



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
5 September 2017

The 5 September meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Vice Chair, Roberta Lee.

In attendance: Patricia Chisholm / Sandy Coffin / Peter Furness / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Ed Ross / Jim Stubbs / Jane Tunney / Susan West

Regrets: Peter Kierstead / Tom Simpson

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Kevin Robertson - That the agenda be accepted with additions.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 6 June 2017 Minutes.

MOTION 2: Susan West / Jim Stubbs - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Roberta Lee reported that Peter Baxter did not get the summer student he was hoping to get to work on the trigger parameters. Marc MacLeod is working on the trigger parameters and a method for earlier detection which should be available by the end of 2017.

Mrs. Lee also reported the reminder letters for well testing have been sent to homeowners by Gemtec. Mrs. Lee was speaking to a new contact, Kayla Wallace who confirmed the well testing will be conducted on September 22 and 23. To date, 18 people have replied and Ms. Wallace intends to follow up the letter with telephone calls to home owners who have not replied.

NUMERICAL MODEL PROGRESS REPORT

Tom Simpson submitted a report for the meeting and it was distributed to board members. The report outlined the ETF grant of \$80,000 for the second phase of the project which included a work/costing proposal from exp. The scope of work would be given to Gemtec for review to see if they wanted to include anything that would be useful in carrying out their responsibilities. The time frame for completion of the work order was the end of July. Mr. Simpson was in contact with John Sims, exp. on 31 August and exp. is in the early stages of the project – gathering and compiling information needed for the development of the Numerical Model.

BUSINESS ARISING FROM THE MINUTES

1. *Follow-up on DOE meeting – latest contact (letter to DOE and response):* Roberta Lee reviewed the 24 June response letter from CMEI to DOE and the DOE response of 29 August. The letter to DOE reiterated the requirements CMEI is requesting to have included in the upcoming Approval to Operate:
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- A comprehensive study of all facets of the operation of the landfill for at least 50 years post-closure and of contingencies that may arise during that time;
- A bond, a contingency fund, or insurance, sufficient to address the expenses of responding to contingencies and carrying out required remediation;
- Funding that would be readily available for emergency use; and
- Reviews and updates every three years on financial coverage for post-closure and contingencies.

When reviewing the response from Sheryl Johnstone of the DOE, the board raised concerns over the financial gaps and the lack of a solid date for actions mentioned in the letter. It was agreed the board will review the two letters and send comments to Roberta Lee and Tom Simpson to compile for the next meeting. It was also agreed a file containing the correspondence between the CMEI and DOE should be compiled to share with Marc MacLeod of FRSW/FRSC.

ACTION: Board members review the 24 June response letter from CMEI to DOE and the DOE response of 29 August and send comments to Mr. Simpson and Mrs. Lee for compilation for October meeting. Mrs. Lee gather correspondence from CMEI to DOE to prepare file for Mr. MacLeod.

2. *Post Closure Committee report:* Peter Kierstead absent, no report.
3. *Leachate releases discovered early June 2016:* Tom Simpson sent a report on the follow-up to concerns over exceedances of some chemical parameters after the leachate releases in the winter to late spring 2016. CMEI asked exp. to look at the test results and to see if they could attribute the exceedances to the leachate release. John Sims looked at the information provided and has asked a technician to organize the data. He apologized for not getting to it sooner. His main concern was the same as ours – the delay between test results and action to correct. He will send us a response when he has an opinion on the relationship of the incident to the subsequent exceedances.
4. *Electronic Waste Recycling:* Susan West contacted the Town of Grand Bay and FRSW. Grand Bay is advertising on their electronic sign and has it on their website. FRSW has the information on their Facebook page as well as their website. Board members also noted there is drop off at Staples, the redemption centre in Grand Bay as well as an annual E-Waste drop off day at UNBSJ. Roberta Lee asked if there was any method to drive the public to the information.

CORRESPONDENCE

Roberta Lee reported the correspondence received on behalf of the CMEI since the last meeting included the letter from CMEI to the D.O.E. and the response. Jim Stubbs received an invitation from Corey Ryan, Grand Bay Legion to the unveiling of the Veteran's Banners – 5 October at 7:00pm at the Grand Bay Legion. All board members are invited and Mr. Ryan requested an RSVP from any members who plan to attend as he would like to acknowledge the CMEI contribution to the banners through the Special Projects grants. Susan West presented a receipt for the meal for reimbursement. Mrs. Lee requested a motion to pay reimbursement.

MOTION 3: Jim Stubbs / Sandy Coffin – That Treasurer be authorized to pay for item.

MOTION 3: CARRIED

CHAIR'S REPORT

See New Business.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 5 September 2017 meeting covering the months of June, July, and August. (copy on file) Opening balance: \$31,759.06; Total income: \$1,000.00; Total expenses: \$586.40; Closing balance: \$32,172.66.

MOTION 4: Ed Ross / Kevin Robertson - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

Mr. Stubbs reported the \$1,000.00 reimbursement for the annual audit was received from FRSW, however, no cheque for the operating expenses has been received to date. It was suggested a reminder letter be sent, however, Mr. Stubbs noted by the original agreement that FRSW has until the 31 of October to pay the operating grant.

COMMITTEE REPORTS

Monitoring

No report.

Special Projects

No report.

NEW BUSINESS

No New Business to report.

Susan West did mention she will not be in town for the October meeting and Jim Stubbs offered to provide the meal for the October meeting.

MOTION 5: Patti Chisholm / Peter Furness – That the meeting be adjourned at 7:15pm.

MOTION 5: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 3 October 2017 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary