



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
5 May 2015

The 5 May meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 5:30 p.m. by Chair, Tom Simpson.

**In attendance:** Sandy Coffin, Peter Kierstead, Roberta Lee, Roger McKenzie, Kevin Robertson, Ed Ross, Tom Simpson, Jim Stubbs

**Regrets:** Mike Bonga, Kathy Lawrence, Fred M. Steeves, Susan West

**PRESENTATION OF THE AGENDA - Modifications & Additions**

**MOTION 1: Jim Stubbs/ Sandy Coffin - That the agenda be accepted with addition.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING - Corrections & Additions to 7 April 2015 Minutes**

**MOTION 2: Roberta Lee / Peter Kierstead - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

Report from FRSC Meeting.

- Cell #7 - Galbraith Construction did not bid on the tender this year since they did not have enough marine clay to complete the job without expanding their pit. The tender went to Debly Construction. Marc MacLeod noted the clay looks good and has been tested. Mr. MacLeod has asked for a comparison of the previous clay with the new clay and will forward a copy of the report to CMEI.
- Waste Diversion – compost building replacement will be included in the budget this fall. The recycling depots will be maintained with necessary repairs until the province wide Extended Producer Responsibility program is implemented. The target for this is between 2018 & 2020. That program will include packaging & printed paper (PPP).

Report on FRSW Operations

- Underdrain Monitor has been offline for about three weeks due to an internet changeover and the monitor has not yet been linked. Mr. MacLeod will investigate further and Mr. Simpson will be in contact later in the week.
  - The tarp used as temporary cap on cell 5 helped with leachate. As a result the surge pond level is lower this spring. The slow snow melt without big rain storms has also been helpful.
  - The generator was shut down for two months for its 20,000 hour maintenance. There were some problems coming back online due to water collected in the wells and piping.
  - The scale on the incoming side of the scale house is being replaced and should be completed by the first week of June. Longer waits should be anticipated.
  - Cell #7 construction will start around June 1<sup>st</sup>.
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## **BUSINESS ARISING FROM THE MINUTES**

1. *Document for DOE re: ATO:* Tom Simpson reported the John Sims and Fred Baechler document for the meeting with DOE on May 7, 2015 had been circulated to the CMEI directors for feedback. (copy on file) Mr. Simpson reviewed the report and presentation in advance of the May 7<sup>th</sup> meeting. Discussion ensued.
2. *Groundwater flow model:* Tom Simpson reported in the last meeting with Marc MacLeod requested a draft outline from **exp.** for a flow model. Due to the focus on the meeting with the DOE, Mr. Simpson requested to bring forward the item to the next meeting.
3. *Preparations for AGM:* Roberta Lee reviewed the action items for the AGM to follow after this meeting.

## **CORRESPONDENCE**

Tom Simpson reported that CMEI received a summary of the UNB trust and endowment fund re: Fundy Environmental Scholarship funded by CMEI along with notification of the recipients; a receipt from NBCC for the \$2,000 scholarship; an invoice from exp. for work done to date; an e-mail from the owners of the Medicine Shoppe regarding the vaccinations with benefits to UNICEF; an invoice for the AGM notification ad in the Telegraph Journal; e-mail correspondence with John Sims to prepare for the DOE meeting. Mr. Simpson requested a motion to pay the invoices.

**MOTION 3: Peter Kierstead / Roberta Lee – That the Treasurer be authorized to pay for item.**

**MOTION 3: CARRIED**

## **CHAIR'S REPORT**

See Business Arising.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 5 May 2015 meeting. (copy on file) Opening balance \$35,441.90; total expenses: \$2,595.50. Closing balance: \$32,846.40. Mr. Stubbs reported that he has submitted an application for the 2015 operating grant from FRSW. He also submitted a request for payment of \$1,000.00 for their portion of the financial review received from Teed, Saunders & Doyle. (copies on file)

**MOTION 4: Ed Ross / Peter Kierstead - That the Treasurer's Report be accepted as presented.**

**MOTION 4: CARRIED**

## **COMMITTEE REPORTS**

### **Education**

No Report

### **Monitoring**

See Business Arising.

### **Special Projects**

Tom Simpson reported that an invoice was received from Morna Heights School which has been submitted to FRSW for payment.

## **NEW BUSINESS**

1. *Domestic Well Testing*: Tom Simpson reported that he and Roberta Lee will be working on a draft procedure for the June meeting of CMEI to send to Gemtec and FRSW.

**ACTION**: Tom Simpson and Roberta Lee to draft domestic well testing procedures for June meeting.

2. *Annual Aerial Photos of Landfill*: Tom Simpson noted it was time to arrange for the aerial photos of the landfill.

**MOTION 5: Kevin Robertson / Sandy Coffin – That arrangements be made for the aerial photos to be taken over the summer and to pay the invoice if the costs are in line with previous year’s invoice.**

**MOTION 5: CARRIED**

**ACTION**: Tom Simpson to confirm with Marc MacLeod that FRSW will be paying 50%.

**MOTION 6: Jim Stubbs / Roberta Lee – That the meeting be adjourned at 6:40 pm.**

**MOTION 6: CARRIED**

The next regular meeting is scheduled for 5:00 p.m. 2 June 2015 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary