



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
7 February 2017

The 7 February meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:02 p.m. by Chair, Tom Simpson.

**In attendance:** Patricia Chisholm / Peter Furness / Peter Kierstead / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Tom Simpson / Jim Stubbs / Jane Tunney / Susan West

**Regrets:** Sandy Coffin / Ed Ross

**PRESENTATION OF THE AGENDA** - Modifications & Additions

**MOTION 1: Jim Stubbs / Peter Kierstead - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections and/or additions to 3 January 2017 Minutes.

**MOTION 2: Peter Kierstead / Jim Stubbs - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

No report from FRSW, however, Tom Simpson briefly spoke with Marc MacLeod to establish the timing for the Special Projects recommendations. The FRSW meeting is later than CMEI 7 March meeting, so no special meeting of the committee will be necessary.

**BUSINESS ARISING FROM THE MINUTES**

1. *Report on progress of conceptual model development; application for ETF funding for numerical model:* Tom Simpson reported he had sent out an electronic copy of the review from WSP to all board members. WSP comments were asking for better documentation and not quibbling about any of the work that has been completed. On February 2, Mr. Simpson met with Marc MacLeod and Peter Baxter to discuss the WSP review. Mr. Baxter had no complaints about the review and Mr. Simpson submitted the comments he distributed to the CMEI Board. Mr. Baxter returned the review to WSP with comments and WSP made the draft into an official document, which Mr. Baxter delivered to **exp.** on 6 February. John Sims from **exp.** contacted Mr. Baxter today and he didn't see any problem with adding most of the comments to the model. Fred Baechler has yet to review the documents.

Once **exp.** is finished with the WSP review, Mr. Sims will meet with Marc MacLeod, Peter Baxter, and Tom Simpson to discuss their response to the WSP recommendations. When the final report/model is complete, a presentation for FRSC and CMEI Board will be held, date yet to be determined.

2. *Follow-up on DOE meeting:* Roberta Lee reported that she, Tom Simpson, and Sue West collaborated on a follow-up letter to the DOE on 30 December 2016 with a cc: to Hon. Rick Doucet, MLA and
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Jason Gaudet, Asst to MLA Doucet. (copy on file) Mr. Gaudet mentioned that if CMEI did not receive a reply from DOE by mid-January to let him know. Mr. Gaudet contacted Mrs. Lee to see if a reply had been received. Since CMEI had not received any response, Mr. Gaudet sent a letter to the DOE and followed up last week. Mrs. Lee telephoned Mr. Gaudet on 3 February and he will follow up with the Assistant to the Minister of DOE or the Deputy Minister of DOE for a response. Once he has made contact he will be in contact with Mrs. Lee.

3. *Response from letters to domestic well owners not on our list:* Tom Simpson reported he was in contact with Jennifer Hachey at Gemtec and she was unable to send out the letters until the new management reviews the request.

**ACTION:** Tom Simpson to follow up.

4. *Discuss meeting with Marc, Ron and Peter B. re: June incident:* Tom Simpson reported that he, Peter Kierstead, Roberta Lee, Marc MacLeod and Peter Baxter met to review exceedances that have arisen since the June incident (copy of report sent via e-mail to CMEI Board). The highlighted items of the spreadsheet indicate aluminum, iron and lead levels are well below limits in 2014-15. Levels began to rise in October 2015, the February 2016 sample indicates the level of lead in underdrains 3 and 4. Marc MacLeod agreed with the suggestion to find a way to get the results quicker than two or three months after sampling. Peter Baxter is working on a program to capture exceedances at the lab level rather than waiting for the engineering report level. Mr. Simpson suggested paying **exp.** to review the data between November and February, when reading was taken, to see if a timeline of those samples would be indicative of the leak or of something else.

**MOTION 3: Peter Kierstead / Patti Chisholm – That CMEI engage exp. to look into the leachate spill to investigate any link between elevated concentrations of samples taken in November 2016, February, and April 2016 to see if they can be connected to the June incident report. Estimated cost to CMEI between \$1,000 - \$2,000.00.**

**MOTION 3: CARRIED**

**ACTION:** Tom Simpson to send incident report and spreadsheets to **exp.** for opinion on incident.

5. *Response from Marc re: additional info for well owner's reports:* Roberta Lee reported on this **ACTION** item from the December 2016 meeting. Marc MacLeod requested a scan of Mrs. Lee's well owner report to review and to create a more user-friendly version that would include information for comparison year over year. Mr. MacLeod would like to create a draft to send to CMEI for input and once complete, have Gemtec create reports in that format moving forward.

## **CORRESPONDENCE**

Tom Simpson reported the correspondence he has received on behalf of the CMEI since the last meeting has been sent to CMEI Board members and reported on in this meeting. Mr. Simpson presented an invoice from Teed Saunders and Doyle for the CMEI annual review of \$2,050 + HST; receipts for reimbursement – meal \$110.40 and printer cartridge for recording secretary \$74.68; and an income tax receipt for the Remembrance Day wreath. Chair, Tom Simpson requested a motion to pay invoices and reimbursement.

**MOTION 4: Patti Chisholm / Kevin Robertson – That Treasurer be authorized to pay for items.**

**MOTION 4: CARRIED**

## **CHAIR'S REPORT**

See Business Arising.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 7 February 2017 meeting covering the month of January. (copy on file) Opening balance: \$35,751.84; Total expenses: \$285.10; Closing balance: \$35,466.74. Mr. Stubbs picked up the CMEI books and financial statements from Teed, Saunders & Doyle. He will begin the application for the FRSW annual operating grant.

**MOTION 5: Peter Kierstead / Jane Tunney - That Treasurer's Report be accepted as presented.**

**MOTION 5: CARRIED**

## **COMMITTEE REPORTS**

### **Monitoring**

See Business Arising.

### **Special Projects**

Tom Simpson reported four applications totaling less than \$10,000 have been received so far.

## **NEW BUSINESS**

1. *Committee to review financing post closure (CMEI Rep):* Tom Simpson reported that FRSW is putting together an Ad Hoc Committee to look into the financial needs of the landfill post closure. FRSW would like a member of the CMEI Board to sit on the committee as a stakeholder. Peter Furness nominated Peter Kierstead to represent CMEI, seconded by Sue West, and Peter Kierstead accepted the nomination and will be put forward as the CMEI representative on the FRSW Ad Hoc committee.
2. *Review Gemtec report on chloride and manganese:* Tom Simpson sent out copies of the Gemtec report, *Additional Environmental Assessment Crane Mountain Landfill* via e-mail. (copies on file). The elevated levels of chloride appear to be road salt run off and doesn't point to leachate. The source of the manganese appears to be associated with the finished compost pile. The concern is receiving 2015 stats in January 2017.
3. *Report on puncture of cell 5 HDPE liner:* Tom Simpson sent out copies of the Gemtec letter via e-mail, *Landfill Liner Repair* (copy on file) and reviewed photos of the 6" tear in the liner in Cell 5. that was caused by an excavator working above the berm. According to the report from Gemtec, the tear was cleaned, patched and plastic welded in situ to cover the tear.  
**ACTION:** For benefit of new members, Mr. Simpson will bring samples of liner material to next meeting.

**MOTION 6: Patti Chisholm / Sue West – That the meeting be adjourned at 8:00pm.**

**MOTION 6: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 7 March 2017 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary