



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
11 September 2018

The September meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the Grand Bay Centrum and was called to order at 6:05 p.m. by Vice Chair, Roberta Lee.

**In attendance:** Jon Bidgood / Keith Dewar / Peter Furness / Dale Kilpatrick / Robert Lee / Kevin Robertson  
Ed Ross / Jim Stubbs / Jane Tunney  
**Regrets:** Patricia Chisholm, Tom Simpson, Sue West

**PRESENTATION OF THE AGENDA - Modifications & Additions**

**MOTION 1: Jim Stubbs / Jane Tunney - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING -** Corrections and/or additions to 12 June 2018 Minutes.

**MOTION 2: Peter Furness / Ed Ross - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

Vice Chair, Roberta Lee reported she was unable to get in contact with Marc MacLeod prior to the meeting as he has been busy working on getting cell #8 ready.

**BUSINESS ARISING FROM THE MINUTES**

1. *June tour of landfill – particular items of interest; further questions:* Roberta Lee polled the board members for their impressions of the June tour of the landfill. Comments included: the landfill appears to be a well-run facility; the management and employees appear to learn something new each time they attend a conference, i.e. the use of discarded roofing shingles as temporary cover on the cells. There was nothing outstanding to ask the General Manager, Marc MacLeod, at this point.
  2. *Election of Officers and volunteers for Special Projects Committee*
    - *Election of officers:* Election of Chair – Jim Stubbs nominated Tom Simpson (absent from the meeting, but agreed to stand). Roberta Lee requested further nominations -3 times. Dale Kilpatrick moved that nominations cease. Tom Simpson was elected unanimously.
    - Election of Vice-Chair –Jim Stubbs nominated Roberta Lee. Roberta Lee requested further nominations -3 times. Jane Tunney moved that nominations cease. Roberta Lee was elected unanimously, and accepted;
    - Election of Secretary –Jim Stubbs nominated Sue West (absent for the meeting, but agreed to stand). Roberta Lee requested further nominations -3 times. Peter Furness moved that nominations cease. Susan West was elected unanimously.
    - Election of Treasurer – Ed Ross nominated Jim Stubbs. Further nominations were requested -3 times. Dale Kilpatrick moved that nominations cease. Jim Stubbs was elected unanimously, and accepted.
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- Monitoring Committee: Roberta Lee noted that all board members had important input for monitoring activities and that and that going forward, all board members will generally be involved in decisions regarding monitoring.
  - Special Projects Committee: Currently the committee consists of: Tom Simpson, Jim Stubbs, Ed Ross, Patti Chisholm, and Jane Tunney. Mrs. Lee suggested any other interested board members could express their interest to the Chair, Tom Simpson when he returns in October.
3. *Reports to both CMEI Board and FRSC – Trigger Parameters and Numerical Model:* As the Numerical Model report is a joint venture between CMEI and FRSC through the Environmental Trust Fund, the presentation will be to both boards. Roberta Lee reported that Tom Simpson was in contact with Peter Baxter and John Sims of **exp.** and both are prepared to give a presentation to both CMEI and FRSC following the 2 October 2018 meeting of CMEI. Mrs. Lee suggested the board schedule a meeting with John Sims to discuss priorities based on **exp.** findings/recommendations. Discussion ensued, and concerns were expressed about scheduling too much into the October meeting, thus causing an “information overload.” Roberta Lee will see whether it is possible and practical for Baxter and Sims to make their presentations at separate meetings.
  4. Board members requested an advance copy of the report to review prior to the meeting.  
**ACTION:** Tom Simpson to contact John Sims, **exp.** to arrange a meeting after the 2 October 2018 presentations, or at a special evening meeting or conference call at his convenience.

## **CORRESPONDENCE**

Roberta Lee reported that on behalf of CMEI she received an invoice of \$111.13 for the meal provided and a request for reimbursement of \$74.67 for a new toner cartridge for the recording secretary.

**MOTION 3: Ed Ross / Jane Tunney – That Treasurer be authorized to pay for the items.**

**MOTION 3: CARRIED**

## **CHAIR’S REPORT**

Tom Simpson absent, no report.

## **TREASURER’S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer’s report for the 11 September 2018 meeting covering the months of June, July, and August 2018. (copy on file) Opening balance: \$49,281.72; Total expenses: \$462.20; Closing balance: \$48,819.52.

**MOTION 4: Kevin Robertson / Dale Kilpatrick - That Treasurer’s Report be accepted as presented.**

**MOTION 4: CARRIED**

## **COMMITTEE REPORTS**

### **Monitoring**

Roberta Lee suggested that more precise field work could be done to deal with uncertainties in well-testing. A major CMEI project will be determined based on suggestions from **exp.** after the Numerical Model is completed and reported on.

### **Special Projects**

Tom Simpson submitted a written report regarding Special Projects.

CMEI approved 14 projects for 2018: three are complete and one is partially complete. Mr. Simpson contacted all outstanding applicants regarding their ability to complete their projects by 1 October. All but three responded positively about being on time. Mr. Simpson will follow up on the final three projects again this week.

### **NEW BUSINESS**

1. *Where to hold regular monthly meetings:* Roberta Lee reported the KBM and Martinon Clubhouse are currently unavailable to book monthly meetings. Discussion ensued.

ACTION: Executive to research available locations for monthly meetings and report by e-mail to Board.

**MOTION 5: Peter Furness / Jim Stubbs – That the meeting be adjourned at 7:42pm.**

**MOTION 5: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 2 October 2018 at a location TBA.

Respectfully submitted,  
Marlene Abbott, Recording Secretary