



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
2 October 2012

The 2 October 2012 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:15 p.m. by Chair, Tom Simpson.

**In attendance:** Ken Anthony, Mike Bonga, Paul Crilley, Peter Kierstead, Roberta Lee, Ed Ross, Tom Simpson, Fred Steeves, Jim Stubbs

**Regrets:** Sandy Coffin, Kathy Lawrence, Roger McKenzie

## **FUNDY SOLID WASTE COMMISSION (FRSWC)**

Tom Simpson updated the board on a discussion he had with Marc MacLeod on September 28, 2012.

- Regarding the study of geochemical evolution of groundwater in the flow system and development of numerical model(s) of groundwater flow and contaminant transport, Mr. MacLeod spoke with Dr. Al who had reviewed the ADI reports and agrees the landfill site is probably highly fractured which will allow more reliable monitoring since smaller rocks allow a plume to develop where large solid rock formations with fewer flow paths tend to channel flows. Part of the plan will be testing to determine the degree of fracturing, the need for more wells will be determined by this testing. A summary proposal is expected to be presented at the October 18 meeting of FRSWC.
- The project to develop an computerize standard statistical data interpretation of triggers and trends should be completed by the end of December;
- Shirley McAlary has been appointed to the FRSWC;
- The electrical generator is working fine. Gas flow is down a bit. Mr. MacLeod thinks the gas flows from early cells are decreasing faster and flows from cell 4 is increasing. There is still a lot of condensation in the gas lines which impedes flow. Mr. MacLeod, after attending a presentation, has ideas about location and size of traps to more effectively drain the water.
- The new public drop-off facility has been cleared, surveyed and compacted. Construction is slated to start next week with expected completion around the first of November;
- Revenue is still down;
- FRSWC has submitted a draft waste diversion plan with the Department of Environment for approval. Mr. Simpson or another member of CMEI was invited to review the draft on-site prior to the next FRSWC meeting.

## **PRESENTATION OF THE AGENDA - Modifications & Additions**

**MOTION 1: Ken Anthony / Roberta Lee - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

## **MINUTES FROM LAST MEETING - Corrections & Additions**

**MOTION 2: Paul Crilley / Jim Stubbs - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

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## BUSINESS ARISING FROM THE MINUTES

- 1 *Update exp project:* Roberta Lee reported that she carried out the action items from the last meeting including: a letter to **exp** accepting the five proposed steps and any areas that **exp** deemed necessary to be expanded be brought to the attention of the board. Mrs. Lee also requested a service contract be sent over, and is still waiting to receive it.
- 2 *Update on office filing:* Recording Secretary, Marlene Abbott has agreed to be remunerated for organizing the filing system and creating an archive of the printed materials for CMEI.
- 3 *Liability Insurance:* Tom Simpson was in contact with Huestis Insurance to confirm CMEI would be renewing coverage and asked if it was possible to be locked into a set premium for a three-year period. Mr. Simpson asked the board if they would prefer coverage for \$1,000,000 (\$1,000/year) or \$2,000,000 (\$1,450/year). Discussion ensued.

**MOTION 3: Mike Bonga / Jim Stubbs - That CMEI request coverage for \$2,000,000 liability insurance for \$1,450.00 and request to be locked in for three years.**

### **MOTION 3: CARRIED**

**ACTION:** Tom Simpson to contact Huestis Insurance to inquire if the three-year lock in is available for the same rate of \$1,450.00/year, if not, he will e-mail the new rate for a vote on the new amount.

- 4 *Electronic Waste:* Roberta Lee reported that she brought this item up at the last FRSWC meeting and was told there will be more household hazardous waste pick-ups (Quispamsis, Hampton, St. Martins, Gorman Arena, Fairville Blvd., Saint John East) from October 20 – 27. These pick-ups will include household computers (\$5.00/computer, hard drive, printer, keyboard, mouse, and scanner) Businesses can book a pick-up by calling the landfill and the rate for recycling is \$6.50/unit. Televisions are not included in these pick-ups and will be disposed of in the landfill. FRSWC considers televisions too expensive to recycle and has an agreement with Green Tech through the Canadian Diabetes Association to deal with computers. If using the CDA recycling program, computers can be dropped off for free at their location on Bayside Dr. Nova Scotia has EPR (Extended Producer Responsibility) legislation where the onus is on the producer to charge more for the product and the product is returned to their store for recycling/disposal. This legislation has not been passed in New Brunswick.

## **CORRESPONDENCE**

Tom Simpson reported that he received a receipt and thank you note from UNB for the \$2,000.00 scholarship. Mr. Simpson also received a telephone call from Lori Cameron at NBCC in response to his question of where the cheque was to be sent and she let him know the awards will be made in January instead of November. Mr. Simpson received a receipt from City & District Web Development for the annual registration. This along with the receipt for the meal was given to the treasurer.

**MOTION 4: Fred Steeves / Peter Kierstead - That the bill for the meal be paid by the Treasurer.**  
**MOTION 4: CARRIED**

## **CHAIR'S REPORT**

Tom Simpson reported that he had been in contact with Huestis Insurance regarding coverage renewal, and with Marc MacLeod regarding the landfill update, he also kept up with Special Projects via e-mail while he was away.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the September 2012 meeting. (copy on file) Opening balance \$48,602.21; total income: \$5.18 - interest; total expenses of \$4,335.88. Total closing balance, \$44,271.51.

**MOTION 5: Fred Steeves / Mike Bonga – To accept Treasurer's Report as submitted.**

**MOTION 5: CARRIED**

## **COMMITTEE REPORTS**

### **Education**

Kathy Lawrence sent her regrets. There have been no meetings and there is no report, however, Roberta Lee mentioned the article on the scholarships did appear in the October issue of the River Valley News.

### **Monitoring**

Roberta Lee reported that John Sims of exp was requesting how often CMEI would like the data be added to the database. Discussion ensued and it was agreed that if once/year is enough for exp to generate a report, then once/year is enough for CMEI. Mrs. Lee also brought up the annual well testing by Gemtec as notices were left with homeowners in August. In discussion last year it was discovered that of the 70 original homeowners, only 50 participated in the free well testing. Discussion ensued on how to best increase the interest and participation in the well testing program due to its important to the overall well monitoring program for the landfill. The executive will consider writing a letter from CMEI to the homeowners who have given consent to be part of the database to encourage them to continue having the free well test. To be brought forward to the June 2013 meeting.

**MOTION 5: Roberta Lee / Ed Ross – To send a letter to homeowners who have given permission to be included in the CMEI well testing database to encourage them to participate in the free program. Letter to be sent one month in advance of Gemtec delivering notices to homeowners.**

**MOTION 5: CARRIED**

### **Special Projects**

Tom Simpson reported that all of the projects have been received. River Valley Middle School is getting trees and landscaping to complete their traffic circle project this week and Mr. Simpson is also in receipt of their environmental grant project. Part of the roof has been replaced at the Royal Canadian Legion in Grand Bay, and the invoice should be forthcoming. Outstanding is the remainder of the Blueberry Hill project, which he asked Mike Bonga to report on. Mr. Bonga explained that the project was complicated by time and permits, however, a stone wall has been placed to slope up to the original crossing at the tracks; bank prep has been completed for a light bridge. Three culverts have been purchased for a temporary crossing of Henderson Brook on the east side of the stream. Three loads of topsoil, hardwood saplings were purchased, and 150 trees were donated by JDI and planted. A portion of the survey was donated, and with the remaining funds, the organizing committee would like to allocate them to the new bridge design. Mr. Bonga explained the other sources of funding and their requirements. The Blueberry Hill organizing committee expects to have a community celebration the last Saturday of October to thank all of their volunteers and community partners.

## **NEW BUSINESS**

- 1 *Letter to DOE copied to regional mayors and council and LSDs:* Tom Simpson reported that at the September FRSWC meeting it was mentioned that CMEI should write a letter to the Department of the Environment and copy it to the regional mayors and councils, and representatives of LSDs to express CMEI's concern that a continued good working relationship be carried through to the new regional commission structure.

**MOTION 6: Jim Stubbs / Roberta Lee – That a letter be written to the Department of Environment and copies sent to the regional mayors and councils, and representatives of LSDs regarding their relationship with CMEI.**

**MOTION 6: CARRIED**

**ACTION:** Tom Simpson to write letter.

2. *Issues for Commission meeting:*
  - a. Lee Ann Boudreau presentation to FRSWC – Roberta Lee to contact her;
  - b. Materials available for resale from demolition site – topic from CMEI AGM
  - c. 2012 Action Plan – total suspended solids from sedimentation pond; flow study, and numeric model. Marc MacLeod mentioned the flow study and numeric model are on the agenda for October 18 and the others would be brought forward November and December;
  - d. Revision of Environmental Management Plan 2011

**MOTION 7: Ken Anthony / Paul Crilley - Moved the meeting be adjourned at 7:55 p.m.**

**MOTION 7: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. November 6, 2012 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary