



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
4 October 2016

The 4 October meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:05 p.m. by Chair, Tom Simpson.

In attendance: Patricia Chisholm / Peter Furness / Peter Kierstead / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Tom Simpson / Jim Stubbs / Jane Tunney / Susan West

Regrets: Sandy Coffin / Ed Ross

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Peter Kierstead - That the agenda be accepted with additions.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to 7 June 2016 Minutes

MOTION 2: Sue West / Jim Stubbs - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Bring forward to the November meeting.

BUSINESS ARISING FROM THE MINUTES

- Report on progress of conceptual model development:* Tom Simpson reported he spoke with Peter Baxter who reported the field work was completed and knowledge gaps of the geology were identified. John Sims found the well data illustrating fluctuation in the level of water heads over time cumbersome but useable. Malcolm McLeod, John Sims, Fred Baechler and an exp. technician completed the field work. The kick-off meeting was 7 September and the scheduled completion date is 19 February 2017. It was agreed to contract WSP (Michael Black) who didn't bid on the project but has the expertise, to evaluate the model. Estimated cost for evaluation - \$10,000.00. The payment plan for the conceptual model development follows the proposal and includes a 15% hold-back until the project is completed. Mr. Simpson and Mr. Baxter also discussed and agreed on the feasibility of making an application for the numerical model for continuity of the project in 2017 by the December 2016 deadline. Mr. Baxter will speak to Marc MacLeod to confirm the feasibility of completing the numerical model in 2017.
 - Decide on items to take to DOE and timing of meeting:* Tom Simpson circulated a document which was a presentation made to the FRSC in November 2013 concerning the funding of post closure and contingencies at the Crane Mountain Landfill. Before the meeting with the DOE, Mr. Simpson would like to update EPA references in this document and confirm links. CMEI will also be requesting that the next Approval to Operate require a solid contingency plan and a written protocol for remediation. Discussion ensued on these issues, and Mr. Simpson requested that Board members conduct individual research on the most up-to-date requirements in other jurisdictions for funding for contingencies at municipal solid waste landfills and funding for post closure and asked them to circulate information to
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the whole board via email. The Monitoring Committee will review the documents and research to enhance the original 2013 document, which will be used for the CMEI meeting with the DOE. These matters will be brought forward to the November meeting.

Regarding the scheduling of the meeting, Mr. Simpson noted the current Minister of the Environment is Serge Rouselle and the new DOE contact is Sheryl Johnstone. It was also suggested MLA Rick Doucet be contacted for representation and direction on best timing for a meeting. Tentative suggestion is mid to late November (20th). Items to bring forward: contingency plan / protocol for contamination and the financial response per 2015 Gemtec document.

ACTION: Tom Simpson to circulate document; Roberta Lee to contact MLA office; board members to research and circulate information on topics: funding for remediation, protocol/contingency, post closure.

3. *Letters to domestic well owners not on our list (item brought forward from June meeting – not yet completed)*

ACTION: Tom Simpson to follow-up.

CORRESPONDENCE

Tom Simpson reported he had received on behalf of CMEI: an invoice from Hub International for the annual Board insurance. It was a three-year guaranteed premium taken out in 2013 and this year is the final year of the guaranteed \$1,450.00 premium; the annual corporate return for CMEI which Mr. Simpson will file electronically; and a reimbursement of \$103.50 for the meeting meal from Sue West. Mr. Simpson read a letter of thanks from Ralph Thomas on behalf of the Black History Society to the Special Projects Committee. (copy on file) Chair, Tom Simpson requested a motion to pay annual insurance premium, corporate return and reimbursement.

MOTION 3: Peter Kierstead / Peter Furness – That Treasurer be authorized to pay for items.

MOTION 3: CARRIED

CHAIR'S REPORT

See Business Arising.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 4 October 2016 meeting covering the month of September. (copy on file) Opening balance: \$16,888.57; Revenue: \$23,790.00 (FRSW Operating Grant) Total expenses: \$371.41; Closing balance: \$40,307.16. Mr. Stubbs noted the end of October is the end of the CMEI fiscal year.

MOTION 4: Patti Chisholm / Jane Tunney - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

COMMITTEE REPORTS

Monitoring

See Business Arising.

Special Projects

Tom Simpson reported the last four invoices on the A-List have been received and will be submitted for payment to FRSW tomorrow. That leaves \$1,200 for the B-List which will be allocated to The Friends of Blueberry Hill.

NEW BUSINESS

1. *Funding for Numerical Model:* Tom Simpson will follow-up with Peter Baxter regarding the Environmental Trust Fund application for December 2016 deadline.

MOTION 5: Roberta Lee / Sue West – That the CMEI make a specific request to FRSC to pursue the completion of the numerical model in 2017 through application to Environmental Trust Fund or direct funding.

MOTION 5: CARRIED

2. *Remembrance Day Wreath:* Jim Stubbs asked if anyone from the board would be attending the Remembrance Day ceremony this year in Grand Bay-Westfield, and if so would they lay the wreath on behalf of CMEI. As no one was available, Mr. Stubbs will contact organizers to request a volunteer lay the wreath on behalf of CMEI.

MOTION 6: Jim Stubbs / Peter Kierstead – That a wreath be purchased and Mr. Stubbs contact organizers to lay it on behalf of CMEI.

MOTION 6: CARRIED

3. *Meals:* Sue West is concerned that sourcing the meals from some of the providers isn't working out price wise and selection.

ACTION: Tom Simpson and Sue West will work to find a solution.

MOTION 7: Peter Kierstead / Kevin Robertson – That the meeting be adjourned at 7:50pm.

MOTION 7: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 1 November 2016 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary