



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
6 November 2012

The 6 November 2012 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair, Tom Simpson.

In attendance: Mike Bonga, Sandy Coffin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Ed Ross, Tom Simpson, Fred Steeves, Jim Stubbs

Regrets: Ken Anthony, Roger McKenzie

FUNDY SOLID WASTE COMMISSION (FRSWC)

Tom Simpson updated the board on a discussion he had with Marc MacLeod on October 27, 2012.

- The cells for measuring underdrain chemistry have just been repaired and they are going to try again with a revised cleaning schedule, but they will need to do something different if reliability doesn't improve. The data for conductivity and pH levels are displayed on the Gemtec website. Tom Simpson to distribute the link via e-mail to Board.

ACTION: Peter Kierstead to review data.

- Construction of the public drop off facility is about two weeks behind schedule due to physical site restrictions.
- The proposal for the groundwater flow project was received on November 6 and will be presented to FRSWC on the 15th.
- The generator is still producing about 650 kw/hr on average. It runs a few days until the gas pressure is too low then shuts down until the pressure builds back up.

MINUTES FROM LAST MEETING - Corrections & Additions

MOTION 1: Fred M. Steeves / Jim Stubbs - That the minutes be accepted as presented.

MOTION 1: CARRIED

BUSINESS ARISING FROM THE MINUTES

- 1 *Update exp. project:* Roberta Lee reported that she had been in contact with John Sims, **exp.**, to follow up on the five points as discussed at the last CMEI meeting and asked for a services contract. Tom Simpson added that in response to the question from the last meeting regarding frequency of reporting results of the monitoring well data to **exp.**, Mr. Sims advised that once a year would be adequate. Mr. Sims suggested CMEI receive the data automatically from the FRSWC annual report.
ACTION: Mr. Simpson to put request in writing to Marc MacLeod.
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- 2 *FRSWC's draft of 5 Year Waste Diversion and Reduction Plan 2012*: Tom Simpson and Roberta Lee received and reviewed the draft document and distributed a summary of notes to the Board for discussion. Mr. Simpson requested comments, remarks, or suggestions, which can be forwarded to Marc MacLeod, as this plan is in draft form and will not be submitted until the new commission is in place. One point suggested to be expedited is the time frame for the Industrial, Commercial and Institutional Waste diversion from 2016 to sooner.

MOTION 2: Mike Bonga / Sandy Coffin - That Roberta Lee and Tom Simpson draft comments and suggestions for the waste diversion plan and forward them to Marc MacLeod.

MOTION 2: CARRIED

ACTION: Roberta Lee and Tom Simpson to draft comments/suggestions to send to Marc MacLeod.

- 3 *Report from October 17th FRSWC meeting*: see FRSWC report.

- 4 *Groundwater Flow study*: Dr. Tom Al, Department of Earth Sciences, UNB, proposes to have an undergraduate thesis student to perform the work. Mrs. Lee and Tom Simpson received a copy of the proposal from Marc MacLeod today by email, requesting CMEI input at an appointment on November 7th. Mrs. Lee and Mr. Simpson have sent a copy of the proposal to John Sims, **exp.**, for his assessment.

ACTION: Roberta Lee to distribute the proposal to the Monitoring Committee for comments/feedback for November 7 meeting with Marc MacLeod.

CORRESPONDENCE

Tom Simpson reported that he sent a letter to the Hon. Bruce Fitch, Minister of Department of Environment and Local Government with copies to mayors of municipalities and chairs of LSDs. Mr. Simpson read the letter into the minutes (copy on file). The letter outlined the role of CMEI and an offer to meet with the D.O.E to request the current positive relationship between CMEI and FRSWC continue with the new Regional Service Commission. Discussion ensued on how the CMEI will make contact with the new commission through committee work. It was agreed that a meeting with Councillor Shirley McAlary to discuss the matter could be beneficial.

MOTION 3: Fred Steeves / Peter Kierstead - That some members of the Executive of the CMEI meet with Saint John City Councillor-at-Large, Shirley McAlary, regarding CMEI's involvement with the new Regional Service Commission.

MOTION 3: CARRIED

Mr. Simpson also renewed and had received the insurance policy (copy on file); filed the Annual Return for the Year 2012 under the NB Companies Act (copy on file); and authorized payment of the annual website hosting invoice from City & District. Invoices received include: annual fee to Canada Post for mail box (\$158.20); and wreath for Remembrance Day (\$45.00 - Kathy Lawrence to place it on behalf of CMEI at the RVMS ceremony November 11). Reimbursements include: to Tom Simpson (\$8.89 - petty cash) for stamps and electronic return fee; and to Kathy Lawrence for tonight's meal.

MOTION 4: Paul Crilley / Ed Ross - That invoices and reimbursements be paid by the Treasurer (and petty cash to Tom Simpson).

MOTION 4: CARRIED

CHAIR'S REPORT

Tom Simpson reported that he received domestic well results, and only 31 out of the 49 wells that are part of CMEI's **exp.** study have been tested this year. Roberta Lee has been in contact with April Barnet from Gemtec, who indicated that they could return to test the remaining wells. Ms. Barnet indicated that only 43 wells of the 69 potential wells had been tested this year. It was agreed that if the landfill's domestic well testing program depends on data from 69 wells, then 69 wells should be tested every year.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the November 2012 meeting. (copy on file) Opening balance \$44,271.51; total income: \$5.02 - interest; total expenses of \$2,056.32. Total closing balance, \$42,220.21. With the fiscal year ending October 31st, Mr. Stubbs reported he is collecting the information to submit to the auditors.

MOTION 5: Roberta Lee / Kathy Lawrence – To accept Treasurer's Report as submitted.
MOTION 5: CARRIED

COMMITTEE REPORTS

Education

Kathy Lawrence reported there are no more meetings with the education committee at FRSWC this year. With the provisional new commission, she expects there will be a budget meeting in 2013.

Monitoring

See Business Arising.

Special Projects

Tom Simpson reported the River Valley Middle School invoice has been received and Blueberry Hill Phase I – engineering has been received and Phase II will be completed within the next 2-3 weeks. CMEI has received a commitment that the amount of their invoice will not exceed the quote – \$5,575.00. That will leave \$2,235.00 + HST to go to B-List projects. The first project on the B-List is the roof at the Martinon Community Centre.

NEW BUSINESS

- 1 *Issues for CMEI to bring to November FRSWC meeting:* Follow-up with Marc MacLeod was requested regarding building materials from the landfill as raised at the AGM; request that FRSWC initiate clean-up on the Backland Rd. (Fred M. Steeves to e-mail photos to Tom Simpson). CMEI will also raise the issue of domestic well testing and request that Gemtec return to conduct well testing in the area so that a larger percentage of the total will be tested in 2012.
- 2 *Domestic well testing lack of participation, need for new wells?* The need for new wells should be indicated in the forthcoming Groundwater Flow report.
- 3 *Ads for Special Projects:* Tom Simpson requested permission to book and pay for ¼ page colour ads (\$157.50 + HST) in the River Valley News for three issues (December, January, and February) to advertise the call for proposals for CMEI Special Projects.

MOTION 6: Fred M. Steeves / Jim Stubbs – That Tom Simpson book and pay for ¼ page colour ads (\$157.50 + HST) in the River Valley News for three issues.

MOTION 6: CARRIED

ACTION: Tom Simpson to submit ads.

MOTION 7: Paul Crilley / Jim Stubbs - Moved the meeting be adjourned at 8:03 p.m.

MOTION 7: CARRIED

The next regular meeting is scheduled for 5:30 p.m. December 4, 2012 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary