



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
4 February 2014

The 4 February meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:04 p.m. by Chair, Tom Simpson.

**In attendance:** Sandy Coffin, Peter Kierstead, Kathy Lawrence, Roberta Lee, Kevin Robertson, Tom Simpson, Jim Stubbs, Susan West

**Regrets:** Mike Bonga, Roger McKenzie, Ed Ross, Fred M. Steeves

**PRESENTATION OF THE AGENDA - Modifications & Additions**

**MOTION 1: Jim Stubbs / Kathy Lawrence - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING - Corrections & Additions to 7 January 2014 minutes**

**MOTION 2: Roberta Lee / Peter Kierstead - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

Tom Simpson reported that he had a brief conversation with Marc MacLeod, who reported that he had not yet received the test results from the leachate incident. He said he will forward the results to Mr. Simpson as soon as he receives them. Mr. Simpson will then circulate them to the Board via e-mail. After all of the results are in, a meeting with FRSW will be arranged to discuss the incident, its consequences, and how to prevent it from happening again.

Tom Simpson shared the FRSW Power Point presentation, “What’s our Future – Recycling & Composting”, which has been presented to the public at various locations over several weeks. A final report from the Waste Diversion Committee is due in June. Mr. Simpson suggested members complete the online survey on the FRSW website: [FundyRecycles.com](http://FundyRecycles.com).

**BUSINESS ARISING FROM THE MINUTES**

1 **exp. path forward and extension of the agreement:**

Tom Simpson reported that the path forward was outlined in the agreement with **exp.** signed in February 2013. During the course of the year, CMEI has made extra requests of **exp.** that have gone beyond the five items outlined in that agreement. At this point, CMEI is looking to extend that agreement and continue to move forward with those five items. CMEI has currently made the following requests: a progress report on the original five items; a document combining the three reviews; and a report for CMEI to present to FRSW on adding hydrogeologic components to the statistical analysis protocol. Discussion ensued to determine the amount of financing for an extension of the current contract to finish up this phase of the work.

**MOTION 3: Sue West / Jim Stubbs - That CMEI extend the funding to exp for up to \$3,000 to complete final report of first year and report on recommendations for moving forward.**

**MOTION 3: CARRIED**

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## **CORRESPONDENCE**

Tom Simpson reported he received: a receipt from NBCC for the \$2,000.00 scholarships; a thank you note from Jillian Wong, recipient of one of the UNB scholarships; a thank you letter from UNB for scholarship donations; three Special Projects applications by e-mail, one by post, and one school environmental project. The applications have been sent out to the Special Projects Committee for review. Other correspondence included e-mail communications with **exp.** and a letter written to the Department of Environment (D.O.E.) regarding the recent leachate incident. Mr. Simpson requested a motion to reimburse Kathy Lawrence for the meal.

**MOTION 4: Sandy Coffin / Sue West - That the Treasurer be authorized to pay for item.**

**MOTION 4: CARRIED**

## **CHAIR'S REPORT**

Tom Simpson reported that his activities included: follow-up on the rainfall event at the landfill with the Monitoring Committee and FRSW, drafting letter to D.O.E. and activities with Special Projects. Roberta Lee commended the Chair for ably representing CMEI on the FRSWC Waste Diversion Committee.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the February 2014 meeting. (copy on file) Opening balance \$38,602.70; total expenses of \$2,044.41. Closing balance: \$36,588.29. Mr. Stubbs also reported that the books are still at the auditor for review engagement.

**MOTION 5 Kathy Lawrence / Peter Kierstead – That the Treasurer's Report be accepted as presented.**

**MOTION 5: CARRIED**

## **COMMITTEE REPORTS**

### **Education**

Kathy Lawrence reported she made contact with the schools and reminded them of the February 15 deadline for applications.

### **Monitoring**

Roberta Lee reminded the Board that three items brought forward to FRSW had not been addressed to date: Perpetual Care, Statistical Analysis, and the Environmental Management Plan review. Mrs. Lee suggested these items need to stay in the forefront. Mrs. Lee also noted that CMEI has not met with the D.O.E. for two years and suggested that representatives from CMEI should set a meeting this year in May after the **exp.** report and the final UNB report have been received. Tom Simpson added the meeting should take place after a meeting with FRSW to discuss containment situation for leachate in the aftermath of the rainfall event on January 12, 2014. Mr. Simpson reported the CMEI Executive met on January 15 to discuss the event. At this meeting they reviewed aerial photos of the leachate surge pond and sedimentation pond. (copy of Minutes of this meeting on file) Saint John Laboratory Services took samples on Jan. 13 and 17 – no results at this time.

### **Special Projects**

Tom Simpson reported he has received four applications and one environmental projects application (See Correspondence). The application deadline is February 15, 2014.

## **NEW BUSINESS**

1. *January 12<sup>th</sup> leachate event. Reports, discussion, and actions to take:* Roberta Lee noted that the 100 year storms are occurring with more frequency and questioned the efficiency of the surge pond to contain the leachate. Mrs. Lee cited a letter from the D.O.E. to FRSWC in 2007 (included in the

2009 ADI report) that suggested an adjustment in the design criteria for the surge pond be implemented at that time in preparation for an expected increase in precipitation events within the landfill's lifespan and post closure period due to the effects of climate change. Discussion ensued. Tom Simpson indicated that once the results of the samples come in, CMEI will meet with FRSW and D.O.E. to discuss the matter further.

2. *Nominating Committee for AGM. Susan, Roger, Ed, Jim, Sandy, and Tom are up for re-election:* Tom Simpson suggested that Roberta Lee, as Vice-Chair, and Peter Kierstead and any members not up for election could serve as the Nominating Committee. Mr. Simpson asked the members up for election present at the meeting if they are interested in re-offering. Susan, Jim, Sandy, and Tom are willing. Roger McKenzie and Ed Ross were not in attendance and will be contacted by the Nominating Committee.

**MOTION 5: Sue West / Kevin Robertson – That the Nominating Committee will be comprised of Roberta Lee and Peter Kierstead.**

**MOTION 5: CARRIED**

3. *AGM planning:* to be brought forward to April meeting. **Reminder:** AGM notification must be submitted to River Valley News by mid-March to make the April edition.

**MOTION 6: Kathy Lawrence / Jim Stubbs – That the meeting be adjourned at 8:42 pm.**

**MOTION 6: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. February 25, 2014 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary