



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
25 February 2014

The 25 February meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:02 p.m. by Chair, Tom Simpson.

In attendance: Mike Bonga, Sandy Coffin, Peter Kierstead, Kathy Lawrence, Roberta Lee, Kevin Robertson, Ed Ross, Tom Simpson, Fred M. Steeves, Jim Stubbs, Susan West

Regrets: Roger McKenzie

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Kathy Lawrence - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to February 4, 2013 minutes

MOTION 2: Kevin Robertson / Jim Stubbs - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

- Report not available.

BUSINESS ARISING FROM THE MINUTES

1 *Test results from January 12 leachate incident:*

Tom Simpson reported the test results were received by e-mail, along with the correspondence between Marc MacLeod and Jeffrey Porter, Department of the Environment (DOE). Discussion ensued and it was agreed that interpretation of the results and a plan on how to prevent this in the future should be pursued by CMEI. (copy of correspondence and test results on file)

MOTION 3: Roberta Lee / Fred M. Steeves - That CMEI write a letter to FRSW to request written contingency plan for this issue.

MOTION 3: CARRIED

ACTION: Tom Simpson to write letter to Marc MacLeod, FRSW with cc: Jeffrey Porter, DOE

MOTION 4: Fred M. Steeves / Ed Ross - That CMEI send the test results to exp for interpretation and recommendations for what data before and after the event should be requested from FRSW.

MOTION 4: CARRIED

CORRESPONDENCE

Tom Simpson submitted the NBCC student award reception programme and announced the winners of the CMEI bursaries: Kier Bastarache and Jonathan Losier. Mr. Simpson also received: a letter from Peter Coates, UNB with the winners of the Fundy Environmental Scholarship: Brandon Laskey, and Jillian Wong; an invoice from exp for \$603.00 which is still under the \$10,000 of the original

agreement; a miscellaneous expense claim from Jim Stubbs for \$79.64; an invoice from Teed Saunders Doyle for the review engagement \$2,316.50; Mr. Simpson requested a motion to reimburse Kathy Lawrence for the meal and pay for the bills.

MOTION 5: Fred M. Steeves / Mike Bonga - That the Treasurer be authorized to pay for items.
MOTION 5: CARRIED

CHAIR'S REPORT

Tom Simpson reported that his activities included: working with the Special Projects and the discussions over the leachate spill; a visit to the landfill to find information on the underdrain designs for **exp.** As well, Mr. Simpson has been busy as a committee member for the waste diversion meetings.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 25 February 2014 meeting. (copy on file) Opening balance \$36,588.29; total expenses of \$278.50. Closing balance: \$36,279.79. Mr. Stubbs also reported that now the review engagement (copy on file) has been completed by the auditors, he will apply for the reimbursement of \$1000.00 for the review engagement and CMEI's annual operating allotment from FRSW.

MOTION 6: Sue West / Roberta Lee – That the Treasurer's Report be accepted as presented.
MOTION 6: CARRIED

COMMITTEE REPORTS

Education

Kathy Lawrence reported there was nothing new since the 4 February meeting.

Monitoring

Roberta Lee reported that she had been in contact with John Sims, **exp.** and is expecting a progress report from him and Fred Baechler. As well, a colour copy of the E.I.A. with the groundwater flow model was sent to **exp.** to create a digital file format.

Special Projects

See New Business

NEW BUSINESS

1. *Review of 2014 Special Project recommendations:* Tom Simpson reported the Committee met over two evenings to review 23 project requests and environmental projects from five schools. Discussion ensued.

MOTION 7: Fred M. Steeves / Jim Stubbs – To accept projects as presented with amendments.
MOTION 7: CARRIED

ACTION: Tom Simpson to e-mail revised Special Projects list to Board Members. Mr. Simpson reminded everyone the lists are confidential until approved by the Regional Service Commission at their March meeting.

MOTION 8: Sandy Coffin / Peter Kierstead – That the meeting be adjourned at 9:10 pm.
MOTION 8: CARRIED

The next regular meeting is scheduled for 5:30 p.m. April 1, 2014 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary