



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
6 November 2018

The November meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM and was called to order at 6:00 p.m. by Chair, Tom Simpson.

In attendance: Jon Bidgood / Patricia Chisholm / Peter Furness / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Jim Stubbs / Jane Tunney / Sue West
Regrets: Keith Dewar, Ed Ross

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Jane Tunney - That the agenda be accepted with additions to Business Arising (meals for meetings) and to New Business (KBM rental).

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 11 September 2018 Minutes.

MOTION 2: Jim Stubbs / Sue West - That the minutes be accepted as presented.

MOTION 2: CARRIED

MINUTES FROM SPECIAL MEETING - Corrections and/or additions to 3 October 2018 Minutes.

MOTION 3: Kevin Robertson / Jim Stubbs - That the minutes be accepted as presented.

MOTION 3: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported that Marc MacLeod was unavailable for an update before the meeting.

BUSINESS ARISING FROM THE MINUTES

1. *Discuss the presentations given by John Sims (Numerical Model) and Peter Baxter (Trigger Mechanisms) at the October meeting:* Roberta Lee requested feedback from the presentations by John Sims and Peter Baxter at the special meeting 3 October 2018. Discussion ensued and it was generally acknowledged the information was dense, but interesting and informative. It was suggested to request Peter Baxter to present again once a new progress summary is available.
 2. *Meals for meetings:* At the October meeting, Sue West requested to add this item to the agenda. Mrs. West has been trying to source local providers to order meals for the monthly meetings, and found that pizza and Chinese food were the two options. It was decided Mrs. West will work with Jim Stubbs to arrange for meals for meetings.
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CORRESPONDENCE

Tom Simpson reported, on behalf of CMEI, he received an invitation to the UNBSJ fall convocation; a thank you note from the project coordinator of the Church of the Resurrection play park; a copy of the Nature Trust Fall 2018 newsletter "Refuge"; and the NB Companies Act Annual Return. In regard to bills, he received an invoice of \$190.90 for the annual post office box renewal; an invoice of \$195.50 from District News for Special Projects advertising (November, December, January); a request for petty cash replenishment from recording secretary \$186.20; and reimbursement request of \$93.12 from Sue West for the meal provided.

MOTION 4: Roberta Lee / Patti Chisholm – That Treasurer be authorized to pay for the items.

MOTION 4: CARRIED

CHAIR'S REPORT

Tom Simpson reported that his activities included organizing the October special meeting and presentations at Brundage Point, conference call with John Sims and Fred Baechler, as well as filing the annual NB Companies Act Annual Return. Mr. Simpson updated the CMEI executive and directors' information on the 2018 return and paid the \$2.00 annual filing fee.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 6 November meeting covering the month of October 2018. (copy on file) Opening balance: \$48,212.97; Total Income: \$24,209.00; Total expenses: \$2,198.00; Closing balance: \$70,223.97.

MOTION 5: Dale Kilpatrick / Kevin Robertson - That Treasurer's Report be accepted as presented.

MOTION 5: CARRIED

Mr. Stubbs reported the annual operating grant of \$24,209.00 was received from FRSC. Having been approached by the Grand Bay Legion, he agreed to purchase a Remembrance Day wreath on behalf of CMEI, as had been done in past years. October is the end of the fiscal year and Mr. Stubbs will take books to the auditor for annual review. There was concern about the bank balance exceeding \$60,000.00 per the original 1997 FFEBEC agreement. Tom Simpson noted when he applied a cost of living escalator to the original amount, the current allowable balance would be estimated at \$75,900.00. Thus there is no problem with the bank balance at this time.

COMMITTEE REPORTS

Special Projects

Tom Simpson reported that other than one outstanding project that all have been submitted and paid for. Mr. Simpson has been in contact with Dave Black regarding the outstanding purchase of basketballs for the 3 on 3 basketball project. Mr. Simpson also reported the Stonehammer UNESCO Geopark project did not use all of its allotted funds and the balance has been returned to FRSC.

NEW BUSINESS

1. *Report on the four proposed projects from conference call (CMEI Executive and John Sims and Fred Baechler from exp.):* Tom Simpson circulated an e-mail from John Sims of **exp.** that included the four proposed projects: 1. Refine recommendations from modelling report, 2. Annual Assessment of landfill annual reports and the need for additional data to enhance the model, 3. Travel Allowance for CMEI to meet and advise other environmental groups, and 4. Addressing quality issues in Domestic Wells; along

with another item to add to proposed project #1: to revisit the geochemical screening report from 2012 and to have an initial consideration of the monitoring well and domestic well chemistry in the context of the model input.

2. *Discuss and select the projects CMEI to pursue first:* After discussing the items for consideration, it was a consensus to pursue proposed project #1. Refine recommendations from modelling report and revisit the 2012 geochemical screening report; and proposed project #2. Annual Assessment of landfill reports as an ongoing project. It was noted that CMEI was advised by **exp.** that they have taken a contract to work on the gas systems at the landfills in New Brunswick. **exp.** will monitor their activities and advise CMEI of any conflicts of interest.

MOTION 6: Peter Furness / Dale Kirkpatrick – That the CMEI Executive follow up with exp. on proposed project #1 (including revisiting 2012 geochemical screening report) and proposed project #2 from the November 1st email from John Sims and request a proposal including costing and a detailed work plan.

MOTION 6: CARRIED

3. *KBM Rental:* Roberta Lee requested feedback regarding the rental of the KBM for monthly meetings and asked if CMEI was in a position to make a donation to the organization. Discussion ensued and it was agreed that donations to any organization are not within the mandate of the CMEI, however, any Special Projects funding proposal would be considered. Regarding the monthly rental, Patti Chisholm reported the KBM charges \$50/meeting to organizations. Board members agreed that CMEI should pay \$50/meeting, starting with the present meeting. Ms. Chisholm will prepare a rental contract for November and December and deliver it to the Treasurer for payment. In January 2019, a contract for six months will be drawn up and paid in advance.

MOTION 7: Jane Tunney / Roberta Lee – That the meeting be adjourned at 7:40pm.

MOTION 7: CARRIED

The next regular meeting of the CMEI is scheduled for December 4, 2018 at 5:30pm at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary