



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
24 February 2015

The 24 February meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:15 p.m. by Chair, Tom Simpson.

**In attendance:** Sandy Coffin, Peter Kierstead, Roberta Lee, Kevin Robertson, Ed Ross, Tom Simpson, Fred M. Steeves, Jim Stubbs, Susan West

**Regrets:** Mike Bonga, Kathy Lawrence, Roger McKenzie

**PRESENTATION OF THE AGENDA - Modifications & Additions**

**MOTION 1: Fred M. Steeves / Ed Ross - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING - Corrections & Additions to 3 February, 2015 Minutes**

**MOTION 2: Roberta Lee / Sandy Coffin - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

Tom Simpson was in contact with Marc MacLeod and reported that Crane Mountain Landfill received a grant from the Environmental Trust Fund to conduct a waste composition study on the garbage being disposed of in the cells at the landfill. Mr. MacLeod will be presenting the findings at the March meeting of Fundy Regional Service Commission (FRSC) and invited a representative from CMEI to be in attendance. Mr. MacLeod also offered to deliver the same presentation to the Board of CMEI at a regular monthly meeting. Mr. Simpson also discussed Special Projects with Mr. MacLeod and will present the CMEI's recommended projects at a meeting on February 27, 2015.

**BUSINESS ARISING FROM THE MINUTES**

1. *Review progress in preparation for meetings with DOE re: ATO and Marc, re: Next phase after 2014 UNB Studies:* Roberta Lee confirmed the meeting with the Department of the Environment (DOE) will be on May 7, 2015 at 9:30 am. Regarding the recommendation for the next phase after the 2014 UNB Studies, Mrs. Lee received a first draft with suggestions from **exp.**, reviewed them with the Monitoring Committee, and returned the suggestions with comments from the Committee to **exp.**

**CORRESPONDENCE**

Tom Simpson reported that CMEI received a letter from FRSC – Brenda MacCallum and Janine van Winssen, thanking the CMEI for continued financial support of busing students to the centre for their

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education program and a report of their 2014 activities. As well, an invoice (\$1,281.00 + HST) from **exp.** was received for work done to date by Fred Baechlor and John Sims. The meal was provided by the Recording Secretary. Mr. Simpson requested a motion to pay the invoice and reimbursement for the meal.

**MOTION 3: Fred M. Steeves / Sue West – That the Treasurer be authorized to pay for items.**

**MOTION 3: CARRIED**

### **CHAIR'S REPORT**

See Special Projects.

### **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 24 February 2015 meeting. (copy on file) Opening balance \$37,517.92; total expenses: \$349.49. Closing balance: \$37,168.43. The CMEI books are still at the accounting firm to prepare the year end reports and return.

**MOTION 4: Peter Kierstead / Ed Ross - That the Treasurer's Report be accepted as presented.**

**MOTION 4: CARRIED**

### **COMMITTEE REPORTS**

#### **Education**

No Report

#### **Monitoring**

See Business Arising.

#### **Special Projects**

See New Business.

### **NEW BUSINESS**

**1** *Review and approval of projects recommendations:* Tom Simpson reported there were 19 applications for Special Projects.

**MOTION 5: Sandy Coffin / Ed Ross – To accept projects as presented with amendments.**

**MOTION 5: CARRIED**

**ACTION:** Tom Simpson to e-mail revised Special Projects list to Board Members. Mr. Simpson reminded everyone the lists are confidential until approved by the Fundy Regional Service Commission at their March meeting.

**MOTION 6: Jim Stubbs / Peter Kierstead – That the meeting be adjourned at 8:25 pm.**

**MOTION 6: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. April 7, 2015 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary