



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
27 February 2018

The March meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was moved to 27 February to accommodate the schedules of members of the Board and the GM of FRSW in regard to the Special Projects process. The meeting was held at the Martinon Clubhouse, Westfield Road and was called to order at 6:00 p.m. by Chair, Tom Simpson.

**In attendance:** Patricia Chisholm / Peter Furness / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Ed Ross / Jim Stubbs / Jane Tunney / Susan West  
Regrets:

**PRESENTATION OF THE AGENDA** - Modifications & Additions

**MOTION 1: Sue West / Peter Furness - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections and/or additions to 6 February 2018 Minutes.

**MOTION 2: Jim Stubbs / Roberta Lee - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

Tom Simpson reported he was unable to contact Marc MacLeod for a report. There is a new contact for the Special Projects coordination – Ashley Perry.

**BUSINESS ARISING FROM THE MINUTES**

1. *Numerical Model Progress report (including progress on trigger parameter work by P. Baxter):* Tom Simpson reported that he was in contact with Peter Baxter and there will be a draft presentation on March 1<sup>st</sup> at 9:30am at the landfill. Once the project is completed, CMEI Board members may decide to invite **exp.** to deliver a high-level presentation to the CMEI Board.

**CORRESPONDENCE**

Tom Simpson reported he submitted and received on behalf of the CMEI: contact from District News re: AGM ad for the April issue – a proof of the ad should be received soon for Mr. Simpson's approval; and reimbursement receipt of \$92.00. Due to the work involved in the Special Projects process, Mr. Simpson was unable to complete the letter to Marc MacLeod per Motion 3 prior to this meeting. Mr. Simpson requested a motion to pay invoice.

**MOTION 3: Kevin Robertson / Patti Chisholm – That Treasurer be authorized to pay for the item.**

**MOTION 3: CARRIED**

**CHAIR'S REPORT**

See New Business.

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## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 6 February 2018 meeting covering the month of February 2018. (copy on file) Opening balance: \$51,890.88; Total expenses: \$2,696.57; Closing balance: \$49,194.31.

**MOTION 4: Patti Chisholm / Sue West - That Treasurer's Report be accepted as presented.**

**MOTION 4: CARRIED**

Mr. Stubbs reported he sent letters to Marc MacLeod, GM FRSW requesting the \$1,000.00 reimbursement for annual accounting review and the letter of application for the 2018 Operating Grant. Mr. Stubbs noted the \$1,000.00 reimbursement for the annual review was a five-year commitment from FRSW and this year is the final year. He will be in contact with Mr. MacLeod to confirm further funding prior to the next annual review.

## **COMMITTEE REPORTS**

### **Monitoring**

See Business Arising.

### **Special Projects**

See New Business.

## **NEW BUSINESS**

1. *Review and approve Special Projects funding for 2018:* On behalf of the Special Projects Committee, Tom Simpson presented 19 applications for Special Projects for consideration. Of the 19 applications, four were rejected as they did not meet the criteria. Discussion ensued.

**MOTION 5: Sue West / Kevin Robertson – To accept projects with amendments and clarification of management amount for Blueberry Hill application pending approval by e-mail vote and approved for presentation to the FRSC.**

**MOTION 5: CARRIED**

**ACTION:** Tom Simpson to e-mail revised Special Projects list to Board Members. Mr. Simpson reminded everyone the lists are confidential until approved by the Fundy Regional Service Commission at their March meeting.

2. *April Meeting and AGM planning:* Tom Simpson and Sue West will not be in attendance for the April meeting. Roberta Lee will chair the meeting, Jim Stubbs will make arrangements for the meal and the Recording Secretary will bring AGM preparation checklist.

**MOTION 6: Sue West / Patti Chisholm – That the meeting be adjourned at 8:15pm.**

**MOTION 6: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 3 April 2018, Martinon Clubhouse.

Respectfully submitted,  
Marlene Abbott, Recording Secretary