



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
9 March 2010

The 9<sup>th</sup> March 2010 meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair Tom Simpson.

**In attendance:** Mike Bonga, Dave Calvin, Paul Crilley, Peter Kierstead, Roberta Lee, Elmer Mersereau, Tom Simpson, Steven Stackhouse, Jim Stubbs

**Regrets:** Sandy Coffin, David Bowen, Roger McKenzie

**FRSWC** - Richard McLean

## **FRSWC**

Richard McLean reported an update on the electrical generator system. Marc McLeod visited Austria to see the system up and running. It should be arriving April 22 with start up around July 9, 2010 and two weeks later should be generating electricity on the grid full time. Mr. McLeod extends his regrets for this meeting. He expects to be able to attend the April 6<sup>th</sup>, 2010 meeting. In the meantime he will be working to address the problem with the telephone reporting system. At this time, the best way to register odor complaints is to call in after business hours and let the hotline record them. A significant change that will be starting over the next three weeks is year-round computer recycling. Residents (not businesses) will be able to drop off computers on Saturday mornings as household hazardous waste. The fee remains the same at \$5.00. Mr. McLean also reported FRSWC will be hosting a booth at the Home Show March 12-14 at Harbour Station. Markets for recycling are still holding and FRSWC has found new recycling containers for their school recycling program. They are standard sized, white with a graphic wrap that is printed with the item for the container and the wrap extends mid way up the container so that it looks half full to prevent mistakes. They are also made of metal, which addresses the Fire Marshall's concern, and are fitted with a garbage bag to make it easier for custodians to empty them. Mr. McLean also submitted to file a copy of the FRSWC Public Education 2009-2010 Plan.

## **Minutes from last meeting:**

**Corrections & Additions** - correction to Motion 3 Action, and Chair's Report.

**MOTION 1: Elmer Mersereau / Paul Crilley - That the minutes be accepted as amended.**

**MOTION 1: CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

- 1 Roberta Lee submitted to file and briefly discussed the *Proposal to develop monitoring program for domestic wells*, from Craig HydroGeoLogic Inc. The project should take 4-6 weeks to complete at an estimated cost of \$4,900.00. Discussion ensued regarding project structure and pricing.
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**MOTION 2: Peter Kierstead / Mike Bonga – That CMEI accepts the Craig HydroGeoLogic proposal subject to revision if necessary as a result of the report by the General Manager of the Landfill.**

**MOTION 2: CARRIED**

**MOTION 3: Steven Stackhouse / David Calvin – That having accepted the Craig proposal that CMEI request a fixed price of \$4,900.00 as opposed to an estimated price.**

**MOTION 3: CARRIED**

**ACTION:** Roberta Lee to contact Mr. Craig after March 11<sup>th</sup> to go forward with the proposal.

- 2 Tom Simpson requested the revised Terms of Reference for Scholarships be brought forward to the April or May meeting.
- 3 Richard McLean followed-up on payment for the second set of photos. He reported that General Manager, Marc McLeod felt that one set of photos per year was sufficient. Tom Simpson requested the matter be brought forward to the April meeting.
- 4 Roberta Lee reported briefly on the KBM office space. The KBM Board would like an official request in writing to review at one of their meetings. In the meantime, Mrs. Lee would like to continue to source other options. David Calvin suggested office space above the bowling alley in Grand Bay-Westfield.
- 5 Roberta Lee gave a brief update from the Nominating Committee. All members up for re-election have been contacted by e-mail to find out who is willing to re-offer. The Nominating Committee will be meeting soon to prepare a report for the April 6<sup>th</sup> meeting.

## **CORRESPONDENCE**

Tom Simpson reported he has received the Craig Proposal, several funding applications (to be dealt with in New Business) and three invoices: Beehive Lunch Counter, Teed Saunders Doyle, and FRSWC Reimbursement for bussing of local Grade 4 students.

**MOTION 4: Mike Bonga / Steven Stackhouse – That interim Treasurer remit payment for the above listed invoices.**

**MOTION 4: CARRIED**

## **CHAIR'S REPORT**

Tom Simpson briefly listed the Chair's activities since the last meeting: the meeting with Doug Craig, the work done on special projects selection and ongoing website work. Laurie Boakes is in the process of taking information from the existing format and putting it into a more user-friendly format for updating the website, and expects to be finished by the end of this week.

## **TREASURER'S REPORT**

Interim Treasurer, Jim Stubbs, submitted a written report for the March 9, 2010 meeting. (copy on file) All bills received have been paid up to date. The financial audit has been completed and no problems were found. The auditors have applied for the HST rebate. The operating grant for the current year has been applied for. The balance in the Current Account at the end of February 2010 is \$5,961.73 and the balance in the Savings Account as of 31 January 2010 is \$22,367.18.

**MOTION 5: Roberta Lee / David Calvin – That the interim Treasurer’s report be accepted as read.**

**MOTION 5: CARRIED**

## **COMMITTEE REPORTS**

### **Education**

Sandy Coffin sent his regrets, no report.

### **Monitoring**

Refer to **Business Arising from the Minutes – Craig Proposal.**

### **Special Projects**

Refer to **New Business.**

## **NEW BUSINESS**

- 1 Mike Bonga gave an update on the Blueberry Hill project. The Nature Trust presented to the City of Saint John and the City was enthusiastic to support the Nature Trust on the development of Blueberry Hill. Renata Woods of the Nature Trust requested a donation of \$5,000 - \$10,000 and in-kind services (backhoes, dump trucks, etc.). Mayor Ivan Court in open session suggested the Landfill through the Host Community Enhancement Fund should fund the Blueberry Hill project in its entirety. Both Mr. Bonga and Richard McLean contacted the Mayor to let him know how Enhancement Fund Benefits are spent through CMEI. In addition to the \$35,000.00 needed to be raised for the Nature Trust to take over the property from Worksafe NB, a percentage of the culvert removal fee must also be raised. Successful funding applications to the federal government would take care of that part. Friends of Blueberry Hill have applied to CMEI Special Projects for funding of \$15,000.00, which will be moot if the initial \$35,000.00 endowment is not raised. David Calvin suggested CMEI donate \$5,000.00 from Operating funds to the endowment fund. Roberta Lee questioned if donations from Operating funds to endowment funds are part of CMEI mandate. Steven Stackhouse suggested the Friends of Blueberry Hill exhaust other fundraising opportunities before CMEI considers reviewing its bylaws to comply with this suggestion. Mr. Bonga and Mr. Calvin will look into the matter further and tabled the suggestion until a later date.
- 2 Tom Simpson on behalf of the Special Projects Committee submitted 26 recommendations for Benefits funding. Full discussion on each application ensued resulting in A-List recommendations and prioritized B-List recommendations. Reminder: Acceptance letters to have text to remind applicants to send invoices in on time or face future disqualification.

**MOTION 6: David Calvin / Elmer Mersereau – That the \$3,000.00 for the schools (5 x \$600.00) and the \$4,000.00 for Environmental Scholarships (2 x \$2,000.00) total \$7,000.00 be moved from the A List and be funded through CMEI Operating funds for this operating year only.**

**MOTION 6: CARRIED**

**MOTION 7: Elmer Mersereau / Roberta Lee – That due to a question of eligibility the Grand Bay Legion’s application for Benefits be removed from the B List and denied.**

**MOTION 7: CARRIED**

**MOTION 8: Elmer Mersereau / Jim Stubbs – That the balance from the A List be transferred to the Martinon Clubhouse project.**

**MOTION 8: CARRIED**

**MOTION 9: David Calvin / Steven Stackhouse – That the A List recommendations be accepted as amended.**

**MOTION 9: CARRIED**

**ACTION:** CMEI present A List to FRSWC at their March 11, 2010 meeting.

**MOTION 10: Roberta Lee / Steven Stackhouse – That the application for Benefits from Ketepec Scouts be removed from the B List and denied.**

**MOTION 10: CARRIED**

**MOTION 11: David Calvin / Paul Crilley – That the B List recommendations be accepted as prioritized.**

**MOTION 11: CARRIED**

**ACTION:** CMEI present B List to FRSWC at their March 11, 2010 meeting.

**MOTION 12: David Calvin / Paul Crilley – Moved the meeting be adjourned at 9:20 p.m.**

**MOTION 12: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. April 6, 2010 at the KBM.

Respectfully submitted,  
Marlene Abbott  
Recording Secretary