be in the Town of Grand Bay-Westfield newsletter, FRSWC will lend their banners, recycling bins, games, and Ms. Lawrence has ideas for recycled crafts to engage the children.

**ACTION:** Kathy Lawrence to get quote for printing a small leaflet about CMEI, Tom Simpson to provide text.

- 4 Jim Stubbs reported he had been in contact with Teed, Saunders, and Doyle regarding the Canada Revenue Agency (CRA) ruling. Mr. Stubbs forwarded a copy of the correspondence from CRA and the legal counsel at Teed, Saunders and Doyle had a different perspective than that of the CRA and have suggested submitting a letter requesting reversal of the CRA determination.

**MOTION 2: Roberta Lee / David Bowen - That the CMEI board gives authority to Tom Simpson and Jim Stubbs to act on its behalf to decide in cooperation with Teed, Saunders, and Doyle what action is to be taken.**

**MOTION 2: CARRIED**

#### **CORRESPONDENCE**

- 1 Tom Simpson reported the CD with the aerial photos of the landfill had been received, along with an invoice for \$315.00 + HST; a letter from Shades of Green requesting if we are meeting there during business hours over the summer if members would park in KBM parking lot to save their parking spaces; and invitation for June 8 to UNB, the Commons Project unveiling; travel expenses to/from the meeting with the Department of the Environment (Peter Kierstead, Jim Stubbs) – 221 kms each at current rate set at FRSWC; the Greater Saint John Community Foundation newsletter; the meal expense to Kathy Lawrence and the recording secretary salary; all to be paid.

**MOTION 3: Paul Crilley / Peter Kierstead – That the above invoices be paid by Treasurer.**

**MOTION 3: CARRIED**

#### **CHAIR'S REPORT**

Tom Simpson reported he had been busy preparing for and attending the Department of Environment meeting.

#### **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written report for the June 2011 meeting. (copy on file) Mr. Stubbs read the report into the minutes. Opening balance \$56,287.29; total income: \$4.75 (interest); total expenses of \$587.61. Total closing balance, \$55,704.43.

**MOTION 4: Roger McKenzie / Kathy Lawrence – To accept Treasurer's Report as presented.**

**MOTION 4: CARRIED**

## COMMITTEE REPORTS

### Education

Kathy Lawrence checked with some schools about the progress of their projects. River Valley Middle School has just completed a fundraiser to finish the project. Ms. Lawrence has also been in contact with Kim McCormack regarding the salmon project. The fish were to be released on June 6 at Coleman Brook and she will be e-mailing photographs of the project. Tom Simpson also mentioned that Morna Heights School has been doing a fish friends project and salmon smolt (baby salmon) will be released at Hammond River today. Mr. Simpson noted that he has delivered four of the Teaching Green manuals and has kept one back for the Board to review.

### Monitoring

Refer to Business Arising.

### Special Projects

Tom Simpson reported there are two special projects completed and one partially completed and invoiced. The two scout groups have submitted their invoices for the full amount of their grant on the A-List and River Road Community Alliance community marker project at Ketepec, the structure has been built, invoiced and paid for. Signage for the marker and the contractor invoice remains outstanding.

## NEW BUSINESS

- 1 Tom Simpson reported that the 3 May meeting of the CMEI was the last meeting with Richard McLean as the FRSWC liaison person. A new liaison person will be appointed by the FRSWC. Members of the CMEI Executive met with Marc MacLeod and Richard McLean to discuss the role of the liaison person. After discussion, Board members agreed to change the relationship between the FRSWC liaison person and CMEI Board meetings. The liaison person would give a report at the beginning of the meeting and not stay for the rest of the meeting.

**MOTION 5: David Bowen / Fred Steeves – That as of September 1<sup>st</sup> once the FRSWC liaison has made their presentation, had ample time for discussions, questions and answers, the directors will conduct CMEI business without the liaison present.**

**MOTION 5: CARRIED**

**ACTION:** Chair of the CMEI, Tom Simpson, will notify in writing the Chair of the FRSWC regarding the change, in advance of their 16 June meeting.

- 2 The next scheduled meeting is September 6, 2011 – Recording Secretary to confirm time and check for rental agreement.

**MOTION 6: Roger McKenzie / Fred Steeves – Moved the meeting be adjourned at 7:50 p.m.**

**MOTION 6: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. September 6, 2011 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary