



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
1 June 2010

The 1st June 2010 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:27 p.m. by Chair Tom Simpson.

In attendance: Ken Anthony, David Bowen, David Calvin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie, Elmer Mersereau, Tom Simpson, Jim Stubbs

Regrets: Mike Bonga

FRSWC - Richard McLean

FRSWC

Richard McLean reported the installation of the generator is on schedule, the new telephone system is waiting on equipment from Aliant, and suggested a tour be scheduled early in June for CMEI board members to see all of the upgrades and changes. As well, FRSWC is partnering with the Salvation Army in the South End to provide compost for the community garden.

Minutes from last meeting:

Corrections & Additions – additions and corrections noted by Roberta Lee.

MOTION 1: David Calvin / Elmer Mersereau - That the minutes be accepted as amended.

MOTION 1: CARRIED

BUSINESS ARISING FROM THE MINUTES

ELECTION OF OFFICERS

Without further nominations:

Chair – Tom Simpson

Treasurer – Jim Stubbs

Vice Chair – Roberta Lee

Secretary – Roger McKenzie

APPOINTMENT OF COMMITTEES

Special Projects Committee:

Tom Simpson, Elmer Mersereau, David Calvin, Jim Stubbs, Paul Crilley

Monitoring Committee

Roberta Lee, Ken Anthony, Mike Bonga, Peter Kierstead, Roger McKenzie, David Bowen

Education Committee

Kathy Lawrence

CORRESPONDENCE

Tom Simpson reported a letter of thanks to Steven Stackhouse for his service to the CMEI board was sent. Mr. Simpson received an invitation from the Nature Trust of NB to the International Trail Day on June 6 at 1:00 pm at Blueberry Hill. Plaques to donors, organizations will be unveiled as well as a funding announcement.

Invoices submitted include Wilson Studios for the set of aerial photos of the landfill – CMEI portion - \$340.00 + HST.

MOTION 2: Roberta Lee / David Bowen – That the Wilson Studios invoice be paid.
MOTION 2: CARRIED

Rental of office at Shades of Green is \$100.00/year, no invoice received to date.
ACTION: Roberta Lee to request invoice.

Roberta Lee mentioned need for a lockable four-drawer filing cabinet for the new office space at Shades of Green. Mrs. Lee has been pricing cabinets at various sources. Roger McKenzie thought he may have one but did not know if it was lockable and if so if the keys were still included.

MOTION 3: Jim Stubbs / David Calvin – That Roberta Lee have authority to purchase a four drawer lockable cabinet.
MOTION 3: CARRIED

Kathy Lawrence suggested paying a locksmith to re-key the lock on the donated cabinet if it is a lockable set.

CHAIR'S REPORT

Tom Simpson reported the CMEI office was moved from the Crane Mountain administration offices to a space in Shades of Green.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written report for the June 1, 2010 meeting. (copy on file) All bills received have been paid up to date. The request for payment of FRSWC portion of CMEI Auditor's Report sent to Finance Committee. The balance in the Current Account at the end of May 2010 is \$23,462.54 and the balance in the Savings Account as of the end of May 2010 is \$22,374.82.

COMMITTEE REPORTS

Education

No Education Committee to file report.

Monitoring

Roberta Lee reported that Doug Craig will have his report ready for Fall.

Special Projects

Tom Simpson reported four projects have been completed: three schools - Grand Bay Primary, Inglewood and Westfield; and the KBM.

NEW BUSINESS

- 1 Tom Simpson met with Lori Boakes regarding the updating of the CMEI website. Mr. Simpson briefly explained the upgrades and the new software Net Objects for updates. Mr. Simpson purchased the software for a reduced price (\$122.42) and will invoice CMEI once the site is updated. Ms. Boakes requested a meeting with the board to present the updated website.

ACTION: Tom Simpson to advise board members of date and time of presentation via e-mail.

MOTION 4: David Calvin / Peter Kierstead – Moved the meeting be adjourned at 7:28 p.m.

MOTION 4: CARRIED

The next regular meeting is scheduled for 5:30 p.m. September 7, 2010 at the KBM.

Respectfully submitted,
Marlene Abbott
Recording Secretary