



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
4 September 2012

The 4 September 2012 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:20 p.m. by Chair, Tom Simpson. Prior to the call to order there was a plaque presentation to David Bowen for his many years of volunteer service with the CMEI and for the benefit of the River Road Community.

**In attendance:** Paul Crilley, Kathy Lawrence, Roberta Lee, Roger McKenzie, Ed Ross, Tom Simpson, Jim Stubbs

**Regrets:** Ken Anthony, Mike Bonga, Sandy Coffin, Peter Kierstead, Fred Steeves

**FUNDY SOLID WASTE COMMISSION (FRSWC) by phone call:**

Marc MacLeod reports that revenue is down this year potentially caused by diversion efforts. (good for the environment, bad for revenue). The computer program for statistical analysis and trending of chemical parameters of monitoring and domestic wells is progressing well and he hopes it will be implemented by the end of the year. The new public drop-off facility is under construction for completion this fall.

**PRESENTATION OF THE AGENDA** - Modifications & Additions – two items were added to the agenda: annual aerial photos; FRSWC – AGM

**MOTION 1: Roger McKenzie / Kathy Lawrence - That the agenda be accepted as amended.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections & Additions

**MOTION 2: Roberta Lee / Paul Crilley - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

1 *Discuss path forward for **exp** project:* Roberta Lee reported on correspondence between CMEI and **exp** Services Inc. regarding suggested work items (May 30, 2012). Mrs. Lee read the response of August 7 into the minutes. (copy on file) Discussion ensued on the five (5) proposed next steps and the budget. It was suggested a periodic summary reports be requested from **exp** to review the scope of project against the budget.

**MOTION 3: Roberta Lee / Ed Ross - That CMEI authorize a budget of \$10,000.00 (+HST) for a definitive proposal from exp encompassing the five items per the correspondence of August 7. Should exp deem some areas of work be expanded, it would be brought to the attention of the CMEI board and further funding would be considered.**

**MOTION 3: CARRIED**

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**ACTION:** Roberta Lee to contact **exp** and request scope of project proposal. If a proposal is received prior to the next meeting, Mrs. Lee will e-mail it to CMEI Board for review.

- 2 *Support for filing:* Recording Secretary, Marlene Abbott will meet with Roberta Lee to review the scope of work.
- 3 *Annual aerial photos:* Roger McKenzie questioned the need for two sets of aerial photographs as opposed to once per year. Discussion ensued as to the need and the best time to take the photos. It was decided that Marc MacLeod will be contacted for his input.

**MOTION 4: Jim Stubbs / Roger McKenzie - That aerial photos of the landfill be taken only once per year.**

**MOTION 4: CARRIED**

- 4 *FRSWC – AGM:* R. Lee and J. Stubbs represented CMEI at the FRSWC AGM in June. Vice-Chair Roberta Lee presented the CMEI Annual Report on behalf of Chair Tom Simpson. Kathy Lawrence’s membership on the Waste Commission’s Public Education was made official. It was decided that because there was no “value add” for CMEI liaison Rob Fowler to attend the beginning of CMEI meetings, in the future Tom Simpson will contact Marc MacLeod prior to meetings, and questions raised at CMEI meetings will be brought to open sessions of FRSWC meetings.

#### **CORRESPONDENCE**

Tom Simpson reported that he received the annual request for scholarship donation from UNBSJ; insurance quote from Huestis Insurance for director’s liability. The question was raised if \$1 million coverage is enough, or should the policy be renewed for \$2 million coverage. This item will be brought forward to the next CMEI meeting. A motion was requested regarding payment to Kathy Lawrence for tonight’s meal.

**MOTION 5: Paul Crilley / Roberta Lee - That the \$2,000.00 scholarship monies be sent to UNBSJ, a \$2,000.00 cheque to NBCC be prepared, and the Treasurer pay Kathy Lawrence for the meal.**

**MOTION 5: CARRIED**

#### **CHAIR’S REPORT**

Tom Simpson reported that he had a call from Marc MacLeod regarding the next set of aerial photos and that he had given Marc a brief update on the **exp** project and also had e-mail correspondence regarding several of the Special Projects. Mr. Simpson posted updates to the website and noted that monitoring activities need to be updated. From the FRSWC-AGM, Marc MacLeod noted the Special Projects application should include a question on environmental risk and a disclaimer to protect CMEI and FRSWC against any negative outcome of a project. Mr. Simpson has added a new section on environmental permits and compliance to the 2012 for use in 2013 application and added a disclaimer at the end of the application.

#### **TREASURER’S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer’s report showing transactions for the months of June, July, and August for the September 2012 meeting. (copy on file) Opening balance \$48,201.47; total income: \$1,017.90 (interest \$14.90 and audit reimbursement \$1,017.00); total expenses of \$631.16. Total closing balance, \$48,602.21.

**MOTION 6: Roger McKenzie / Kathy Lawrence – To accept Treasurer’s Report as submitted.  
MOTION 6: CARRIED**

## **COMMITTEE REPORTS**

### **Education**

Kathy Lawrence reported there have been no education committee meetings over the summer and is waiting for notification of the next meeting. Ms. Lawrence submitted an article to the River Valley News (RVN) in the August edition (copy on file).

**ACTION:** Tom Simpson to send the same article to RVN for the October edition.

### **Monitoring**

See Business Arising.

Roberta Lee requested if members had any items to bring forward at the next FRSWC meeting, please e-mail them to her. Regarding seagulls in Martinon, Leanne Boudreau was going to submit a presentation in June, but didn’t have enough photographs. Mrs. Lee will be in contact to see if Ms. Boudreau will be ready for the October FRSWC meeting.

### **Special Projects**

Tom Simpson reported that 16 applications have been approved - eight are completed and invoiced. The electrical installation of Martinon Club House sign remains outstanding. Nothing has been started on the Blueberry Hill project; no word from Westfield Elementary; Morna Heights Home and School playground addition – the main structure has been installed and they are waiting for a few small items to be installed before submitting their invoice. The River Valley Basketball project – backboards are installed and they are waiting for rims and nets; River Valley Community Centre acknowledged receipt of the e-mail but no further details; no response from River Valley Middle School; Grand Bay Legion – received e-mail from Ed Desaulnier. Mr. Simpson to follow up on school projects.

## **NEW BUSINESS**

- 1 *Electronic Waste (carried forward from June meeting):* Roberta Lee presented an item from the Telegraph Journal, August 18, 2012 regarding the Canadian Diabetes Association free collection of computers, monitors, printers, but not televisions. The item mentioned the province would have a policy on electronic waste diversion in September. It was decided that Mrs. Lee will raise questions regarding diverting electronic waste from the landfill at the September FRSWC meeting.

**MOTION 7: Roger McKenzie / Jim Stubbs - Moved the meeting be adjourned at 8:16 p.m.  
MOTION 7: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. October 2, 2012 at the KBM.

Respectfully submitted,

Marlene Abbott, Recording Secretary