



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)

Board of Directors Meeting

6 April 2010

The 6th April, 2010 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair Tom Simpson.

In attendance: David Bowen, Paul Crilley, Peter Kierstead, Roberta Lee, Tom Simpson, Steven Stackhouse, Jim Stubbs

Regrets: Mike Bonga, David Calvin, Sandy Coffin, Elmer Mersereau, Roger McKenzie

FRSWC - Richard McLean, Marc MacLeod

FRSWC

Chair welcomed Marc MacLeod who was invited by R. McLean to address concerns raised by CMEI. Mr. MacLeod reported first on the odor and odor reporting issues. He explained the drilling of wells on cell four produced a lot of odor problems and they are looking at ways to minimize gas development before drilling. Due to the wet season a lot of water was put in the well pipes. Of the 15 wells, 9 are active and they are in the process of draining water out of the remaining wells. All wells should be active by the end of May. Mr. MacLeod also reported the FRSWC is looking at changing the “Hot Line” process and putting in a new dedicated phone line for the “Hot Line” alone. He noted it is important all odor complaints need to come through the “Hot Line”. Roberta asked about protocol for reporting complaints calls to the Department of Environment, Mr. MacLeod was not sure of exact protocol but could find out if we wanted. He also stressed that it is important that odor complaints be reported immediately so they can take action. The FRSWC takes odor complaints seriously and is always looking for ways to improve.

Regarding the problem of seagulls, Mr. MacLeod reported that the organic numbers are not climbing, which indicates organics are being put into the garbage stream and creating a food source. Mr. MacLeod explained some of the options they use to control the birds including pyrotechnics; daily covering; reducing the size of the dump face; kites and spotters in the cell area. New ideas being explored were also explained.

Update on activities at the Landfill was given including participating at the Home Show; arrival of the generator set for Earth Day, April 22; hiring of Landfill Gas and Energy Technician; Material Recovery Facility volume is up 50% for recyclables; purchasing of electric forklift; and accepting of computers at the Household Hazardous Waste drop off facility.

Minutes from last meeting:

Corrections & Additions - correction to Motion 6 “for this operating year only”.

MOTION 1: Roberta Lee / Paul Crilley - That the minutes be accepted as amended.

MOTION 1: CARRIED

BUSINESS ARISING FROM THE MINUTES

- 1 Roberta Lee reported from nominating committee. Five of six Directors have reoffered, Steven Stackhouse has declined; and Sandy Coffin will be stepping down, leaving a one year term to be filled. The election will be to fill six, two year terms and one, one year term. It was decided the candidate with the lowest number of votes in that group of seven will fill the one year vacancy and that there would be a run off election if needed in the advent of a tie.

Slate of Seven Nominees:

Ken Anthony	Jim Stubbs
David Bowen	Tom Simpson
Roger McKenzie	Sue West
Elmer Mersereau	

MOTION 2: Roberta Lee / Peter Kierstead - That the slate of seven nominees recommended by the Nominating Committee be presented by CMEI at the AGM.

MOTION 2: CARRIED

- 2 Roberta Lee reported that Brenda Carpenter has offered office space at Shades of Green where we would have a key and access as needed. It was a general consensus that Roberta go ahead and bring back a report that will be voted on at our next meeting.
- 3 Tom Simpson read letter from D. Calvin, in his absence, regarding funding for the Blueberry Hill Stewardship fund.

MOTION 3: Jim Stubbs / Steven Stackhouse – That a letter be sent from the CMEI Board to the Board of the Nature Trust of New Brunswick recommending that the Stewardship Fund goal be lowered for the Friends of Blueberry Hill to take over the property because of the unique situation of the location of this preserve within the boundaries of the Host Community Enhancement Fund, because enhancing this property fits all the criteria for the annual Host Community Enhancement Fund grants, and because the Friends of Blueberry Hill are thus in a very favorable position to receive annual funding for projects at that site for years to come.

MOTION 3: CARRIED

ACTION: After discussion, it was decided to table Mr. Calvin’s letter to the next meeting.

- 4 Tom Simpson gave options for Terms of Reference regarding Scholarship selection wording. (Options on file.)

MOTION 4: Roberta Lee / David Bowen – That alternate #2 be selected, striking the word “other”.

MOTION 4: CARRIED

CORRESPONDENCE

Tom Simpson read letter from Tiny treasures Day Care regarding their eligibility for Host Community Enhancement Grants.

ACTION: Tom Simpson to draft letter asking for clarification of ownership and explain the selection process for Grants.

Mr. Simpson also read the bills presented.

MOTION 5: Roberta Lee / Steven Stackhouse – That the bill of \$103.50 for this month's meal and the bill of \$11.99 for mailing of material to Doug Craig be paid.

MOTION 5: CARRIED

CHAIR'S REPORT

Tom Simpson reported that the CMEI executive met with Marc MacLeod on March 10, 2010 to discuss his response to the ADI Report. Mr. Simpson and other Board members also attended the monthly meeting of FRSWC where he presented the projects list that was voted on and passed.

TREASURER'S REPORT

Interim Treasurer, Jim Stubbs, submitted a written report for the April 6, 2010 meeting. (copy on file) All bills received have been paid up to date. The HST rebate applied for by the Auditors has been declined by Revenue Canada due to an incomplete application. Met with Auditors, they will correct the problem. The operating grant for the current year has not yet been received. The balance in the Current Account at the end of March 2010 is \$1,773.94 and the balance in the Savings Account at the end of February 2010 is \$22,369.47.

COMMITTEE REPORTS

Education

Sandy Coffin sent his regrets, no report.

Monitoring

Roberta Lee gave an update on the Doug Craig proposal. A question as to the validity of the ADI report raised by Marc MacLeod due to lack of Engineer Stamp was addressed. Three stamped copies were received from ADI. One for each of the following: Landfill Manager; FRSWC; and CMEI.

Special Projects

Tom Simpson reported all projects were approved by FRSWC. Letters have been sent out to Grant recipients, followed up by e-mails stressing the importance of time deadlines and explaining the new procedure where invoices now come to CMEI.

NEW BUSINESS

- 1 T. Simpson read e-mail from Inglewood and Grand Bay Primary Schools asking to purchase Document Cameras with the Environment Project monies. They will be notified that they should pursue environmental projects involving the children.

MOTION 6: Roberta Lee / Tom Simpson - That appreciation and thanks be extended to Steven Stackhouse for his service to CMEI.

MOTION 6: CARRIED

MOTION 7: Roberta Lee / Tom Simpson - That note of appreciation be sent to Sandy Coffin.

MOTION 7: CARRIED

- 2 Tom Simpson reported the CMEI AGM to be held on April 27, 2010 at the KBM has been advertised in the River Valley News, page 10. The following people were posted to duties for meeting:

T. Simpson Advertise in Saint John Journal of the City section of paper
Chair's Report
Special Projects Report
Set up
Ballots

P. Crilley Update sign at KBM
Flip chart
Set up

J. Stubbs Refreshments

M. Abbott Sign in sheet at door
Minutes from last Annual meeting (send to Tom)

R. Lee Set up

P. Kierstead Set up

**MOTION 8: Steven Stackhouse / Peter Kierstead – Moved the meeting be adjourned at 8:50 p.m.
MOTION 8: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. May 4, 2010 at the KBM.

Respectfully submitted,
Marlene Abbott
Recording Secretary