



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
4 January 2011

The 4 January 2011 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair Tom Simpson.

In attendance: Ken Anthony, David Calvin, Paul Crilley, Peter Kierstead, Roberta Lee, Roger McKenzie, Tom Simpson, Jim Stubbs

Regrets: Mike Bonga, David Bowen, Kathy Lawrence, Elmer Mersereau

FRSWC - Richard McLean

FRSWC

Richard McLean reported on and answered questions about various activities at the landfill as follows:

- Recycling at the blue bins over the Christmas period has been busy, however no complaints of overflows.
 - Regarding Jim Stubbs' comments about overflowing recycling bins at the Co-op Marc MacLeod didn't recall any complaints being received.
- Problems with the new generator related to power fluctuations on the grid that led to some trip outs. Saint John Energy is working to correct the problems.
- The new compactor has arrived, is up and running and working quite well.
- At one point, during a rain event, in the last month the landfill had three trucks hauling 24 hours a day to handle the leachate runoff. This is unusual, normally two trucks are enough.
- Regarding underdrain sampling, a report is expected at the January FRSWC meeting and probably will result in a decision on improvements to system including alarms to alert landfill staff if the sample results are above the alarm limit.
 - Peter Kierstead suggested the three-alarm response system that he is familiar with.
- The hardware component of the new hotline system to handle telephone complaints has been completed. The system needs to be programmed and set up. It should be up and running soon. It should be a self-directed system of choices that the caller can follow.
- Not many odor complaints, except from one person. Mr. Stubbs commented that some others he had talked to haven't been calling.
- In response to Roberta Lee's question regarding discharge from the sedimentation ponds during the heavy rains, Mr. MacLeod had checked the readings and there was no discharge.
- In response to Roger McKenzie's question regarding an onsite rain gauge, Mr. McLean replied that there was a rain gauge, but he wasn't sure what the reading had been during the December storms. Discussion ensued regarding the importance of using onsite readings.

ACTION: Mr. McLean will follow-up on whether or not the on-site rain gauge is being used and will report back at the next meeting of CMEI.

MINUTES FROM LAST MEETING

Corrections & Additions

MOTION 1: David Calvin / Paul Crilley - That the minutes be accepted as presented.

MOTION 1: CARRIED

BUSINESS ARISING FROM THE MINUTES

1. Monitoring Committee response to revised Action Plan
 - Corrections needed on cover page: ADI Review received by FRSWC in November 2009; more accurate title should read “FRSWC Action Plan in response to 2009 ADI Review” instead of “CMEI Action Plan”.
 - Target dates are set for “evaluation” rather than for “action.” Hence, timing for action is uncertain.
 - Monitoring Committee will focus on particular issues from the Action Plan, rather than focusing on the plan as a whole.
 - Issue of trigger concentrations and the expertise required to determine these triggers will be raised at the January FRSWC meeting.

MOTION 2: Roberta Lee / Peter Kierstead – That CMEI will present recommendations regarding trigger parameters and concentrations from the ADI 2005 and 2009 Reports at the January meeting of FRSWC; and request action on those recommendations.

MOTION 2: CARRIED

CORRESPONDENCE

Tom Simpson reported he had received an invoice from the River Valley News for the December ¼ page ad for CMEI Special Projects, an invoice for the meal for tonight’s meeting and an e-mail from the Community Non-Profit Secretariat offering an insurance and risk management seminar on January 25 at the Boys & Girls Club in Saint John. Any member interested in attending needs to register in advance.

MOTION 3: Paul Crilley / Roberta Lee – That the above invoices be paid by Treasurer.

MOTION 3: CARRIED

Mr. Simpson also reported that per an action item from the last meeting a letter to Craig HydroGeoLogic was sent regarding payment of a received invoice. (Letter on file) Mr. Simpson received an e-mail response accepting the CMEI Executive’s offer to pay \$466.13 including HST to resolve this account. Cheque for above amount has been issued.

Mr. Simpson asked if there was correspondence from Canada Revenue Agency regarding CMEI HST rebates. From his conversation with a CRA representative, Jim Stubbs will not be expecting a reply for three to four months.

CHAIR’S REPORT

Tom Simpson reported that he attended the FRSWC meeting in December and the response from Marc MacLeod to the perpetual care presentation was that it would be referred to the finance committee and it would be considered in accordance with the Action Plan in 2013. Mr. MacLeod also mentioned by that time he expected fresh estimates of the space available in the landfill and the density of the waste which would impact the perpetual care situation. He did point out as a matter of

priority that this year he wants to concentrate on getting the trigger parameters set first. He requested that CMEI look at the Action Plan and set CMEI's priorities for 2011 if they are different from his. Mr. MacLeod would like to meet with members of the CMEI Executive in January.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written report for the January 2011 meeting. (copy on file) Mr. Stubbs read the report into the minutes. Opening balance \$37,196.94; total income: \$116.35; total expenses of \$743.13. Total closing balance, \$36,568.66. The auditors' report should be done by the end of the week and they will be in contact with Mr. Stubbs. Once the auditors' report is received Mr. Stubbs will apply to the FRSWC for the CMEI operating grant.

MOTION 3: Roberta Lee / Paul Crilley – That the Treasurer's Report be accepted as submitted.

MOTION 3: CARRIED

COMMITTEE REPORTS

Education

In Kathy Lawrence's absence, Tom Simpson reported that he and Ms. Lawrence are planning to set up meetings in January with principals to discuss the environmental projects.

Monitoring

Roberta Lee reported that the Monitoring Committee, at their December meeting, voted to initiate a project regarding the testing of domestic wells downgradient of the landfill. It was found that the data from domestic wells that have been tested since 1997 is in electronic form. After the scope of the project is defined and use of the data is clarified, CMEI will ask for access to that data, identified by numbers.

MOTION 4: Tom Simpson / Jim Stubbs – That the Monitoring Committee investigate the scope of the project regarding a domestic well monitoring program and prepare a report on that investigation.

MOTION 4: CARRIED

Special Projects

Tom Simpson reported that Special Projects for 2010 were all completed and all of the money was spent and distributed. All of the A-List projects were completed and from the B-List, the River Valley Community Centre project was topped up from \$8,000.00 to \$9,200.00; the KBM was topped up from \$20,000.00 to the limit of their project; and the CMEI received \$111.75. Advertising for the Special Projects 2011 has been out in the December and January issues of the River Valley News, and Mr. Simpson has not received any applications as of yet. A copy of the final accounting to FRSWC is on file.

Richard McLean asked if anyone knew anything about the large sign at the arena which was originally meant to advertise the special projects in the community. David Calvin noted it was a project by a previous board member and discussion ensued.

ACTION: David Calvin to contact Alan Titus to ask how the sign was meant to be used.

NEW BUSINESS

Tom Simpson reported that he had updated the photos page on the website and had done away with the existing PowerPoint presentation. He used a tool that was on the website development software, so users no longer need PowerPoint to be able to view the photos. Because of this new photo gallery tool, Mr. Simpson loaded copies of each of the photos taken in November 2010. The slide show page now has 2 sets of slides: cell progress slides on one side and 2010 November aerial photos on the other. Roger McKenzie asked if Mr. Simpson had a record of the hits to the site. Mr. Simpson will contact City & District to find out how the new server records the hits.

Mr. Simpson introduced the meeting dates for 2011. CMEI meetings will take place on the first Tuesday of each month and suggested the AGM take place on April 26 at 7:00 pm. Discussion ensued. It was decided the March meeting would take place on the 8th instead of the 1st due to the closing date of the Special Projects (February 28, 2011).

ACTION: the Recording Secretary to circulate the 2011 Meeting Schedule by e-mail.

Roberta Lee and Peter Kierstead to attend the next meeting of the FRSWC.

MOTION 8: Jim Stubbs / Peter Kierstead – Moved the meeting be adjourned at 7:55 p.m.
MOTION 8: CARRIED

The next regular meeting is scheduled for 5:30 p.m. February 1, 2011 at the KBM.

Respectfully submitted,
Marlene Abbott
Recording Secretary