



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
5 June 2012

The 5 June 2012 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 5:57 p.m. by Chair, Tom Simpson.

In attendance: Mike Bonga, Sandy Coffin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie, Ed Ross, Tom Simpson, Fred Steeves, Jim Stubbs

Regrets: Ken Anthony

FUNDY SOLID WASTE COMMISSION (FRSWC) - Rob Fowler

Rob Fowler was not in attendance, no report available.

PRESENTATION OF THE AGENDA - Modifications & Additions – three items were added to the agenda: Filing/Record Keeping; FRSWC – AGM; Electronic Waste

MOTION 1: Jim Stubbs / Paul Crilley - That the agenda be accepted as amended.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions

MOTION 2: Roberta Lee / Jim Stubbs - That the minutes be accepted as presented.

MOTION 2: CARRIED

BUSINESS ARISING FROM THE MINUTES

- 1 *Confirm Secretary position on the executive:* Tom Simpson reported that Roger McKenzie has agreed to continue as Secretary to CMEI; no other nominations were made for the position. Roger McKenzie was declared Secretary of CMEI for one more year. Mr. McKenzie may tender his resignation within the year if he moves from the area.
- 2 *Discuss continuation of exp project:* Tom Simpson reported that the Monitoring Committee met prior to this meeting to discuss items that have been recommended by **exp** moving forward. Roberta Lee explained the suggestions received by John Sims for the next phase in review of the domestic well monitoring program. (copy on file)

MOTION 3: Sandy Coffin / Mike Bonga - That CMEI allocate \$10,000 to the next phase of the domestic well monitoring program.

MOTION 3: CARRIED

MOTION 4: Ed Ross / Jim Stubbs - That CMEI get clarification for the questions regarding the list of suggestions and have exp prioritize them and give CMEI a proposal.

MOTION 4: CARRIED

CORRESPONDENCE

Tom Simpson reported that he received a copy of the FRSWC Incident Report and Detailed Emergency Report as filed with the Department of Environment from the April 24 sedimentation pond overflow (copy on file). Mr. Simpson also wrote a letter to Mayor Elect, Mel Norton, to request that Chris Titus' appointment to the FRSWC extended to the end of September to allow an orderly transition between the present board and the new Regional Service Commission. Mr. Norton replied by e-mail that the matter will be reviewed soon and he will respond at that time. At the last meeting Fred Steeves was tasked with having a plaque made for David Bowen in recognition of his service to CMEI. The invoice was \$32.00 + HST; reimbursement to Kathy Lawrence for meal.

MOTION 5: Mike Bonga / Peter Kierstead - That invoices be paid and the Treasurer reimburse Kathy Lawrence for the cost of the meal.

MOTION 5: CARRIED

CHAIR'S REPORT

Tom Simpson reported that he had been busy with correspondence, and discussions with Marc MacLeod, and regarding the exp response.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the June 2012 meeting. (copy on file) Opening balance \$58,834.14; total income: \$4.81 (interest); total expenses of \$10,637.48. Total closing balance, \$48,201.47. Mr. Stubbs reported he had submitted an invoice to FRSWC for their portion of the annual audit and has had no reply. Roberta Lee noted the audit payment was raised and approved at the May meeting of the FRSWC.

ACTION: Jim Stubbs to follow-up with Marc MacLeod re: FRSWC payment for their portion of audit.

MOTION 6: Paul Crilley / Ed Ross – To accept Treasurer's Report as submitted.

MOTION 6: CARRIED

COMMITTEE REPORTS

Education

Kathy Lawrence submitted a draft letter to encourage students to apply for the CMEI grants and a write-up for the River Valley News with a proposed publication date of August 2012.

Monitoring

See Business Arising.

Special Projects

Tom Simpson reported that seven projects have been completed and invoiced. Since the last meeting one was received from Bob York, fly tying and one from Martinon Club House for soffit repair. One was received at this meeting for the sign at the Martinon Club House, with the electrical installation portion still outstanding.

Mike Bonga made a brief update on the Blueberry Hill project and reported the scope of the project is in flux since the military who were going to build the bridge have gone to Goose Bay. The donated Bailey Bridge proved to be too long, heavy, and complicated to install. Since there is no design for a

bridge, the Department of Fisheries and Oceans expects the banks to be rehabilitated adding vegetation and stepping stones across the stream that will not impede water flow.

NEW BUSINESS

- 1 *Report on Meeting with Marc MacLeod re: domestic well monitoring:* Tom Simpson reported that in his discussion of original intent of the monitoring system for the landfill which included domestic wells. Mr. MacLeod believes that domestic wells are not performance indicators of the landfill. If trying to improve the performance of the landfill any problems must be identified as quickly as possible - specifically the underdrains and monitoring wells that are closest to the site. It continues to be the position of CMEI that the original documents intended that domestic wells be monitored. FRSWC will set up a program to record trends and triggers monitor/evaluate the data from domestic wells as well as the monitoring wells. Mr. MacLeod agreed if anything showed up in a domestic well that could be traced back to the landfill that it would indicate a failure of the monitoring system. The response would follow a set of criteria built into the trends/triggers program to indicate when action needs to be taken. Mr. MacLeod also indicated that he was applying for a grant to finance a flow and transport study.
- 2 *Report on Discussion at FRSWC about issues brought from CMEI:* Roberta Lee reported on the issues brought before FRSWC: trash along the highway – there is a litter control program in mid-May/June to mitigate problem; seagull problem in Martinon – there is a budget for seagull control (pyrotechnics) Leanne Boudreau plans to take photos of the beach over the summer and she is looking for photos “pre-landfill” for a presentation she plans to do in September; disposable operating linens from hospitals – CMEI feels there is a conflict in message of *reduce, reuse, recycle* if FRSWC is willing to accept the disposable operating linen replacements. Mr. MacLeod will investigate it further.
- 3 *Filing and Record Keeping:* Tom Simpson outlined the need for administrative support to organize the records and correspondence of CMEI. The Recording Secretary will evaluate the scope of support needed over the summer.

MOTION 7: Sandy Coffin / Mike Bonga – That the CMEI Executive have the authority to negotiate an offer for administrative support during the summer.

MOTION 7: CARRIED

- 4 *FRSWC AGM:* The AGM will be June 21 at 7:30. Tom Simpson will submit a Chair’s Report on behalf of CMEI
- 5 *Electronic Waste:* item to be brought forward to September meeting.

MOTION 8: Roberta Lee / Fred Steeves - Moved the meeting be adjourned at 8:55 p.m.

MOTION 8: CARRIED

The next regular meeting is scheduled for 5:30 p.m. September 4, 2012 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary