



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
7 June 2016

The 7 June meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair, Tom Simpson.

**In attendance:** Patricia Chisholm / Sandy Coffin / Peter Furness / Peter Kierstead / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Jim Stubbs / Susan West

**Regrets:** Ed Ross / Jane Tunney

**PRESENTATION OF THE AGENDA** - Modifications & Additions

**MOTION 1: Peter Kierstead / Peter Furness - That the agenda be accepted with additions.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections & Additions to 3 May 2016 Minutes

**MOTION 2: Roberta Lee / Jim Stubbs - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

## **FUNDY REGIONAL SOLID WASTE (FRSW)**

Tom Simpson reported on a telephone conversation with Marc McLeod:

- Cell 7 was completed last year and has been in use since. Twelve new wells gas wells will be installed in cells 5 & 6 commencing June 13 and work is expected to last two weeks. There is a notice on fundyrecycles.com. The wells are expected to be tied in and in operation by the end of July.
  - The generator had a failure of an induction coil causing it to be shut down and flaring of gas during the shutdown to rewind the coil. The generator has since been returned to service.
  - FRSW is negotiating an agreement for composting with Envirem. The compost facility at the landfill is still being used pending the agreement. Compost has been for sale since sometime in May.
  - Rothesay and Quispamsis are now doing curbside recycling and FRSW has shut down some of the depot sites with more shutdown scheduled.
  - FRSW has had Gemtec review the condition of the monitoring wells. Peter Baxter will do an inventory of deficiencies with the wells and will accompany the lab personnel on a test run to evaluate the procedures in use.
  - The landfill has been awarded three Environmental Trust Fund grants. 1.) Conceptual Model of the Hydrogeologic System that governs the transport of contaminants from the landfill (joint application with CMEI). 2.) Research alternate capping material for cells. This was something Marc saw being used in Europe. It is made from non-toxic components of industrial waste which is combined to make a clay like material that is basically impermeable. 3.) Education grant to increase participation in the composting program.
-

## **BUSINESS ARISING FROM THE MINUTES**

### *1. Election of Officers and Appointment of Committees:*

- Election of Chair – Roberta Lee nominated Tom Simpson. Peter Kierstead requested further nominations x 3 times. Sandy Coffin announced nominations ceased. Tom Simpson was elected unanimously, and accepted;
- Election of Vice-Chair – Sue West nominated Roberta Lee. Peter Kierstead requested further nominations x 3 times. Sandy Coffin announced nominations ceased. Roberta Lee was elected unanimously, and accepted;
- Election of Secretary – Tom Simpson nominated Peter Kierstead. Mr. Simpson requested further nominations x 3 times. Sandy Coffin announced nominations ceased. Peter Kierstead was elected unanimously, and accepted;
- Election of Treasurer – Patti Chisholm nominated Jim Stubbs. Further nominations x 3 times. Jim Stubbs was elected unanimously, and accepted;
- Monitoring Committee: Roberta Lee, Sue West, Peter Kierstead, Kevin Robertson, Peter Furness, and Dale Kilpatrick
- Special Projects Committee: Tom Simpson, Jim Stubbs, Ed Ross, Sandy Coffin, Patti Chisholm, and Jane Tunney

### *2. Discuss RVCC's request for multiyear funding for purchase of new Zamboni:* Tom Simpson read the letter of request received from River Valley Community Centre requesting multi-year funding to help pay for a Zamboni purchased this year. Discussion ensued to confirm there are other sources of funding and fundraising efforts per the request letter.

**MOTION 3: Kevin Robertson / Sue West – That CMEI respond to the RVCC letter that CMEI is unable to commit to multi-year funding to any organization as evaluations are based on merit on an annual basis.**

**MOTION 3: CARRIED**

**ACTION:** Tom Simpson to respond to the RVCC letter of request per Motion 3.

### *3. Report on progress of model development:* Tom Simpson reported that FRSW and CMEI jointly received a \$65,000 grant from the Environmental Trust Fund to create a conceptual model for the landfill. Meetings were held between Marc MacLeod, Peter Baxter and CMEI reps. to begin drafting the RFP. Mr. Baxter was asked write the first draft of the RFP in the proper format for review by June 10, 2016. CMEI and FRSW will review the proposals and select a successful applicant. \$50,000 will be for development and \$15,000 will be directed to an assessment of the model. The Request for Proposals will be posted on Provincial Opportunities website.

**ACTION:** Tom to distribute the Final Draft of the RFP to the CMEI Board.

### *4. Report on meeting with Marc & Ron about annual report issues:* Tom Simpson reported on the meeting with Marc MacLeod, Ron Nelson and a representative from Gemtec regarding the adequacy of analysis of the data in the Annual Reports. For example data that indicated elevated chemistry in one sampling and zero in the next. Mr. Simpson discussed whether this discrepancy would indicate a re-sampling at the time or analysis of the issue to discover if it is a record keeping issue. Also problems of monitoring wells or surface water locations that cannot be accessed due to flooding.

### *5. Discussion of domestic well analysis radon & uranium (see May minutes):* The issue regarding sampling for Radon and Uranium was brought to CMEI's attention by **exp**. It was felt there was not enough information for discussion at this time and the item will be moved forward to a future CMEI meeting.

## **CORRESPONDENCE**

Tom Simpson reported he had received on behalf of CMEI an invoice from **exp.** for consulting and labour on the model framework project; a mileage claim for out of town meetings from Tom Simpson; an expense claim from Jim Stubbs for activities for AGM and audit preparations; a reimbursement for the meeting meal from Sue West. Chair, Tom Simpson requested a motion to pay invoice and reimbursements.

**MOTION 4: Sue West / Kevin Robertson – That Treasurer be authorized to pay for items.**

**MOTION 4: CARRIED**

## **CHAIR'S REPORT**

See Business Arising.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 7 June 2016 meeting. (copy on file) Opening balance: \$17,800.35; Revenue: \$1,000.00 (partial refund of accounting fees from FRSW); Total expenses: \$222.90; Closing balance: \$18,577.45.

**MOTION 5: Roberta Lee / Peter Kierstead - That Treasurer's Report be accepted as presented.**

**MOTION 5: CARRIED**

## **COMMITTEE REPORTS**

### **Monitoring**

See Business Arising.

### **Special Projects**

Tom Simpson reported the Inglewood School invoice was received by e-mail and needs a signature; and he received an e-mail from Grand Bay-Westfield Allergic Reaction Committee requesting direction to complete their claim.

## **NEW BUSINESS**

1. *Meals for Meetings:* Sue West will continue to research meal providers and menu items, and will be in contact with Board members over the summer to establish a plan for the September meeting.
2. *Acknowledgement of Service to the Board – Mike Bonga:* Patti Chisholm to research an appropriate gift.
3. *Decide on Items to take to D.O.E. and Timing of Meeting:* Tom Simpson reminded the Board that there were recommendations from **exp.** that were not included in the Approval to Operate. It was decided the Monitoring Committee will review and prioritize items from the April 28 **exp.** document over the summer and report to the September meeting of CMEI. A date in late October for the CMEI meeting with the D.O.E. was suggested.

**ACTION:** Tom Simpson to contact Jeff Porter to request name of new contact for CMEI.

**ACTION:** Roberta Lee to send reminder message to Monitoring Committee to complete review and submit priority items from **exp.** document.

4. *Letters to Domestic Well Owners:* Tom Simpson explained to the new Board members that there are 69 domestic wells tested in mid-September annually. Since 2013, CMEI has been sending letters to 50 of the 69 well owners to encourage them to participate in the well-monitoring program. There are 19 outstanding well owners that CMEI has yet received permission to contact through Gemtec. Discussion ensued on how to get the remaining 19 permissions. Mr. Simpson did get confirmation the 2016 well-testing results will include historical data of each well for the homeowners.

**ACTION:** Tom Simpson to prepare letters to the 50 known well owners by mid-August to encourage participation in the well-testing program and a letter requesting permissions through Gemtec for the remaining 19.

**MOTION 6: Peter Kierstead / Patti Chisholm – That the meeting be adjourned at 8:20pm.**

**MOTION 6: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 6 September 2016 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary