



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
4 May 2010

The 4th May 2010 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:05 p.m. by Chair Tom Simpson.

In attendance: David Calvin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie, Tom Simpson, Jim Stubbs

Regrets: Ken Anthony, Mike Bonga, David Bowen, Elmer Mersereau

Welcome to new member of the Board: Kathy Lawrence

FRSWC - Richard McLean

FRSWC

Richard McLean reported on his meeting with Marc MacLeod. The equipment for setting up the new call system has been ordered to record complaints. Mr. MacLeod was unaware of any further complaint calls since the last meeting. The flare system has been running at 100% without problems. Compost has been running well, and currently there is a sale on compost Monday through Saturday this week. Regular price is \$17.00/yd³. The new generator has arrived, the system is ready to tie into it and it should be up and running by mid July. Installation is being looked after by a technician from the company the generator was purchased from and a new full-time person has been hired to look after the generator and gas conversions. Recycling markets continue to stay strong and FRSWC feels volume is up over last year, but the comparison cannot be made due to the changes in sorting. Household hazardous waste is running well and household computers are now being accepted year round at a charge of \$5.00/computer.

Peter Kierstead requested further information on the 24-hour underdrain monitoring system. Discussion ensued on the sampling/testing procedure. Mr. McLean suggested the CMEI Board Members tour the site to see the new recycling/separation procedure, the new generator system and to discuss any questions on procedures.

Minutes from last meeting:

Corrections & Additions – additions and corrections noted by R. Lee.

MOTION 1: Jim Stubbs / Paul Crilley - That the minutes be accepted as amended.

MOTION 1: CARRIED

ELECTION OF OFFICERS

After brief discussion it was decided due to the absence of four Board Members, the election of officers will be carried forward to the June meeting. It was also decided the June meeting would be more informal in nature, including a barbeque as it is the last before the Board recesses for the summer.

ACTION: David Calvin to provide food; Paul Crilley to arrange for a barbeque.

As Jim Stubbs has been acting as Acting Treasurer while Roger McKenzie had been on holiday, Mr. McKenzie requested that Mr. Stubbs continue with the Treasurer's responsibilities for now and consider taking it on permanently. Mr. Stubbs has agreed to take continue on in the interim and would take it on permanently if elected, and Mr. McKenzie would assume the Secretary's responsibilities if no other members were offering for the position.

APPOINTMENT OF COMMITTEES

Due to the absence of four Board Members, the appointment of committees will also be carried forward to the June meeting, however, Tom Simpson encouraged discussion on the Education Committee. Kathy Lawrence expressed interest in a position on the committee, and Mr. Simpson indicated the appointment would be brought forward at the June meeting.

BUSINESS ARISING FROM THE MINUTES

- 1 Roberta Lee reported that she met with Brenda Carpenter, Shades of Green, regarding possible office space for CMEI. There is a room available with space for a locked filing cabinet, a table and chairs for committees to meet. The fee for the year is \$100.00 for the room and includes a key to the building. Discussion ensued on the logistics of moving the contents of the room at the landfill.

MOTION 2: Roberta Lee / Jim Stubbs – That CMEI set up their office at the Shades of Green building for \$100.00 per year.

MOTION 2: CARRIED

ACTION: T. Simpson, J. Stubbs, P. Kierstead offered their trucks to move on May 10, 2010.

- 2 David Calvin spoke about the letter he submitted at the April 6, 2010 meeting regarding the financial support for the Nature Trust and the Blueberry Hill project and whether or not CMEI operating funds could be used to support the purchase of the property, as Enhancement Funds could not be used. Mr. Calvin suggested a legal interpretation be sought to determine what the operating funds can be used for; and exactly what types of projects the Enhancement Fund can be used for, not only in the case of the Blueberry Hill project, but, in response to future requests. Discussion ensued regarding previous projects funded, and the time-line and terms of the Nature Trust's purchase of Blueberry Hill, its stewardship, the CMEI's correspondence with the Nature Trust (copy on file) and CMEI mandate.

MOTION 2: David Calvin / Kathy Lawrence – That the CMEI lawyer, L. Nason be contacted to present the Board with a quote concerning the use of the funds the CMEI distributes and advises on – approximately \$100,000/year (\$20,000/year Operating Fund and \$80,000/year Host Community Enhancement Fund) and how they can be spent.

MOTION 2: NOT CARRIED

ACTION: Tom Simpson, Marlene Abbott to prepare Board packages for Ken Anthony and Kathy Lawrence.

CORRESPONDENCE

Tom Simpson reported Jim Stubbs, on behalf of CMEI, wrote to the Nature Trust of New Brunswick. (Copy on file) Mr. Simpson wrote to the Office of Development & Donor Relations at UNB regarding the Fundy Environmental Scholarship, and is awaiting a reply. (Copy on file) As well a letter to thank Sandy Coffin for his service on the CMEI board. (Copy on file) Although

former board member Steven Stackhouse was personally thanked for his service to the CMEI board at the April meeting, Richard McLean suggested a letter of thanks also be written. **ACTION:** Tom Simpson to send a letter of thanks to Steven Stackhouse.

Mr. Simpson submitted invoices received since the last meeting and requested discussion on the possibility of smaller invoices, net 30 days be paid within the month, as opposed to waiting until the next monthly meeting.

MOTION 3: Roger McKenzie / Kathy Lawrence – That the Treasurer remit payment for the submitted invoices.

MOTION 3: CARRIED

MOTION 4: Roger McKenzie / David Calvin – That a responsible signing authority initial minor invoices for the Treasurer to pay when remittance deadline falls between meetings.

MOTION 4: CARRIED

CHAIR'S REPORT

Tom Simpson briefly listed the Chair's activities since the last meeting: the AGM held April 27, 2010; and the May 4, 2010 meeting with the NB Department of Environment regarding recommendations made by ADI in the *2009 Update Independent Review of the Crane Mountain Landfill*.

TREASURER'S REPORT

Acting Treasurer, Jim Stubbs, submitted a written report for the May 4, 2010 meeting. (copy on file) All bills received have been paid up to date. The operating grant of \$22,691.00 for the current year has been received. The balance in the Current Account at the end of April 2010 is \$24,336.70 and the balance in the Savings Account as of the end of April 2010 is \$22,372.22.

COMMITTEE REPORTS

Education

No Education Committee to file report.

Monitoring

Roberta Lee reported on the May 4, 2010 meeting with Department of the Environment to discuss the recommendations of the 2009 ADI Report. Tom Simpson, Jim Stubbs, Roger McKenzie, Peter Kierstead, and Roberta Lee met with Mark Bolden and Jeff Porter from the NB Department of the Environment in their offices in Fredericton.

The Craig project is in process and Mrs. Lee expects to have a report on that by next month. Peter Kierstead added for the record that the meeting with the Department of Environment was so positive because of Mrs. Lee's hard work in having all of the documentation in order.

Special Projects

Tom Simpson reported there have been no meetings this month, however, one project was completed. The invoices were submitted to FRSWC via e-mail, and the invoice was paid within a week-and-a-half. Another invoice was received at this meeting from the KBM for part of the work

that has been completed. The Special Projects committee will be in contact with Brenda Graham of the KBM regarding batching invoices for their project.

ACTION: Tom Simpson to call David Calvin regarding his projects.

Roberta Lee announced the Martinon Club House is hosting an open house on Saturday, May 8, 2010 and encouraged CMEI board members to support the event.

NEW BUSINESS

- 1 Tom Simpson reported that Jamie Wilson of Wilson Studios in Hampton will be available to take aerial photos of the landfill during the week of May 10, 2010. Roger McKenzie had been speaking with Mr. Wilson and the cost of the airplane and photos should not exceed \$500.00. Mr. Simpson was speaking to Marc MacLeod of the FRSWC regarding payment of the photos. Mr. MacLeod was not sure of the amount in the budget for aerial photos. Mr. McKenzie suggested if FRSWC didn't have the \$1,000.00 in the budget this year, and \$500.00 was available, that FRSWC pay for the Spring 2010 photos and CMEI pay for the Fall 2010 set of photos and share the results. Mr. MacLeod's response was that he didn't think the second set was necessary, but he could support payment of some amount toward one set of aerial photos. Jim Stubbs suggested if this arrangement can be met that each organization be invoiced separately by Wilson Studios.

ACTION: Richard McLean to contact Mr. MacLeod regarding payment of photos – FRSWC pay for Spring 2010 set and CMEI pay for Fall 2010.

MOTION 5: Peter Kierstead / Kathy Lawrence – That Jamie Wilson, Wilson Studios, take the Spring 2010 aerial photos of the landfill.

MOTION 5: CARRIED

- 2 Tom Simpson reported there was a woman at the AGM who was concerned about the potential for a methane explosion within a cell at the landfill and the possibility of fires. Mr. Simpson mentioned this to Marc MacLeod and received information on the type of testing that is done. Roger McKenzie questioned if it was possible for enough oxygen to get into the wells to have an explosion within the cell, and should it happen, it would be catastrophic for the environmental aspect that leachate could escape through the resulting hole in the liner. Roberta Lee suggested this question and another question that was brought up at the AGM regarding a contingency plan if leachate leaks into a monitoring well, be brought forward to the next meeting of the FRSWC. Kathy Lawrence and Roberta Lee will attend the May 6, 2010 FRSWC meeting at 7:30 pm at the landfill site. Richard McLean will ask Mr. MacLeod to allow time at the meeting to respond to the questions. Jim Stubbs suggested a written response be made as these questions came from concerned citizens at the CMEI AGM. An immediate response would not be necessary.

ACTION: Mrs. Lee will submit a request in writing for a written response to the two questions.

MOTION 6: David Calvin / Jim Stubbs – Moved the meeting be adjourned at 8:00 p.m.

MOTION 6: CARRIED

The next regular meeting is scheduled for 5:30 p.m. June 1, 2010 at the KBM.

Respectfully submitted,
Marlene Abbott
Recording Secretary