



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
7 October 2014

The 7 October meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:04 p.m. by Chair, Tom Simpson.

In attendance: Sandy Coffin, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie Kevin Robertson, Tom Simpson, Jim Stubbs, Susan West

Regrets: Mike Bonga, Ed Ross, Fred M. Steeves

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Peter Kierstead - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to 2 September Minutes

MOTION 2: Roberta Lee / Jim Stubbs - That the minutes be accepted with correction.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

No report was available for this meeting.

BUSINESS ARISING FROM THE MINUTES

Waste Diversion: Tom's letter; September 23 meeting of FRSC report; October 28 meeting of FRSC: Tom Simpson reviewed the letter from CMEI to the Chair and Members of the Fundy Regional Service Commission (FRSC) dated September 8, 2014. As instructed by the CMEI Board, the letter was written in opposition to discontinuing composting at the landfill. It highlighted the issues of seagulls, gas and odors, and leachate strength, and included appendices with a graph of the Biological Oxygen Demand (BOD) from 1999 – 2013, and a synopsis of the guiding principles for waste management programs set out by the Province and FRSW. (copy on file) Roberta Lee gave a brief report on the September 23 meeting of the Fundy Regional Services Commission (FRSC) that Mrs. Lee and Jim Stubbs attended on behalf of CMEI. The mayors and LSD representatives were instructed to bring the preferred Waste Diversion option from their municipality or local service district to the to the FRSC at their October 28 meeting. Mrs Lee also noted an item in the Telegraph Journal regarding the e-waste program at the Moncton landfill and suggested CMEI consider promoting this program for FRSW.

- 1 *Domestic well testing – September 26 and 27 and follow up:* Roberta Lee reported that she was in contact with Jennifer Nicholson at Gemtec who reported that only 55 of the 69 wells registered were tested. Discussion ensued on the low response.

MOTION 3: Sue West / Kevin Robertson - That CMEI Executive approach Marc MacLeod to encourage Gemtec to arrange another testing schedule for the outstanding 14 well owners.

MOTION 3: CARRIED

- 2 *Gemtec invoice for monitoring data:* Tom Simpson was in contact with Olivia Sanford at Gemtec regarding the invoice for the well monitoring data and questioned the amount charged for downloading and sending the well monitoring data files. A new invoice for \$123.50 was issued and paid. This was the first time CMEI has been charged for this request, and Mr. Simpson suggested Gemtec be contacted prior to the release of the 2014 Annual Report to request an electronic copy of the data files to avoid archive retrieval charges in the future.

CORRESPONDENCE

Tom Simpson reported that an email was written to to:

- **exp.** regarding reports, future work, agreement and invoicing per Motion #3 from the September meeting. The letter will be circulated to the Monitoring Committee for discussion and to formulate a response for a conference call with **exp.** to discuss future work and focus.
- FRSC (see Business Arising)

CMEI received correspondence from:

- Prior to this meeting, Mr. Simpson and Mrs. Lee received the analysis of the UNB Report from Fred Baechler. It will be reviewed and brought forward to the November meeting.
- Received and paid the provincial 2014 Annual Return under the New Brunswick Companies Act.
- Letter from NBCC recognizing the contribution of the CMEI scholarship and a request to donate again this year.

Mr. Simpson requested a motion to reimburse Kathy Lawrence for the meal, pay recording secretary, and pay the \$2,000.00 for scholarships to the NBCC foundation from the Operating Budget.

MOTION 4: Jim Stubbs / Peter Kierstead - That the Treasurer be authorized to pay for items.

MOTION 4: CARRIED

CHAIR'S REPORT

Tom Simpson reported his activities included: meeting with Anastasia Ziprick, from the UNB scholarship committee - the recipients have been selected and will be announced when CMEI receives a formal letter; writing letters with Roberta Lee to FRSC and **exp.**; and reviewing Special Projects.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 7 October 2014 meeting. (copy on file) Opening balance \$48,639.93; total expenses: \$5,000.63. Closing balance: \$43,639.30.

MOTION 5: Kathy Lawrence / Sandy Coffin – That the Treasurer's Report be accepted as presented.

MOTION 5: CARRIED

Mr. Stubbs requested a motion regarding the purchase and laying of a wreath for the Remembrance Day ceremony on November 11 at the Grand Bay cenotaph.

MOTION 6: Jim Stubbs / Peter Kierstead – That CMEI purchase a memorial wreath to be placed at the Remembrance Day ceremony in Grand Bay.

MOTION 6: CARRIED

ACTION: Kathy Lawrence volunteered to place the wreath on behalf of CMEI at the November 11 ceremony.

COMMITTEE REPORTS

Education

Tom Simpson noted there is no longer an education committee at FRSW, and Kathy Lawrence asked for direction from the Board if there are other ways CMEI can support education for the host community. Discussion ensued and it was agreed the CMEI Education Committee continue to contact

the schools, university, and community college regarding busing for landfill site tours, environmental grants for the host community schools, and post-secondary scholarships.

Monitoring

Roberta Lee requested a meeting of the Monitoring Committee to review current issues, prioritize and focus on issues moving forward; and prepare for a conference call with **exp.**

ACTION: The Monitoring Committee to meet October 14 at 1:00pm for a two hour meeting.

Special Projects

Tom Simpson reported there was \$45,000.00 outstanding in Special Projects a week-and-a-half prior to the cutoff date. All were resolved prior to the cutoff date with the exception of the Blueberry Hill project, which should be resolved shortly.

NEW BUSINESS

1. *Ad for 2015 projects:* Tom Simpson requested a motion to run ¼ page full-colour ads in the River Valley News announcing the 2015 Special Project grants with a deadline of February 15, 2015 to have time to prepare the grant proposals for submission to the FRSC for their March meeting.

MOTION 7: Jim Stubbs / Kevin Robertson – That the quarter page colour ads to advertise the Special Projects grants be booked for the November, December, and January issues of the River Valley News.

MOTION 7: CARRIED

2. *Meeting with Marc MacLeod to discuss exp. recommendations re: Annual Environmental Report and Statistical Analysis:* Roberta Lee reported that representatives from CMEI met with the Department of the Environment with the **exp.** document as the regulator and suggested the same information be given to FRSW as the operator and discussed with Marc MacLeod.

ACTION: Tom Simpson to circulate: May document from **exp.**; statistical analysis, and the annual environmental report for members to review for the October 14 meeting of the Monitoring Committee.

MOTION 8: Kathy Lawrence / Jim Stubbs – That the meeting be adjourned at 7:53 pm.

MOTION 8: CARRIED

The next regular meeting is scheduled for 5:30 p.m. 4 November 2014 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary