



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
7 March 2017

The 7 March meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:02 p.m. by Chair, Tom Simpson.

**In attendance:** Patricia Chisholm / Sandy Coffin / Peter Furness / Peter Kierstead / Roberta Lee / Kevin Robertson / Ed Ross / Tom Simpson / Jim Stubbs / Susan West

**Regrets:** Dale Kilpatrick / Jane Tunney

**PRESENTATION OF THE AGENDA** - Modifications & Additions

**MOTION 1: Peter Kierstead / Sue West - That the agenda be accepted with addition (2. Batteries and Hazardous Waste).**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections and/or additions to 7 February 2017 Minutes.

**MOTION 2: Jim Stubbs / Patti Chisholm - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

No report from FRSW, Marc MacLeod on vacation.

## **BUSINESS ARISING FROM THE MINUTES**

1. *Report on progress of conceptual model development:* Tom Simpson reported the conceptual model is nearing completion. There will be a preliminary meeting with Peter Baxter, Marc MacLeod, Tom Simpson and John Sims and Fred Baechler from **exp.** to review the project and prepare for the presentation. Mr. MacLeod suggested the presentation be held in conjunction with the 4 April meeting of the CMEI to ensure all board members could be in attendance. Mr. MacLeod may also be inviting the members of the FRSC. Discussion ensued.

**ACTION:** Tom Simpson will see if the other attendees at the preliminary meeting would like to make the presentation at the KBM and will book the space if needed.

2. *Follow-up on DOE meeting:* Roberta Lee reported that she spoke with Jason Gaudet last week. No update was available for this meeting. Mrs. Lee proposed sending an email to Sheryl Johnstone and Mark Glynn requesting a response to the letter sent from CMEI in January if there has been no response from Mr. Gaudet by week following the March break.

**ACTION:** Roberta Lee to contact Mr. Gaudet the week of March 18<sup>th</sup>.

3. *Letters to domestic well owners not on our list:* Tom Simpson reported he followed up with Jennifer Hachey at Gemtec and she had not received approval from management to send out the letters.

4. *Post Closure Committee report:* No report – committee has not met yet.

## **CORRESPONDENCE**

Tom Simpson reported the correspondence he has received on behalf of the CMEI since the last meeting has been sent to CMEI Board members and reported on in this meeting and included: District News, Special Projects, and **exp.** Mr. Simpson presented a receipt for reimbursement – meal \$110 from Sue West. Chair, Tom Simpson requested a motion to pay reimbursement. Sue West noted she would not be in attendance at the April meeting. Jim Stubbs will order the meal and pick it up for the next meeting.

**MOTION 3: Ed Ross / Peter Kierstead – That Treasurer be authorized to pay for item.**

**MOTION 3: CARRIED**

**ACTION:** Jim Stubbs to order meal Wednesday, 29 March, follow-up with reminder on Monday, 3 April and pick up order on Tuesday 4 April.

## **CHAIR'S REPORT**

See Business Arising.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 7 March 2017 meeting covering the month of February. (copy on file) Opening balance: \$35,466.74; Total expenses: \$2,696.58; Closing balance: \$32,770.16. Roberta Lee inquired if the accounting fee had been reimbursed by FRSW. Mr. Stubbs reported that he sent both the letter to request \$1,000 toward the financial review and the application for the operating grant to Marc MacLeod. (copies on file)

**MOTION 4: Peter Kierstead / Kevin Robertson - That Treasurer's Report be accepted as presented.**

**MOTION 4: CARRIED**

## **COMMITTEE REPORTS**

### **Monitoring**

See Business Arising.

### **Special Projects**

See New Business #2.

## **NEW BUSINESS**

1. *Battery and Hazardous waste disposal:* Roberta Lee reported on an article in the Telegraph Journal newspaper where the Town of Hampton was making it easier to collect batteries and hazardous waste (Call2Recycle). Mrs. Lee questioned whether or not it should be something CMEI should be looking into for our area. Discussion ensued.

**ACTION:** Mrs. Lee to contact Brenda McCallum at Crane Mountain Landfill to see if there could be an initiative in this area.

2. *Review 2017 projects recommendations:* On behalf of the Special Projects Committee, Tom Simpson presented 22 applications for Special Projects for consideration. Discussion ensued.

**MOTION 5: Sue West / Peter Kierstead – To set aside the Ketepec Scouts request for snowshoes and supplies in 2017 and encourage them to reapply in 2018.**

**MOTION 5: CARRIED**

**MOTION 6: Ed Ross / Sue West – To accept projects with amendments and approved for presentation to the FRSC.**

**MOTION 6: CARRIED**

**ACTION:** Tom Simpson to e-mail revised Special Projects list to Board Members. Mr. Simpson reminded everyone the lists are confidential until approved by the Fundy Regional Service Commission at their March meeting.

**MOTION 7: Peter Kierstead / Sue West – That the meeting be adjourned at 8:30pm.**

**MOTION 7: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 4 April 2017 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary