



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
4 November 2014

The 4 November meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair, Tom Simpson.

In attendance: Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie, Kevin Robertson, Ed Ross, Tom Simpson, Jim Stubbs

Regrets: Mike Bonga, Sandy Coffin, Fred M. Steeves, Susan West

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Kathy Lawrence - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to 7 October Minutes

MOTION 2: Roberta Lee / Kathy Lawrence - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

No report was available for this meeting.

BUSINESS ARISING FROM THE MINUTES

- Report from the Fundy Regional Service Commission (FRSC) meeting:* Tom Simpson reported that four members of the CMEI Board were in attendance at the October 28 meeting of the FRSC where the decision on which waste diversion option was to be decided. The threshold for a motion to pass is 2/3 of Commission members plus 2/3 of the population represented. Two motions were presented: Option 1 had the vote of 2/3 of the Commission members, but the two votes that represented more than 2/3 of the population voted against Option 1. Motion was not passed. The motion to adopt Option 3, which was supported by the two members representing 2/3 of the population, was not passed since the majority of the Commission members voted against the motion. A prior motion was passed to task the executive director to tender garbage/compost/recyclable collection for the region. The implementation of any further solution will be postponed until 2016.
 - Report from Monitoring Committee:* Roberta Lee reported the Monitoring Committee met to prepare for meetings with Marc MacLeod and **exp**. The Committee plans to meet with Mr. MacLeod as soon as possible to discuss the May 2014 Summary presented to the Department of the Environment (DOE) and focus on the statistical analysis program with the addition of the UNB Report and hydrogeological recommendations from **exp**. In preparation for the conference call with **exp**, it was agreed to ask their advice on possible additions/changes from the accumulated studies to submit to the DOE for the next Approval to Operate.
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3. *Conference call with exp.*: Tom Simpson and Roberta Lee had a conference call with John Sims and Fred Baechler from **exp.** on November 3. Mrs. Lee reported it was agreed that CMEI should deal directly with the Department of the Environment requesting new regulations in the next Approval to Operate (2016-2019). Three main issues were identified:
 - a. Domestic Well Data: no analysis has been based on previous years, or other wells in the area. **exp.** suggested analysis and trending for domestic wells should be performed and included in the complete monitoring system.
 - b. Perpetual Care Contingency Plan: **exp.** suggested a bond against liabilities. Currently there is a fund for Post Closure Operations which includes insurance payments. However, if there is an insurance claim, what will be the insurance company's response be in years following? Which method would be more legitimate – insurance or a bond against disaster?
 - c. Studies of Annual Reports and Work-to-Date: All of the recommendations for the monitoring system will be reviewed and reported on: well locations; production wells that are not being tested; and head levels and streams have not been tested.

exp. has proposed two approaches: letters to the Minister of the Environment and Department engineers as well as meetings with both. **exp.** will draft a non-technical letter to the Minister and a technical document for the engineers which should be presented in January. It was suggested meetings be set first with the engineers to include CMEI board members and John Sims. A second meeting would be set with the Minister, Brian Kenny; local MLA, Rick Doucet; and CMEI board members.

MOTION 3: Jim Stubbs / Peter Kierstead - That CMEI request a quote from exp. for preparing documents to submit to DOE for changes to the Approval to Operate and including the cost of accompanying CMEI to the technical meeting.

MOTION 3: CARRIED

ACTION: If there is a response with pricing before the next meeting, the information will be submitted to members electronically with a Motion and they will be asked to vote on the Motion.

4. *Upcoming meeting with Marc MacLeod*: Roberta Lee reported the meeting with Marc MacLeod will include the monitoring section of the letter submitted to the DOE in May. The meeting will be scheduled for Monday, November 10, 2014 at 10:00am and include Peter, Kevin, Roger, Tom, and Roberta.

CORRESPONDENCE

Tom Simpson reported that he received an e-mail from Lori Cameron from NBCC regretfully noting the cheque issued for the scholarship foundation was missing and requested the cheque be cancelled and a new one issued.

MOTION 4: Jim Stubbs / Roger McKenzie - That the Treasurer issue Stop Payment on cheque and issue a replacement.

MOTION 4: CARRIED

CMEI received invoices for: the annual web hosting and domain renewal fees from City & District; the Special Projects ¼ page colour ad for November from River Valley News; annual renewal for the post box from Canada Post; and the renewal for director's liability insurance from Hub International. Mr. Simpson requested a motion to pay the invoices, reimburse Kathy Lawrence for the meal, and pay recording secretary.

MOTION 5: Ed Ross / Jim Stubbs – That the Treasurer be authorized to pay for items.

MOTION 5: CARRIED

ACTION: Recording secretary to send a sympathy card to Sandy Coffin on behalf of CMEI.

CHAIR'S REPORT

Tom Simpson reported his activities included: exp. meetings, Monitoring Committee meetings, preparation for meeting with Marc MacLeod, waste diversion and domestic well testing. All Special Projects have been completed and invoiced. Blueberry Hill needs to install what has been purchased and no further invoices will be submitted. Advertising with River Valley News will include ¼ page colour ads in November, December, and January issues with applications due February 15, 2015.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 4 November 2014 meeting. (copy on file) Opening balance \$43,639.30; total expenses: \$2,278.50. Closing balance: \$41,360.80.

MOTION 6: Ed Ross / Peter Kierstead - That the Treasurer's Report be accepted as presented.

MOTION 6: CARRIED

COMMITTEE REPORTS

Education

No Report

Monitoring

See Business Arising.

Special Projects

See Chair's Report.

NEW BUSINESS

1. *Scholarships NBCC, UNB (Other – Special Projects?)*: Tom Simpson was approached regarding the possibility of a student in the host community who will be attending a post-secondary institution (Forestry School) to receive a scholarship although he doesn't attend either NBCC or UNBSJ. Would it be something that could be implemented through Special Projects? Discussion ensued and the possibility of discontinuing the scholarship program was suggested.

ACTION: Matter to be brought forward when full board (Roger McKenzie by e-mail) is in attendance.

2. *Domestic Well testing (extra tests; system improvements)*: Tom Simpson reported after the follow-up by Gemtec and efforts by CMEI board members that 62 of 69 domestic wells have been tested and wanted to know if there are changes CMEI could suggest to Marc MacLeod to make the well testing program more effective. Discussion ensued.

ACTION: Matter to be brought forward to a future meeting with Marc MacLeod.

MOTION 7: Jim Stubbs / Kathy Lawrence – That the meeting be adjourned at 8:00 pm.

MOTION 7: CARRIED

The next regular meeting is scheduled for 5:30 p.m. 2 December 2014 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary