CME SPECIAL PROJECTS FUND
CRANE MOUNTAIN ENHANCEMENT INC.
Box 3263, Grand Bay-Westfield, NB, E2K 4V5

Background

Crane Mountain Enhancement Inc. (CMEI) is an independent community-based advisory council responsible for monitoring all aspects of the Crane Mountain Sanitary Landfill Site and the disbursement of the Host Community Enhancement Fund.

In 1996, the Crane Mountain Sanitary Landfill made a commitment to set aside approximately $75,000 each year in order to provide a long-term benefit program for the landfill's Host Community. This number reflects a dedicated portion of the tipping fees collected at the landfill each year. The CMEI manages yearly application for the fund and makes recommendations to Fundy Regional Service Commission (FRSC) regarding which projects which will be approved for a funding grant within the community.

Purpose of Fund

This fund is used to satisfy conditions imposed upon the Commission by the Minister for 'public access, development of amenities and enjoyment thereof, and other community purposes.'

Projects are for the long-term benefit of the host communities. Expenses such as debt retirement, rent, office equipment, salaries, registration fees and user fees are ineligible for funding. Preference will be given to projects that have a positive environmental and/or social impact in the Host Community. Applications will be evaluated based on their positive impact, viability, and degree of impact.

Applicants are responsible for ensuring that all projects are carried out with minimal environmental damage and are sustainable. Applicants must operate within the Host Community area of the Crane Mountain Landfill.

GUIDELINES FOR SPECIAL PROJECTS APPLICATIONS

- Applications can be downloaded on-line at www.cmei.ca. The fillable form should be completed and submitted to cmei.projects@gmail.com. All sections of the form must be completed.

- Three reputable vendor quotes are required for project costs and copies must be submitted with the application. (Note: Whenever possible, please request at least one quote from a business within the host community.) If construction material, for a contractor, is being supplied by the applicant, the same quote requirements apply to both materials and contractors.

- Applications must be submitted by **Friday, February 20th, 2026** by email to cmei.projects@gmail.com with supporting documents attached.

- All applications will be acknowledged by email.

- Approved projects must be completed by October 1, 2026 unless it is a multi-year project of a larger scale. Such long-term projects may be considered for pre-approved funding advances in the future.

- Both successful applicants and those not chosen to received funding will be notified by March 31st, 2026 pending approval by the Fundy Regional Service Commission (FRSC) and any unforseen delays.

- An applicant may submit more than one application as long as each application is for a different project.

Application Summary Information

Deadline: **February 20th, 2026** is the deadline for applications.

How to Submit: Applications must be completed and **emailed** on or before February 20th, 2026. Applications should be made attention to the Special Projects Committee.

Email Address: cmei.projects@gmail.com

Complete Package: Submitted application packages should include the completed application form and copies of 3 vendor quotes per major project cost and any additional pertinent information. Vendor quotes should be attached to the email submission.

If you have any questions, please email cmei.projects@gmail.com.

Host Community

The Hosting Community for the Crane Mountain Landfill is the area most directly affected by the proximity of the landfill. The Hosting Community consists of: The area including Grand Bay - Westfield and that portion of the City of Saint John extending from the southern boundary of Grand Bay-Westfield to a line drawn of right angle to the end of the sewer line located at the South Bay Bridge in South Bay.
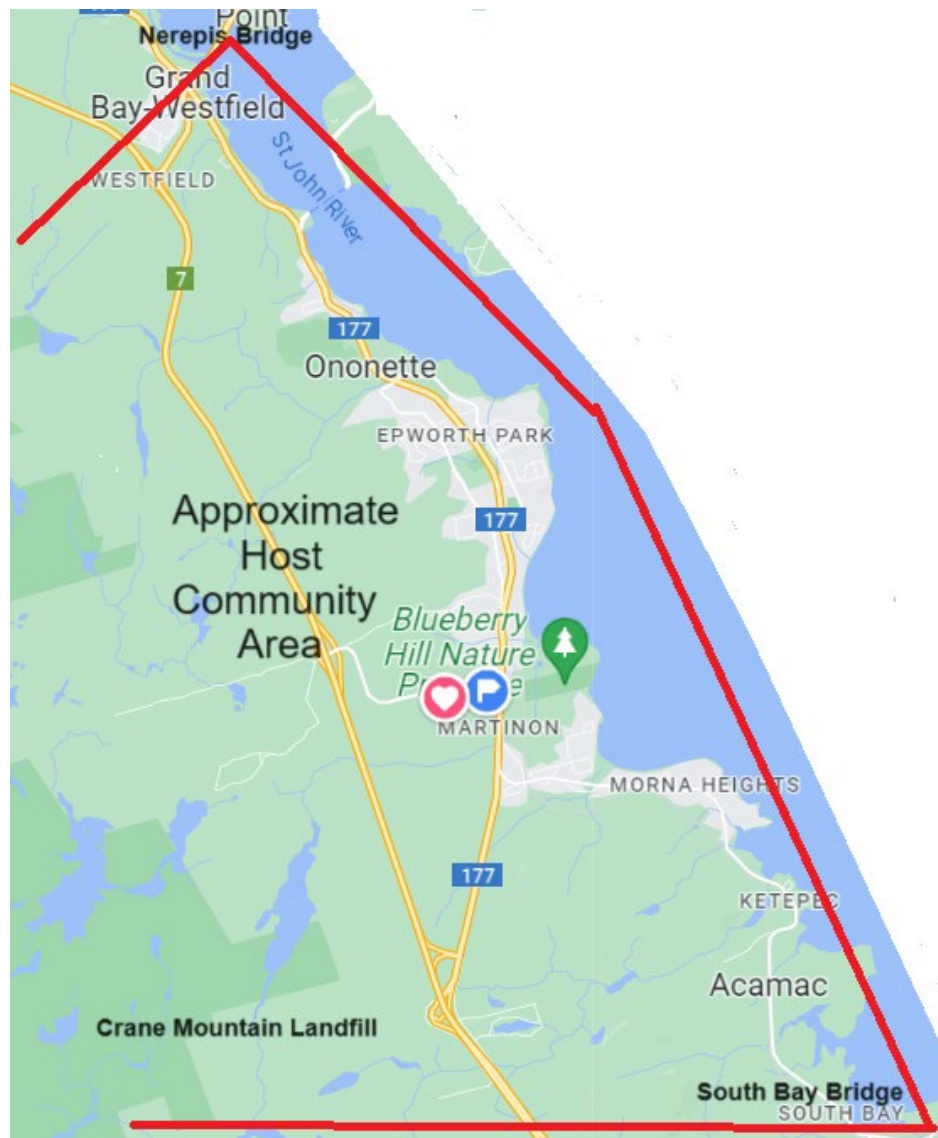
2026
CRANE MOUNTAIN ENHANCEMENT INC.
APPLICATION FOR FUNDING ASSISTANCE

Office Use Only	Date Received:	File No:

1. APPLICANT INFORMATION

Organization Name: _____

Organization Mailing Address: _____

Organization Physical Address: (If different from Mailing Address):_____

Primary Contact Name: _____ **Title:** _____

Email:_____ **Phone(s):** _____

Describe what your organization does:

List Key Members of Your Organization

Name	Position	Email	Phone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Indicate if your organization is eligible for a rebate on HST purchases please provide the following:

Business Number	Eligible for HST Rebate?	HST Rebate %
_____	Yes ☐ No ☐	_____

What part of the host community area do you serve? _____

Where did you hear about the CMEI project grant? _____

If your organization has previously applied for funding from the CMEI, list most recent years:

Year	Amt Received	Funding Use
_____	_____	_____
_____	_____	_____

What other organizations in the local area provide the same basic services that your organization provides?

2. PROJECT INFORMATION

A. Describe your proposed project in detail:

B. ENVIRONMENTAL IMPACT

Is there any environmental risk associated with your project? ☐Yes   ☐No   ☐Unsure

Describe any positive or negative environmental impact your project will have:

C. SOCIAL/COMMUNITY IMPACT – Describe any social impact your project will have on the host community:

D. Please indicate the number of people in the host community area that are served by your product or service:

	Last Year	This Year	Forecasted Next Year
Children up to 18 Years	_____	_____	_____
Adults	_____	_____	_____

E. Indicate the total cost of the project you are undertaking and the sources of funding that you have already secured or will be sourcing elsewhere.

Sources of Funding	Amount Applied For	Is Funding Approved?	Amount Secured
CMEI	_____	☐Yes ☐No	_____
_____	_____	☐Yes ☐No	_____
_____	_____	☐Yes ☐No	_____
_____	_____	☐Yes ☐No	_____
_____	_____	☐Yes ☐No	_____
_____	_____	☐Yes ☐No	_____
_____	_____	☐Yes ☐No	_____

Totals	_____		_____

F.   VENDOR QUOTES

Each application must provide copies of 3 vendor quotes. If this is not possible – please explain why.

Itemized Project Breakdown

Each application must provide a detailed list of project costs. If costs are listed on vendor quotes, the quotes will serve as the list of project costs and should be attached to the application.

PROJECT ITEM	BASE PRICE	HST	TOTAL PRICE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL PROJECTED PROJECT COST	_____	_____	_____