



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
2 April 2019

The April meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM on 2 April and was called to order at 6:00 p.m. by Vice-chair, Roberta Lee.

**In attendance:** Jon Bidgood / Keith Dewar / Peter Furness / Dale Kilpatrick / Jim Stubbs / Jane Tunney / Sue West

**Regrets:** Patricia Chisholm, Kevin Robertson, Ed Ross, Tom Simpson

**PRESENTATION OF THE AGENDA - Modifications & Additions**

**MOTION 1: Jim Stubbs / Keith Dewar - That the agenda be accepted with additions.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING - Corrections and/or additions to 26 February 2019 Minutes.**

**MOTION 2: Sue West / Jim Stubbs - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

No Report available.

## **BUSINESS ARISING FROM THE MINUTES**

- 1. Report on FRSC March meeting: KBM and other projects:** Jim Stubbs reported on the March meeting of FRSC, the meeting when the Special Projects are usually approved. The FRWC had requested more information about the sustainability of the KBM before they considered their grant. Dale Van Tassel, KBM treasurer, made a presentation about the financial position of the new KBM Board, the charitable status, their successful initiatives, etc. The FRSC requested further information from the KBM be provided at the FRSC April meeting before they would approve the grant; a business plan, verification that assets are intact, and a financial plan/forecast. Because the rest of the CMEI recommendations for grants had been left off the March agenda, they have also been moved to the April agenda.
- 2. Date for EIA Public Meeting: Open House at Marina, April 23, 2:00-4:00pm and 6:30-8:30pm:** Roberta Lee reported the EIA public meeting will have two components – an open house in the afternoon and evening, and a presentation by Gemtec at 7:00pm with questions and remarks to follow.

## **CORRESPONDENCE**

Roberta Lee reported the receipt of one letter from Gemtec outlining the EIA public involvement; an invoice from KBM for meeting room rental (\$300), and one reimbursement request of \$108.62 for the meal provided.

**MOTION 3: Keith Dewar / Jane Tunney – That Treasurer be authorized to pay for the items.**

**MOTION 3: CARRIED**

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## **CHAIR'S REPORT**

No report available.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 2 April meeting covering the month of March. (copy on file) Opening balance: \$68,368.13; Total expenses: \$271.50; Closing balance: \$68,096.63.

**MOTION 4: Peter Furness / Sue West - That Treasurer's Report be accepted as presented.**

**MOTION 4: CARRIED**

## **COMMITTEE REPORTS**

### **Special Projects**

See Business Arising.

## **NEW BUSINESS**

1. *Review exp. Document regarding EIA:* Roberta Lee reviewed the March 11, 2019 letter from Gemtec that outlines the Public Involvement, Environmental Impact Assessment (EIA) Registration Crane Mountain Landfill Clay Source Development EIA, Saint John, NB (copy on file).
2. *Ways CMEI could respond to/oppose EIA (advice from experts):* Roberta Lee reported she was in contact with Paula Noel from the Nature Conservancy who suggested CMEI make their presentation in writing and deliver it directly at the Open House 7:00pm presentation. As well Ms. Noel suggested the CMEI Executive request a meeting with Jeff Carr, Minister of Environment, and one with local MLA, Andrea Anderson Mason. She also suggested consulting Lois Corbett from the Conservation Council for her input on how to proceed to stop the development. Discussion ensued and it was agreed the CMEI would produce a direct mail flyer as a notice to the community and to encourage attendance for the open house and presentation.

**MOTION 5: Peter Furness / Keith Dewar – That CMEI create and pay for a direct mail piece to advise the community from South Bay to Martinon inclusive of the importance of attending the EIA meeting scheduled for 23 April 2019 at the Saint John Marina.**

**MOTION 5: CARRIED**

**ACTION:** Executive to draft information sheet (Jane and Dale have started text); send text to Keith for input on marketing side; Peter Furness to contact Canada Post re: deadlines and direct mail prep and will arrange for flyers to be put in mailboxes and affix posters on the community mail boxes.

**MOTION 6: Peter Furness / Keith Dewar – that CMEI directly invite local MLA, West Saint John City Councilors, and representatives of West Side Ratepayers Association to EIA presentation/meeting at the Saint John Marina on 23 April 2019.**

**MOTION 6: CARRIED**

**ACTION:** Roberta Lee to contact Andrea Anderson Mason's EA to invite the MLA on behalf of constituents to invite Councilors Greg Norton and Blake Armstrong and contact Paul Groody to find out who to invite from Ratepayers Assn.

3. *Draft of written response from CMEI regarding EIA:* Discussion continued, and the following action item agreed upon:

**ACTION:** Roberta Lee to draft response on behalf of CMEI.

4. *Decisions on way forward for CMEI in opposing EIA:* Discussion continued, and the following motion was made:

**MOTION 7: Jim Stubbs / Jon Bidgood - That CMEI Executive contact the offices of the local MLA and Deputy Minister of the Department of Environment (DoE) to book meetings after the 23 April 2019 EIA presentation/meeting within the 25-day EIA comment period.**

**MOTION 7: CARRIED**

**ACTION:** Dale to contact project manager to confirm the 25-day comment period and find out the final date; Roberta Lee to contact MLA Andrea Anderson Mason's EA and Deputy Minister of DoE.

5. *2019 AGM:* Roberta Lee presented the Action Items for the 2019 AGM scheduled to follow the May meeting of CMEI at 7:00pm. Mrs. Lee announced the slate of candidates for a 2-year term: Jon Bidgood, Patti Chisholm, Keith Dewar, Roberta Lee, Kevin Robertson, Jane Tunney, and; for a 1-year term to replace Sue West. Mrs. Lee asked Mr. Bidgood, Mr. Dewar, and Mrs. Tunney if they would be reoffering. Mr. Bidgood and Mrs. Tunney agreed to have their names stand, and Mr. Dewar has decided not to reoffer.

**Responsibilities:**

- *Tom Simpson:* complete and present the Chair's Report; Special Projects Report; provide screen, projector, extension cord
  - *Roberta Lee:* complete and present the Monitoring Committee Report; e-mail invitation to former CMEI Board members; appoint and contact Nominating Committee; write PSA for Jane Tunney
  - *Jim Stubbs:* complete and present the Treasurer's Report; provide meal for 5:00pm meeting and water; arrange signage at KBM to advertise the meeting
  - *Jane Tunney:* submit notice to newspaper 2-weeks prior to AGM; deliver PSA on CBC to advertise meeting – air Monday, May 6 and Tuesday, May 7
  - *Recording Secretary:* agendas for 2019 AGM; minutes of 2018 AGM; sign in sheet; paper, pencils, ballots; Notice of meeting from newspaper
  - *All members:* Set up tables and chairs after 5:00pm monthly meeting
6. *Good-bye and Thank you! to Sue West:* Roberta Lee announced that esteemed board member, Sue West is moving to BC and this is her final meeting. On behalf of CMEI, Mrs. Lee presented Mrs. West with a token of the organization's appreciation for all of Mrs. West's hard work and dedication as an original member of FFEBC which is now CMEI and her recent years volunteering with CMEI.

**MOTION 8: Peter Furness / Sue West – That the meeting be adjourned at 8:15pm.**

**MOTION 8: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:00 p.m. 7 May 2019, followed by the 2019 AGM at 7:00pm located at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary