



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
2 December 2014

The 2 December meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair, Tom Simpson.

In attendance: Sandy Coffin, Peter Kierstead, Kathy Lawrence, Roberta Lee, Kevin Robertson, Ed Ross, Tom Simpson, Fred M. Steeves, Jim Stubbs, Susan West

Regrets: Mike Bonga, Roger McKenzie

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Kathy Lawrence / Peter Kierstead - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to 4 November Minutes

MOTION 2: Roberta Lee / Fred M. Steeves - That the minutes be accepted as amended.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported he was in contact with Marc MacLeod who gave him a brief update on operations at the landfill. Currently all is going well and he has been busy with:

- labour negotiations;
- installation of five acres of tarps as temporary cover on cells that have not been capped to reduce rain water and snow melt water from penetrating and becoming leachate
- plans to install gas wells under the tarps to generate more energy

Several members of the board have noticed landfill odors on several occasions during the past month and wondered what was causing it, and whether there have been an increase number of odor complaints being registered on the hotline, and if the Department of Environment has been contacted.

MOTION 3: Roberta Lee / Kathy Lawrence - That CMEI write a letter to Marc MacLeod to officially record board members' complaints and to inquire if there have been an increased number of odor complaints during the past month.

MOTION 3: CARRIED

BUSINESS ARISING FROM THE MINUTES

1. *Follow-up on request to exp:* Tom Simpson reported that the RFP from exp. submitted after the November meeting of the CMEI has not been received. Mr. Simpson was speaking with John Sims who acknowledged the outline has been completed but not ready for this meeting. Mr. Sims was confident the proposal would be complete within days and e-mailed to Mr. Simpson. Once received, Mr. Simpson will circulate by e-mail for a vote by CMEI Board.
 2. *Report on Monitoring Committee meeting with Rick Doucet:* Roberta Lee reported on the November 17th meeting with MLA Rick Doucet, which took place at 4 PM at the KBM. Mr. Doucet was briefed about the proposal to meet with DOE staff for the purpose of requesting that
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specific measures be added to the 2016-2019 Approval to Operate for the landfill. Mr. Doucet offered to go with CMEI representatives to the meeting with DOE staff, as the MLA representing this area. Mr. Doucet also offered to contact the Minister of the Environment about these matters after the meeting with staff.

3. *Report on meeting with Marc MacLeod:* The Monitoring Committee met with General Manager Marc MacLeod on November 10, 2014 at 10 AM at the landfill office. The focus of the meeting was the need for an appropriate program to analyze landfill data, and the setting of “trigger” parameters and concentrations. Mr. MacLeod reported that he was in the process of adapting the Statistical Program to the Crane Mountain landfill, which was a time consuming task. He was asked by CMEI if there is a program, specifically designed for landfills, that has already been developed and that could be adapted to our landfill. He indicated that he might be open to such a program if one could be found. CMEI representatives stressed the need for including hydro-geological components as recommended by **exp.** to the Statistical Program.
4. *Scholarships:* Jim Stubbs reviewed the issue as discussed in the November meeting for the board members who were not in attendance. Mr. Stubbs explained the origin of the scholarships and grants began as a way to give back to the community when less money was used for monitoring. He explained that the scholarships and environmental grants now represent 17% of the annual operating budget and noted the year end bank balance has been lower since CMEI lost its HST Rebate and the costs associated with the monitoring program have increased. Discussion on the matter ensued.

MOTION 4: Sue West / Fred M. Steeves - That CMEI discontinue the scholarships and environmental grants as of 2015, so that more funds will be available for monitoring.

MOTION 4: CARRIED

ACTION: CMEI Executive write letters to UNB, NBCC, and the local schools to advise them of the Board’s decision to discontinue the scholarship and grant program.

CORRESPONDENCE

Tom Simpson reported that CMEI had received: an invoice from exp. which was approved at a prior meeting and paid upon receipt; the Special Projects ¼ page colour ad for December from River Valley News; and an invitation to an Open House at UNB Fredericton. Mr. Simpson requested a motion to pay the invoices, reimburse Kathy Lawrence for the meal, and pay recording secretary.

MOTION 5: Fred M. Steeves / Sue West – That the Treasurer be authorized to pay for items.

MOTION 5: CARRIED

CHAIR’S REPORT

See Business Arising.

TREASURER’S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer’s report for the 2 December 2014 meeting. (copy on file) Opening balance \$41,360.80; total expenses: \$3,011.67. Closing balance: \$38,349.13.

MOTION 6: Fred M. Steeves / Kathy Lawrence - That the Treasurer’s Report be accepted as presented.

MOTION 6: CARRIED

COMMITTEE REPORTS

Education

No Report

Monitoring

Roberta Lee briefly suggested items for future meetings with Marc MacLeod.

ACTION: Bring Forward the discussion on how GEMTEC could increase permissions from the domestic well owners; how procedures could be changed to get more results; and a letter to encourage participation of well owners.

Special Projects

No Report, currently advertising the program in the River Valley News.

NEW BUSINESS

No New Business.

MOTION 7: Kathy Lawrence / Fred M. Steeves – That the meeting be adjourned at 7:35 pm.

MOTION 7: CARRIED

The next regular meeting is scheduled for 5:30 p.m. 6 January 2015 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary