



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
7 February 2012

The 7 February 2012 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and, due to a presentation by the FRSWC, was called to order at 7:30 p.m. by Chair, Tom Simpson.

**In attendance:** Ken Anthony, Sandy Coffin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Fred Steeves, Jim Stubbs

**Regrets:** Mike Bonga, David Bowen, Roger McKenzie

**FUNDY SOLID WASTE COMMISSION (FRSWC)** – Marc MacLeod, Rob Fowler

Mr. MacLeod delivered a PowerPoint presentation to address trigger concentration concerns and made a short interpretation of the latest NB Regional Service Commissions document. Both documents are in the developmental stages and may be subject to modification as more data and input are gathered. Mr. MacLeod also reviewed a greenhouse pilot project at the landfill and reported on the revenue of the generator (approx. \$20,000/mo) and the status of the underdrain probes. FRSWC found that two types of probes are too delicate for the natural in-situ environment so they have gone to conductivity (change in the water quality) and ammonia (presence of leachate). Everything is installed and the data is being recorded. What has been found is the naturally occurring iron gums up the probes so FRSWC will move to a monthly cleaning and switching-out of the probes. Unfortunately the data cannot be streamed live as their internet set-up does not support it.

**PRESENTATION OF THE AGENDA** - Modifications & Additions

*Add:* Update on Website; Letter to Minister Fitch re: NB Regional Service Commissions

## **MINUTES FROM LAST MEETING**

### **Corrections & Additions**

**MOTION 1: Paul Crilley / Fred Steeves - That the minutes be accepted as presented.**

**MOTION 1: CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

- 1 *Update on exp project:* Roberta Lee reported a summary of work items from John Sims: The main effort has been creating the map (the map is a layered pdf which in digital format will allow layers to be turned on and off), plotting the wells, separating out the wells based on geological formation; stringing the data and preparing summary plots. The estimated billable amount for the project to date is \$7,000.00 excluding tax. Mr. Sims suggested the next step within the budget constraint is to review results to date and see if they can interpret regarding hydro-geochemistry for the flow system and see how the overall program and collected database addresses the program intent and objectives. Tom Simpson gave an interpretation of the **exp** map and charts for 17 domestic wells.
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**ACTION:** Tom Simpson to e-mail the **exp** report to Board Members.

Discussion ensued and Mrs. Lee requested a motion for **exp** to give CMEI a proposal for the next section of work.

**MOTION 2: Ken Anthony / Peter Kierstead - That CMEI request exp make a proposal, including costs, on the next logical step to continue with the program.**

**MOTION 2: CARRIED**

- 2 *Contact with high school guidance counselors re: scholarships:* Tom Simpson gave a short review of the topic from the last meeting and requested Kathy Lawrence identify the guidance counselors at Harbourview High School, Saint John High School, and St. Malachy's High School. A letter will be drafted to send by post to the guidance counselors with the terms of reference and Ms. Lawrence can follow-up in person.

**ACTION:** Tom Simpson to draft letter.

### **CORRESPONDENCE**

Tom Simpson reported he had received an invoice from Teed Saunders Doyle for the CMEI unaudited financial statements, \$2,316.50 of which part is to be paid by FRSWC; invoices from Gemtec for domestic well data collection - \$220.35 and \$514.15; official tax receipts from NBCC and UNBSJ scholarships; and requested payment to Kathy Lawrence for the meal.

**MOTION 3: Fred Steeves / Paul Crilley - That invoices and payment requests received be paid by Treasurer.**

**MOTION 3: CARRIED**

### **CHAIR'S REPORT**

Tom Simpson reported his activities were related to contact with **exp**; a meeting with Roberta Lee and Marc MacLeod regarding trigger concentrations and his offer to give tonight's presentation.

### **TREASURER'S REPORT**

Treasurer, Jim Stubbs, reported the audit by Teed Saunders Doyle was complete, he picked up the books, and with the statements will be able to apply to the FRSWC for the annual operating grant and partial re-imburement for the audit. Mr. Stubbs submitted a written Treasurer's report for the February 2012 meeting. (copy on file) Opening balance \$40,026.19; total income: \$4.97 (interest); total expenses of \$331.98. Total closing balance, \$39,699.18.

**MOTION 4: Roberta Lee / Sandy Coffin – To accept Treasurer's Report as submitted.**

**MOTION 4: CARRIED**

### **COMMITTEE REPORTS**

#### **Education**

Kathy Lawrence reported she was in contact with the five area schools and reminded them of the February 28 deadline for the Special Projects grants and the \$600.00 educational grants. Ms. Lawrence stressed that electronic equipment requests (i.e. I-Pads, calculators, cameras, etc.) will not be accepted

under the educational grants. If the schools want to apply for electronic equipment, they may do so by applying for a Special Projects grant. If they need help applying, Ms. Lawrence volunteered to do so. There is still confusion between the \$600.00 educational grant and the Special Projects grant.

**ACTION:** Tom Simpson to send original letter explaining the differences to Kathy Lawrence for distribution to schools.

Ms. Lawrence also mentioned the timing of the letter for the Public Education Committee of the FRSWC. It was established that it should be delivered after the elections at the CMEI AGM in April.

**ACTION:** Tom Simpson will add the CMEI Education Chair letter to the agenda for the next CMEI AGM to ensure a reminder for annual renewal.

### **Monitoring**

See Business Arising.

### **Special Projects**

Tom Simpson reported there have been no applications received to date and described the process to new committee members once the deadline passes.

### **NEW BUSINESS**

- 1 *New government policy regarding local government:* discussed during FRSWC presentation.
- 2 *Website Update:* Tom Simpson reported on the additions to the CMEI website. All of the photos from the November 2011 aerial photo shoot have been added; there is a community page for the aerial photos from South Bay to Blueberry Hill completed and Mr. Simpson requested help to construct the aerial layout from Martinon to Westfield. Full resolution versions of the photos are available by contacting Mr. Simpson. Mr. Simpson would also like help to update the current work page, in particular monitoring, in the next few months.
- 3 *Letter to Minister Fitch re: NB Regional Service Commissions:* Jim Stubbs expressed concerns over the new governance structure of the Commissions and how CMEI will interact going forward in the new structure.

**MOTION 5: Jim Stubbs / Roberta Lee – That CMEI write a letter requesting to be invited to the meeting about the new Regional Service Commissions on February 29 in Saint John with regard to CMEI’s relationship to the new commission.**

**MOTION 5: CARRIED**

**ACTION:** Tom Simpson to send letter to Minister Fitch requesting an invitation to the February 29<sup>th</sup> meeting.

**MOTION 6: Ken Anthony / Jim Stubbs - Moved the meeting be adjourned at 8:25 p.m.**

**MOTION 6: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. March 13, 2012 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary