



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
2 May 2017

The 2 May meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 5:00 p.m. by Chair, Tom Simpson.

Prior to the meeting being called to order, Kevin Robertson addressed the group to request a leave of absence until the fall due to a health issue.

In attendance: Patricia Chisholm / Sandy Coffin / Peter Furness / Peter Kierstead / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Ed Ross / Jim Stubbs / Jane Tunney / Susan West

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Dale Kilpatrick / Jane Tunney - That the agenda be accepted with additions.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 4 April 2017 Minutes.

MOTION 2: Peter Kierstead / Ed Ross - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson was in contact with Marc MacLeod who reported that operations remain the same; leachate levels have been normal to low; and tonnage has been below budget estimates. Permanent piping for the gas system has been installed for cells 5 and 6. Temporary piping was disconnected and permanent piping will be in service within a week or so and the new tarp designs will be installed. Gas generation is presently running at expected levels and an increase in generation is expected when the new tarps are in place. An update to recycling: Rothesay and Quispamsis are both doing curbside pick-up. FRSW is trying to convince the LSDs to follow suit. They are repairing depot bins onsite but the maintenance has been hard to keep up. All composting has been done by Envirem in Clarendon. Construction of a new compost hall for pre-conditioning will commence within a few weeks. The old buildings will be torn down when they are no longer safe for use. In the meantime they are being used for various purposes.

BUSINESS ARISING FROM THE MINUTES

1. *Discussion of Conceptual Model – distribute PDF to Board:* Tom Simpson reported that John Sims had left a bound copy of the conceptual model presentation with a CD of the text and GIS map. Mr. Simpson will send a link to the Board by e-mail where they can download the information.
 2. *Follow-up on DOE meeting:* Roberta Lee reported she was in contact with Jason Gaudet who had contacted DOE by email. Mark Glynn acknowledged there was a draft response on April 24 which is being reviewed within the department before being sent to CMEI.
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3. *Permission slips sent to Gemtec:* Tom Simpson reported three letters have been received and will be scanned and sent to Jennifer at Gemtec.
4. *Post Closure Committee report:* Peter Kierstead reported the Investment Policy Statement Committee met on April 25 at 12:00pm at Crane Mountain Landfill. In attendance: Marc MacLeod (GM) Gary Clark (Quispamsis); Nancy Grant (Rothesay); Glendon Baxter (LSD); Peter Kierstead (CMEI); Peter Gulliver (CIBC Investment Advisor). Mr. Kierstead reported that CIBC maintains three accounts for the landfill. The first two are used to fund construction and equipment. The third is the Post Closure fund that is currently valued at \$1,389,248.37. The Post Closure fund is 75% bonds and 25% equities. This is a low risk fund with a time horizon of 30+ years. With tonnage rates in decline the closing date could change from the predicted 2048.

The investment review is done every year if conditions warrant (inflation / markets). The engineering review done by Gemtec is done every three years and is used to predict landfill life and take into account changes in regulations, etc.

CORRESPONDENCE

Tom Simpson reported the correspondence received on behalf of the CMEI since the last meeting included the permission slips from three well owners. Jim Stubbs presented expenses of \$78.78 for reimbursement, a receipt from Sue West for the meal \$93.12. Mr. Simpson requested a motion to pay reimbursements.

MOTION 3: Peter Furness / Peter Kierstead – That Treasurer be authorized to pay for items.

MOTION 3: CARRIED

CHAIR'S REPORT

See Business Arising.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 2 May 2017 meeting covering the month of April. (copy on file) Opening balance: \$32,505.76; Total expenses: \$420.80; Closing balance: \$32,084.96.

MOTION 4: Jane Tunney / Sandy Coffin - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

Mr. Stubbs reported no cheques for the operating expenses or audit have been received from FRSW.

COMMITTEE REPORTS

Monitoring

See Business Arising.

Special Projects

Tom Simpson reported four of 18 projects have been received and submitted.

NEW BUSINESS

1. *Tour of Landfill:* Tom Simpson to contact Mark MacLeod to arrange a tour of the landfill for the board members.

2. *Meal for next meeting:* Sue West will contact Dave Calvin to arrange a meal for the next meeting: suggestion, bbq chicken pieces with potato salad and green salad.

MOTION 5: Jim Stubbs / Patti Chisholm – That the meeting be adjourned at 6:30pm.

MOTION 5: CARRIED

| The next regular meeting of the CMEI is scheduled for 5:~~00~~30 p.m. 6 June 2017 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary