



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
8 September 2015

The 8 September meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 5:55 p.m. by Chair, Tom Simpson.

In attendance: Patti Chisholm, Roberta Lee, Kevin Robertson, Ed Ross, Tom Simpson, Jim Stubbs, Susan West

Regrets: Mike Bonga, Sandy Coffin, Peter Kierstead, Roger McKenzie, Fred M. Steeves

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Kevin Robertson - That the agenda be accepted with addition.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to 2 June 2015 Minutes

MOTION 2: Sue West / Jim Stubbs - That the minutes be accepted as amended.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported that cell #7 is scheduled to be completed by mid-October; all of the clay has been installed and as of the previous week, it was covered with plastic and sand bags getting ready for the plastic liner which was scheduled for this week. The temporary tarps over the open faces of the landfill have reduced the leachate volumes since the water is being shed directly off the surface of the tarps and landfill. Energy and gas production is up considerably since five new wells in cell #5 have been tied in and under the temporary cover/tarps. (Revenues: June before the new wells - \$16,400; July with three weeks production from new wells - \$21,000; August with full month of production from the wells - \$25,500.) Lower leachate volumes will also save on leachate removal costs.

BUSINESS ARISING FROM THE MINUTES

1. *Groundwater Numerical Flow Model- developments over the summer / current plans:* Tom Simpson reported that the proposed "Terms of Reference for the Development of a Numerical Groundwater Flow Model" at the Crane Mountain Landfill has been received from **exp.** . Mr. Simpson and Roberta Lee reported on the two conference calls over the summer with **exp.** which resulted in the clarification of the proposal. The document was submitted to and discussed with Marc MacLeod at a meeting with Simpson and Lee on September 2, 2015.

ACTION: Mr. Simpson to e-mail submitted proposal to board members for review.

Arrangements have been made for John Sims and Fred Baechler, Senior Hydrogeologists from **exp.**, to visit the area and the landfill on September 14-15, and a meeting between Sims and Baechler and Marc MacLeod has been set for 10 AM on 15 September. The visit will permit the specialists to see the area: rock structures, watercourses around the landfill, surface water sampling locations and monitoring well locations, as well as tour the landfill, and will be of benefit moving forward with any work **exp.** will do for CMEI in future. At meetings with CMEI and Marc MacLeod, they will explain the importance of groundwater modeling and the process

for developing a model. The fee for the visit including travel, meetings, and data collection is estimated at \$8,500. Mr. Sims and Mr. Baechler will meet with the CMEI Board at a dinner meeting at the KBM on Monday, September 14 at 5:30pm.

MOTION 3: Kevin Robertson / Ed Ross – That CMEI be authorized to pay est. \$8,500 for John Sims and Fred Baechler to come to complete field work and meetings with CMEI and FRSW.

MOTION 3: CARRIED

MOTION 4: Jim Stubbs / Ed Ross – That the Monitoring Committee and CMEI Chair to attend meetings between exp. and Marc MacLeod.

MOTION 4: CARRIED

ACTION: Recording Secretary to book KBM, send out invitation to CMEI Board of Directors, and deliver plates, etc. to Jim; Sue West to order and pick-up/deliver meal from Grassroots Grill; Jim Stubbs to pick up flat of water.

2. *Aerial Photos (FRSW will pay half; Wilson has been contacted):* Tom Simpson reported the landfill will be paying for half of the invoice; the photos had been taken and were mailed to CMEI last Thursday, but nothing had been received by this meeting. Mr. Simpson expects the invoice to be included with the CD of the photos as it was last year.
3. *Domestic Well Testing:* Tom Simpson reported the well testing procedure will be the same as last year. Notifications from GEMTEC have been delivered and collections are scheduled for Friday, September 25 and Saturday, September 26.

ACTION: Tom Simpson to send revised CMEI letter and up-to-date mailing list to Recording Secretary to prepare letters to well owners and send them by September 11th.

4. *Approval to Operate – meeting with Rick Doucet; responses from DOE:* Tom Simpson followed up with the Department of Environment by e-mail. Mr. Simpson read correspondence with Jeff Porter (cc: Mark Boldon). Copy on file. Mr. Simpson suggested it would be timely to contact MLA, Rick Doucet for follow-up along with a copy of the correspondence with Jeffrey Porter to encourage pressure from our MLA on behalf of the residents of the area regarding the upcoming Approval to Operate.
5. *Meals for CMEI meetings:* the group discussed menu options, allergies, etc. and it was decided moving forward to keep it simple for Sue West to order and deliver meals prepared at Grassroots Grill, and to pick up a simple dessert and water for the monthly meetings.

CORRESPONDENCE

Tom Simpson received an invoice from exp. for \$2,646.18 (including taxes) for work done on groundwater flow model framework; a copy of an e-mail sent to the treasurer of the KBM from Jim Stubbs – reminding the KBM treasurer that CMEI has not received an invoice since the end of 2012. Outstanding is \$700.00 (\$25.00/mo. excluding July and August annually) up to the end of October 2015 (end of CMEI fiscal year); letter from UNB requesting scholarship donation (\$40,000 over 20 years). Patti Chisholm suggested Mr. Simpson send a copy of the letter from CMEI announcing the cessation of the program to the fundraising development officer at UNBSJ in case it had not reached the correct person the first time; and a copy of the FRSC 2014 Annual Report (Sue West borrowed it and will return to file in October). Mr. Simpson requested a motion to pay meal and KBM rental expense should it arrive before the next meeting.

MOTION 5: Ed Ross / Jim Stubbs – That the Treasurer be authorized to pay for items.

MOTION 5: CARRIED

CHAIR'S REPORT

See Business Arising.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 8 September 2015 meeting. (copy on file) Opening balance \$27,705.81; Income: \$24,672.00 (\$23,672.00 FRSW operating grant / \$1,000.00 audit reimbursement); Total expenses: \$7,448.10. Closing balance: \$44,929.71.

MOTION 5: Kevin Robertson / Ed Ross - That the Treasurer's Report be accepted as presented.

MOTION 5: CARRIED

COMMITTEE REPORTS

Monitoring

See Business Arising.

Special Projects

Tom Simpson reported that five projects have been completed: Westfield School, Ketepec Scouts, Grand Bay Primary, Morna Heights Home & School, and Westfield Scouts. Friends of Blueberry Hill have submitted invoices \$621.03 inc HST. A reminder has been sent to all outstanding projects, and Mr. Simpson received notification from the RV Track Association that they did not raise enough money to proceed; Morna Heights School delayed the order of their tables and chairs as they've begun a new fiscal budget; RV Soccer project for a new equipment shed is delayed until they confirm who owns the field and receives permission to erect the shed; KBM project is on hold as revenue is down and they are reluctant to spend \$17,000 of project money for the heating and cooling system that could be re-allocated to another community organization. B-List projects have been contacted and waiting for responses.

NEW BUSINESS

1. *Potential proposal to raise height of cells:* Tom Simpson reported there is a potential that FRSW will request an increase in height of cells at the landfill. Discussion ensued and it will be brought forward to the October meeting.
2. *Membership in NBEN:* Roberta Lee had received a membership renewal from the New Brunswick Environmental Network for another organization that she is involved with (RRCA) and wanted to know if there would be value for the CMEI to become a member. Discussion ensued and it was decided that NBEN was not focused specifically on landfill issues and therefore not of benefit.
3. *Resignations – Roger McKenzie and Fred M. Steeves:* Tom Simpson requested input from board members regarding gifts for outgoing board members. It was agreed to purchase a \$50.00 gift certificate for Shadow Lawn for Roger and a letter of appreciation to Fred.

MOTION 6: Ed Ross / Kevin Robertson - That CMEI purchase and deliver a \$50.00 gift certificate from Shadow Lawn and a letter of appreciate for Roger McKenzie for his many years of service on the Board.

MOTION 6: CARRIED

ACTION: Sue West to pick up and pay for the gift certificate; Roberta Lee to write letters of appreciation to both Roger and Fred.

4. *Election of Officers and Appointment of Committees:*

Tom Simpson reported the former Executive has agreed to stay on and will be: Tom Simpson, Chair; Roberta Lee, Vice-Chair; Peter Kierstead, Secretary; and Jim Stubbs, Treasurer.

- Election of Chair – Roberta Lee nominated Tom Simpson. Further nominations x 3 times. Tom Simpson was elected unanimously, and accepted;
- Election of Vice-Chair – Tom Simpson nominated Roberta Lee. Further nominations x 3 times. Roberta Lee was elected unanimously, and accepted;
- Election of Treasurer – Tom Simpson nominated Jim Stubbs. Further nominations x 3 times. Jim Stubbs was elected unanimously, and accepted;
- Election of Secretary – Tom Simpson contacted Peter Kierstead by telephone and asked if he would stand for the position of Secretary and Peter agreed. Mr. Simpson nominated Peter Kierstead in absentia. Further nominations x 3 times. Peter Kierstead was elected unanimously.
- Monitoring Committee: Roberta Lee, Chair; Sue West, Peter Kierstead, Kevin Robertson, Mike Bonga, (+ one vacancy)
- Special Projects Committee: Tom Simpson, Chair; Jim Stubbs, Ed Ross, Sandy Coffin, Patti Chisholm

5. *Replacement for vacancies on CMEI board:* Tom Simpson requested that if any of the Board members could think of a community member who would be interested, to please contact them and bring their name forward at the October meeting.

**MOTION 7: Kevin Robertson / Roberta Lee – That the meeting be adjourned at 8:20 pm.
MOTION 7: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 6 October 2015 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary