



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
3 October 2017

The 3 October meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair, Tom Simpson.

In attendance: Patricia Chisholm / Peter Furness / Peter Kierstead / Dale Kilpatrick / Tom Simpson / Jim Stubbs / Jane Tunney

Regrets: Sandy Coffin / Roberta Lee / Kevin Robertson / Ed Ross / Susan West

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Peter Kierstead / Jim Stubbs - That the agenda be accepted with additions to New Business.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 5 September 2017 Minutes.

MOTION 2: Dale Kilpatrick / Jane Tunney - That the minutes be accepted with correction.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported he was in contact with Marc MacLeod and discussed the following:

- Aerial photos of landfill – it was decided to use a drone after the leaves drop to get full angles and mapping;
 - Trigger parameters - Peter Baxter has a working model that was presented to the FRSW and DOE. Mr. Baxter would like to do an in-service presentation to CMEI later in the fall;
 - Damaged monitoring wells – Mr. Baxter reported 95% of the damaged monitoring wells have been repaired;
 - Numerical model – **exp.** to complete and continue to follow up with Mr. Baxter;
 - Excavation of Cell #8 – estimated \$500,000 project to remove excess till and haul in the required gravel has been started by Keel Construction. They hope to get this done while it is dry.
 - Cell tarps – damaged tarps have been replaced by tarps that have been sewn and keyed to prevent the wind from lifting and tearing the tarps;
 - Landfill gas wells in cell #6 are in service with temporary piping, they are waiting for final design approval of the water separation equipment before it can be permanently attached to the system;
 - Small sedimentation pond has been dredged and is expected to settle this week;
 - New compost building is ready for use;
 - Leachate production is low and no problems this summer.
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BUSINESS ARISING FROM THE MINUTES

1. *Numerical Model Progress report (including progress on trigger parameter work by P. Baxter):* Tom Simpson reported he is waiting for an update from **exp**.
2. *Follow-up on DOE meeting – latest contact (letter to DOE and response):* Tom Simpson noted that no comments had been received from the board. Discussion ensued and it was agreed that none of the points brought forward by CMEI were directly addressed. There is concern about the insurance policy i.e. how was the amount of \$10 million reached; what was it based on and how far will the \$10 million go toward cleanup and replacing potable water; is there an emergency response model in place; who needs to be notified and what if the cost exceeds the insurance amount. It was agreed the following points should be included in the response letter from CMEI: the existing guidelines are too vague; review the four points to see if the response is clear, and if not request a detailed response per item; move the DOE commitment to action.
ACTION: Peter Furness will draft a response from CMEI and circulate it to board members for comments/additions before the November meeting.
3. *Post Closure Committee report:* Peter Kierstead reported no meetings have been set. Mr. Kierstead noted he would like to have clarification on the investment policy statement and wondered if the May 2017 letter from DOE should be presented at the next post closure meeting.

CORRESPONDENCE

Tom Simpson reported the correspondence received on behalf of the CMEI since the last meeting included: an invitation from Danny Harrigan on behalf of the Martinon Yacht Club to the CMEI executive to attend their annual dinner at the KBM in November; a letter and Special Projects application from Corey Jamieson and Dan Foot on behalf of We Believe for sponsorship; RSVP request from Corey Ryan, for the unveiling of the Veteran's Banners on 5 October at 7:00pm at the Grand Bay Legion; another permission slip from a domestic well owner; from Jim Stubbs a receipt for the meal for reimbursement. Mr. Simpson requested a motion to pay reimbursement.

MOTION 3: Peter Furness / Peter Kierstead – That Treasurer be authorized to pay for item.

MOTION 3: CARRIED

CHAIR'S REPORT

See New Business.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 3 October 2017 meeting covering the month of September. (copy on file) Opening balance: \$32,172.66; Total income: \$23,969 (FRSW Operating Grant); Total expenses: \$264.92; Closing balance: \$55,876.74.

MOTION 4: Jane Tunney / Patti Chisholm - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

COMMITTEE REPORTS

Monitoring

No report.

Special Projects

Tom Simpson reported two invoices were delivered to FRSW for payment; the final outstanding is for Westfield Elementary. Staff at the school has changed and the new principal and parent group will meet later in October. Jim Stubbs to contact head of parent group to get a quote. The remainder will be available to the first organization on the B-List.

Mr. Simpson reported the advertising schedule of Special Projects is coming up and wanted to know if the board wanted to continue with ads in the November, December and January editions of the District News. Quarter page ads are an estimated \$600.00. Mr. Simpson also sends bulk e-mails to previous applicants reminding them of the deadline of 15 February.

MOTION 5: Jim Stubbs / Jane Tunney – That CMEI purchase three months of ¼ page full colour advertisements with District News.

MOTION 5: CARRIED

NEW BUSINESS

1. *Report on domestic well testing by Gemtec:* Tom Simpson reported the domestic well testing collection occurred on the 22 & 23 September and 60 / 69 well owners participated.
2. *Website and hosting:* Tom Simpson reported the poor spam filter with the current website provider (3,000/month) that Mr. Simpson must filter through before he can retrieve CMEI correspondence. As well the website software is difficult to update. Discussion ensued.

ACTION: Tom Simpson to research the most effective way to simplify the upkeep of the CMEI website.

MOTION 6: Peter Furness / Patti Chisholm – That the meeting be adjourned at 7:35pm.

MOTION 6: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 7 November 2017 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary