



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)

Board of Directors Meeting

4 December 2012

The 4 December 2012 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair, Tom Simpson.

In attendance: Ken Anthony, Sandy Coffin, Paul Crilley, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie, Ed Ross, Tom Simpson, Fred Steeves, Jim Stubbs

Regrets: Mike Bonga

PRESENTATION OF THE AGENDA - Modifications & Additions – two items were added to the agenda: underdrain monitoring; length of meetings

MOTION 1: Ken Anthony / Jim Stubbs - That the agenda be accepted as amended.

MOTION 1: CARRIED

FUNDY SOLID WASTE COMMISSION (FRSWC)

- Tom Simpson reported that he was unable to contact Marc MacLeod prior to the meeting, however, Mr. Simpson reported the drop off facility was almost ready to begin operations.

MINUTES FROM LAST MEETING - Corrections & Additions

MOTION 2: Jim Stubbs / Paul Crilley - That the minutes be accepted as presented.

MOTION 2: CARRIED

BUSINESS ARISING FROM THE MINUTES

- 1 *Update exp project:* Roberta Lee reported that she had been in contact with John Sims, **exp**, in regard to the proposed study by Dr. Tom Al of UNB regarding the groundwater flow, for which funds were allocated by the FRSWC at their last meeting. Mr. Sims pointed out that this study would be a good first step of a number of steps and that an overall flow pattern for study of the area downgradient of the landfill would be helpful. Mr. Sims also indicated that a field trip to the area should be considered.,
- 2 *Report from November 15th FRSWC meeting:* Tom Simpson reported that \$20,000 was approved for the capital side of the Flow and Transport UNB project. Regarding the issue of illegal dumping, Mr. Simpson reported that landfill staff were aware of the problem and were going to clean the portion on their property and send a message to the City for them to pick up the remainder. Discussion ensued.

MOTION 3: Jim Stubbs / Fred M. Steeves - That CMEI ask the Crane Mountain Landfill to extend their hours of operation on Saturdays to 4:00 pm to mitigate illegal dumping.

MOTION 3: CARRIED

- 3 *Additional domestic well sampling day (letter to well owners):* At the last November CMEI meeting, Tom Simpson reported that only 43 out of 69 wells had been tested this fall. The CMEI
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Board agreed that a request should be made to the Waste Commission to have Gemtec conduct more tests. Tom Simpson therefore brought this request to the November meeting of the Waste Commission, arguing that well data would be meaningless unless consistent testing is completed. General Manager Marc MacLeod agreed to make arrangements with Gemtec to conduct additional tests this year and to ensure that a better procedure be put into place for future well testing. On Saturday, December 1st, a Gemtec technician spent the day in the area and tested 20 more wells, for a total of 63 out of 69 wells.

- 4 *Waste diversion plan:* Tom Simpson and Roberta Lee have begun a written response to the FRSWC draft waste diversion plan. Mrs. Lee reported that the focus of CMEI regarding waste diversion is environmental, and that particular emphasis should be placed on diversion of hazardous waste from the landfill. Mr. Simpson raised questions regarding whether the Waste Commission has met its objectives as set out in 1996. He added that very little ICI (industrial/commercial/institutional) waste is diverted and that little effort appears to have been made to divert ICI hazardous waste. Mrs. Lee noted that according to the 2005 ADI report, to calculate an accurate diversion rate, all sources of waste need to be measured - both household and ICI.
- 5 *Underdrain monitoring:* Peter Kierstead noted that he looked at the monitoring on line and had questions regarding variables to ask Marc MacLeod before he could report on the system.

ACTION: Tom Simpson to contact Marc MacLeod to refer Peter Kierstead to discuss the monitoring system at the landfill.

CORRESPONDENCE

Tom Simpson submitted a copy of the letter sent out to the homeowners encouraging them to participate in the additional day of well testing in December (on file); a copy of a letter sent to FRSWC to request automatically send the monitoring well data to CMEI at the time of the annual report (Excel spreadsheets and ACCESS files) (on file). Mr. Simpson also received a letter from Huestis Insurance announcing they will be now operating under Hub International Atlantic; a response from the Minister of Environment acknowledging the receipt of the letter from CMEI and indicating they are confident the relationship with CMEI will continue when the new Regional Service Commission comes into effect in January 2013 (on file); a letter from UNB-SJ regarding scholarship monies – disbursement to three students (last year only one) one to Mrs. Laura Kenniston; Mr. Brandon Laskey; and Ms. Jillian Wong. The focus of the CMEI scholarship now reflects the need of the student not only on the field of study; Two letters from well testing were returned - to be brought forward to the next meeting. Mr. Simpson asked for a motion to reimburse Kathy Lawrence for the meal.

MOTION 4: Peter Kierstead / Ed Ross - That treasurer be authorized to pay for meal.

MOTION 4: CARRIED

CHAIR'S REPORT

Tom Simpson reported that he had been working with Roberta Lee on the exp project and had been meeting with Marc MacLeod to discuss the Dr. Al UNB project.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the December 2012 meeting. (copy on file) Opening balance \$42,220.21; total income: \$5.19 - interest; total expenses of \$483.20. Total closing balance, \$41,742.20. Mr. Stubbs reported the books are at the auditors, and one of the auditors, Jean Marc, told him they had received a telephone call from Revenue Canada and they are reviewing the CMEI file and had a question on the case.

MOTION 5: Ken Anthony / Paul Crilley – To accept Treasurer's Report as submitted.

MOTION 5: CARRIED

COMMITTEE REPORTS

Education

Kathy Lawrence reported there are no more meetings with the education committee at FRSWC this year. With the provisional new commission, she expects there will be a budget meeting in 2013. Ms. Lawrence also requested all mail received from UNB or NBCC be opened and delivered by recording secretary between meetings.

Monitoring

See Business Arising.

Special Projects

Tom Simpson requested an update on the Martinon Clubhouse roof from Fred M. Steeves. Mr. Steeves reported the roofing company will complete the project before Christmas. Mr. Simpson requested an invoice to avoid delays in submitting it to FRSWC. The invoice for Phase II of the Blueberry Hill project is outstanding and has been given the deadline of December 15. Mr. Simpson also reported the advertising for Special Projects 2013 is in the River Valley News for December with follow up ads in January and February.

NEW BUSINESS

- 1 *Issues for CMEI to bring to December FRSWC meeting:* A request for longer hours at the landfill on Saturdays (see Motion 3); Response to question of salvaging building materials – Tom Simpson reported the response from the landfill is that it is a liability issue that cannot be resolved by a waiver. Review the four Action Items for 2012 and make sure that all of them have been dealt with, including: the geochemical evolution and numeric model; Environmental Management Plan (EMP); Domestic Wells; Specific plans within EMP in regard to domestic wells in the event of impact to potable water resource, identify funding sources; mitigative measures should be implemented if TSS exceedances continue to be observed. In past discussions with Marc MacLeod he has stated that they have cleaned the settling ponds and take preventative measures when storms are forecast and that there have been no exceedances and no further action is required at this time.

MOTION 6: Roberta Lee / Fred M. Steeves – That CMEI representatives take the review of the 2012 Action Items to the December FRSWC to make sure they have been addressed.

MOTION 6: CARRIED

ACTION: Tom Simpson to distribute copies of documents to Board members for future discussion.

- 2 *Length of CMEI meetings:* Ken Anthony requested consideration be made for CMEI meetings to be kept on track to a 1.5 – 2 hour time-frame. Discussion ensued.

MOTION 7: Ken Anthony motioned the meeting be adjourned at 7:35 pm

The next regular meeting is scheduled for 5:30 p.m. January 8, 2013 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary