



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
7 January 2014

The 7 January meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:03 p.m. by Chair, Tom Simpson.

In attendance: Sandy Coffin, Peter Kierstead, Kathy Lawrence, Roberta Lee, Kevin Robertson, Ed Ross, Tom Simpson, Jim Stubbs, Susan West

Regrets: Mike Bonga, Roger McKenzie, Fred M. Steeves

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Kathy Lawrence / Jim Stubbs - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to December 3, 2013 minutes

MOTION 2: Peter Kierstead / Sandy Coffin - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported that he was in contact with Marc MacLeod and noted there have not been changes in items raised in the December meeting.

- On December 20th, Mr. Simpson and Roberta Lee attended a presentation by the professors and student from UNB who are conducting the hydrogeological investigation at the landfill. (See Business Arising);
- During the power outage the landfill was without power for three days, but has a generator to continue pumping leachate and did not experience problems there, however, the compost and recycling buildings do not have a back-up generator and storage space was at a premium by the time the power was restored. The power generator at the landfill cannot be run as the energy source for the facility during power outages.

BUSINESS ARISING FROM THE MINUTES

1 *Set dates for meetings and AGM in 2014:*

Tom Simpson proposed the meeting date of the CMEI on the first Tuesday of each month continue with the exception of February. Mr. Simpson suggested that the regular meeting should be scheduled for February 4 and an additional meeting to review Special Projects applications on February 25 in order for the recommendations to be considered at the March meeting of the FRSC. The March meeting could then be cancelled if there are no pressing issues. There will be a regular board meeting of the CMEI on April 1 and the AGM on April 29. Regular scheduled meetings for the first Tuesday of the month would resume in May, June, September, October, November, December, and January of 2015.

ACTION: Recording Secretary to book dates with the KBM and distribute the 2014 schedule to board members.

2 Meeting with UNB re hydrogeological investigation at the landfill:

Tom Simpson and Roberta Lee reported on the interim presentation by the UNB team who have been contracted by FRSW to perform tests to develop an improved understanding of the groundwater flow system at the landfill site. The final report is expected in April.

CORRESPONDENCE

Tom Simpson reported he received invoices from the River Valley News for the Special Projects ads and one from exp for the latest portion of work on the contract (\$1,351.00 inc HST); and had a bill for reimbursement for paper and postage; and a Christmas Card for Kathy Lawrence from UNB Scholarship Committee. Mr. Simpson also received the domestic well data from Gemtec for 2013 and forwarded it to John Sims. Mr. Simpson requested a motion to reimburse Kathy Lawrence for the meal and pay for the bills.

MOTION 3: Ed Ross / Kevin Robertson - That the treasurer be authorized to pay for items.

MOTION 3: CARRIED

CHAIR'S REPORT

Tom Simpson reported that his activities included: the UNB meeting (see Business Arising); the end of the calendar year and Special Projects (see Special Projects); and updating of the CMEI website (see New Business).

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the January 2014 meeting. (copy on file) Opening balance \$41,599.26; and since the accounts have been combined into a chequing account, there is no interest income; total expenses of \$2,996.56. Closing balance: \$38,602.70. Mr. Stubbs also reported that the books are at the auditor for review.

MOTION 4: Peter Kierstead / Kathy Lawrence – That the Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

COMMITTEE REPORTS

Education

Kathy Lawrence reported she will be visiting middle schools and primary schools to remind them of the due date of the Special Projects Environmental Projects grants and offer any assistance needed.

Monitoring

See Business Arising.

Special Projects

Tom Simpson reported the projects for 2013 are completed and reviewed the tracking spreadsheet for Special Projects. The funding limit for 2013 was \$85,049.00; 28 A-List projects and 5 Environmental Projects for schools totaled 81,731.85 and the remaining \$3,317.15 was used for 4 B-List projects. A copy of the spreadsheet found on the website was submitted for the file. No applications for 2014 have been received to date.

NEW BUSINESS

1. *Website update:* Tom Simpson reviewed how he updates, changes, and archives the minutes (2009-2012) and reports on the website. Mr. Simpson noted the difficulty with the current method of creating and viewing the landfill photos as a slide show and demonstrated an alternate method of posting the photos as pdfs.

MOTION 5: Ed Ross / Kathy Lawrence – That the meeting be adjourned at 7:30 pm.

MOTION 5: CARRIED

The next regular meeting is scheduled for 5:30 p.m. February 4, 2014 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary