



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC  
ANNUAL GENERAL MEETING  
2 May 2017 7:00 p.m.**

## **CALL TO ORDER**

The Annual Meeting of Crane Mountain Enhancement Inc. (CMEI) was called to order at 7:00 p.m. with Chair, Tom Simpson presiding. Mr. Simpson thanked everyone for coming and introduced the Executive: Roberta Lee, Vice-Chair, Peter Kierstead, Secretary, Jim Stubbs, Treasurer, Marlene Abbott, Recording Secretary and Dale Kilpatrick, Nominating Committee.

**TABLING THE NOTICE** - The Recording Secretary supplied a copy of the April 2017 edition of the District News, page 8, that contained a notice of the Annual General Meeting of Crane Mountain Enhancement Inc. as calling the meeting and furnishing proof that such notice was given.

**MINUTES OF LAST ANNUAL MEETING** – The minutes from the Annual General Meeting held on 5 April 2016 were read into the record by Recording Secretary, Marlene Abbott. A copy of the minutes and all reports can be found on the CMEI website at [cmei.ca](http://cmei.ca) under “Archives”.

**MOTION 1: Sandy Coffin / Sue West - That the minutes of the Annual Meeting held 5 April 2016 be accepted as read.**

**MOTION 1: Carried unanimously.**

**CHAIR’S ANNUAL REPORT** – Tom Simpson, Chair

Mr. Simpson read the Chair’s Report into the minutes and provided a copy for the file.

## **OTHER REPORTS**

**MONITORING** - Roberta Lee

Mrs. Lee read the Monitoring Committee report into the minutes. Copy submitted for file.

**SPECIAL PROJECTS** – Tom Simpson

Mr. Simpson, read the Special Projects Committee report into the minutes and reviewed the 2016 and 2017 projects. Copy submitted for file.

**TREASURER’S REPORT** – Jim Stubbs, Treasurer

Mr. Stubbs presented the Financial Statements and submitted copies of the Statement of Operations and Net Assets, Year Ended October 31, 2016. Mr. Stubbs read from the 26 January 2017 Review Engagement Report indicating based on Teed Saunders Doyle & Co. review, nothing has come to their attention that causes them to believe that the financial statements are not, in all material respects, in accordance with Canadian accounting standards for not for profit organizations.

**MOTION 2: Jane Tunney / Dale Kilpatrick - To accept the Treasurer’s Report as presented.**

**MOTION 2: Carried unanimously.**

**APPOINTMENT OF THE AUDITOR**

**MOTION 3: Jim Stubbs / Peter Kierstead – To have the Accounting firm of Teed, Saunders & Doyle continue as auditors to prepare the 2016-17 financial statements for CMEI.**

**MOTION 3: Carried unanimously**

**APPROVAL OR CONFIRMATION OF THE AMENDMENT OF ANY BY-LAW**

No revisions presented.

### **ELECTION OF DIRECTORS**

Dale Kilpatrick, Chair of the Nominating Committee read the following names for election to the Board of Directors: Patti Chisholm, Sandy Coffin, Peter Kierstead, Roberta Lee, Kevin Robertson, and Jane Tunney.

Nominations were then opened to the floor. Asked and answered three times. As there were no further nominations, the nominations were closed and the slate was acclaimed. Directors for a two-year term are: Patti Chisholm, Sandy Coffin, Peter Kierstead, Roberta Lee, Kevin Robertson, and Jane Tunney. Elections to the Executive and appointments to committees will occur at the next regular meeting of the CMEI.

### **SUCH FURTHER AND OTHER BUSINESS** - that may properly come before the meeting:

Tom Simpson reviewed the preliminary Power Point presentation of the conceptual model from **exp.** that describes the methodology of the project. The Conceptual Hydrogeological Model is the basis for the creation of a Numerical Model to better understand the groundwater flow and transport downgradient from the landfill and address any gaps in the current monitoring system. The funding for both models is a joint application to the Environmental Trust fund submitted by CMEI and Fundy Regional Service Commission.

To continue the illustration from the Power Point, Mr. Simpson also presented an aerial photo from the CMEI website to indicate streams and valleys from the landfill site to the Saint John River; the GIS map overlaid on Google Earth received from **exp.** and a hand drawn block model rendering from Fred Baechelor, head hydrogeologist with **exp.**

- Philip Lee asked if domestic well reports will factor into the model. Mr. Simpson responded that any results from domestic well data can be used by consultants but cannot be used in a public document due to PIPEDA (Privacy Act). As well, since not all well specifications can be defined, the data may not be useable.
- Jane Tunny asked what the average life of a landfill liner is. Mr. Simpson responded that the minimum requirement is 25 years. However, the information from FRSW is with the clay they have used it should be 100 years. The life of the plastic liner would depend on whether or not it was breached. He doesn't know how long it will last before natural deterioration will occur.

### **ADJOURNMENT**

**MOTION 4: Jim Stubbs / Peter Furness moved the meeting be adjourned at 8:37 p.m.**

Respectfully Submitted,

Marlene Abbott  
Recording Secretary