



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
3 June 2014

The 3 June meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:03 p.m. by Chair, Tom Simpson.

In attendance: Sandy Coffin, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie Kevin Robertson, Ed Ross, Tom Simpson, Fred M. Steeves, Jim Stubbs, Susan West

Regrets: Mike Bonga

PRESENTATION OF THE AGENDA - Modifications & Additions: One item was added to New Business

MOTION 1: Sandy Coffin / Ed Ross - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to 6 May Minutes

MOTION 2: Kathy Lawrence / Jim Stubbs - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

- Tom Simpson received a message from Marc MacLeod regarding the question of quality assurance standards for records keeping. A new employee will be addressing this matter.
- No further information on the UNB report.

ACTION: Roberta Lee to e-mail Dr. Al at UNB regarding expected delivery time of report.

BUSINESS ARISING FROM THE MINUTES

1 Report on meeting with Crane Mountain General Manager:

Tom Simpson, Roberta Lee and Peter Kierstead met with Marc MacLeod, GM of Crane Mountain, to discuss the underdrains and leachate incident. In response to the leachate incident, Mr. MacLeod discussed a new cover material. Regarding the underdrain monitoring, it was discussed the purpose of the underdrain is to release the pressure from groundwater coming up under the liner as opposed to a leak detection system. Any leak from any of the cells would be diluted, and could be detected in the underdrain only if it flows to the underdrain, however, the location of the leak could not be determined. Moving forward, CMEI would suggest a closed system for each new cell to be able to catch and identify the location of any leak, and a recommendation to the Department of the Environment (DoE) for cell #8 to be constructed with a double liner with a leak detection system.

2 Update on UNB Presentation/Reports:

Will be brought forward to September meeting. (see FRSW Report)

CORRESPONDENCE

Tom Simpson reported that he received a three-page report from **exp.** based on the review of the annual report, the statistical analysis, and the Gale Report, as well as recommendations to submit to the DoE at the meeting on June 6. Mr. Simpson also received an invoice from Gemtec for collecting the domestic well data and sending it in an electronic format (\$162.50 + HST) Jim Stubbs, Treasurer, has already paid it. Mr. Simpson requested a motion to reimburse Kathy Lawrence for the meal, pay recording secretary, and acknowledge the payment to Gemtec.

MOTION 3: Ed Ross / Kevin Robertson - That the Treasurer be authorized to pay for items.

MOTION 3: CARRIED

CHAIR'S REPORT

Tom Simpson reported his activities included: correspondence with Marc MacLeod, prepared for the meeting with DoE, and received and processed some Special Projects.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 3 June 2014 meeting. (copy on file) Opening balance \$33,599.26; total expenses: \$538.33. Closing balance: \$33,060.93. Mr. Stubbs reported the annual operating allotment from FRSW of \$23,438.00 was received and will be reflected on the June statement.

MOTION 4: Roger McKenzie / Sandy Coffin – That the Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

COMMITTEE REPORTS

Education

Kathy Lawrence will resubmit an article to the River Valley News (RVN) for the August and September issues as a reminder of the scholarships available to NBCC and UNBSJ. After discussion it was determined that an article should only be published in one issue and it should be September.

Monitoring

(see Business Arising and New Business)

Special Projects

Tom Simpson reported three projects have been received and processed: the Scouts, Grand Bay-Westfield Fire Department, and Grand Bay Primary for both the swing set project and the environmental grant.

NEW BUSINESS

- 1. Conference Call with **exp.*** Roberta Lee reported on a conference call with Tom Simpson, Roberta Lee, John Sims, and Fred Baechler on May 15, 2014: Decisions were made that Mr. Baechler would put together a package of recommendations for CMEI to take to the DoE on June 6. (copy on file) CMEI will send the UNB report to **exp.** for assessment and suggestions for further steps to be taken once it has been received. Following these two requests, the five points in the previous agreement will be revisited and prioritized. Mrs. Lee authorized **exp.** to invoice CMEI for expenses above the original \$10,000.00, up to \$3,000.00 to complete the final report per Motion 3 at the 04 February 2014 meeting. Mrs. Lee noted general observations made during the call. The question was raised whether CMEI wants **exp.** to raise questions, identify issues, make recommendations to take to the landfill owner and the regulators or whether CMEI wants **exp.** to do some of the work that is not being done?

2. *Document received from exp:* Tom Simpson to e-mail a copy to Board members for review.
3. *Meeting with Department of Environment:* The CMEI executive and members of the Monitoring Committee will meet with the DOE on Friday, June 6, 2014. Mrs. Lee reported the issues from the conference call will be brought forward and in addition the matter of the underdrains to advocate for a double liner with a dedicated leachate collection and detection system, as required in Nova Scotia, and in light of the location of Crane Mountain on an aquifer. Discussion ensued on regulations in other Maritime Provinces. Results of the meeting will be reported on at the September meeting, unless there are issues that need to be dealt with directly and the Board will be contacted via e-mail over the summer.
4. *Crane Mountain Landfill invoice for bussing students:* Tom Simpson reported that he was expecting an invoice to be received from FRSW and requested a motion to pay this and regular invoices and expenses over the summer hiatus.

MOTION 5: Fred M. Steeves / Kevin Robertson – That the Treasurer be authorized to pay invoices and expenses during summer.

MOTION 5: CARRIED

MOTION 6: Roger McKenzie / Kathy Lawrence – That the meeting be adjourned.

MOTION 6: CARRIED

The next regular meeting is scheduled for 5:30 p.m. 2 September 2014 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary