



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
3 December 2019

The December meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM on the 3 December and was called to order at 6:05 p.m. by Chair, Tom Simpson.

In attendance: Patricia Chisholm / John Doubt / Peter Furness / Dale Kilpatrick / Roberta Lee / Jim Stubbs / Jane Tunney

Regrets: Jon Bidgood, Ed Ross

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / John Doubt - That the agenda be accepted with addition #3.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 5 November Minutes.

MOTION 2: Roberta Lee / Jane Tunney - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported that he had been in contact with Marc MacLeod regarding landfill performance. Mr. MacLeod reported there were no problems and nothing unusual to report.

BUSINESS ARISING FROM THE MINUTES

1. *Council meeting plus EIA discussion and path forward:* Roberta Lee reported that former Board Member, and concerned community member, David Bowen sent a letter to Common Council to question if the Mayor of Saint John was in conflict of interest by casting the tie breaking vote to pass the by-law amendment to change 348 Acamac Backland Rd from Park and Natural Area to Rural Resource and Pit and Quarry. The question of conflict of interest stems from the Mayor sitting on the Fundy Regional Service Commission which is also a proponent of the clay source development. On November 14, 2019, the CMEI Executive and Mr. Bowen met with Deputy Mayor, Shirley McAlary, to discuss the possible conflict. At the November 25th Council meeting it was *Resolved that the D. Bowen Letter - 348 Acamac Backland Road be referred to the City Manager for a legal opinion on the Mayor's alleged conflict of interest prior to third reading scheduled for December 2nd*. At the time of this meeting it was unknown if the 3rd reading had taken place.

Discussion ensued on the path forward and it was decided that CMEI will wait for the decision by the Technical Review Committee on the EIA. The role of CMEI will be to ensure enough restrictions are in place and request they are audited by a qualified third-party to ensure EIA requirements are followed and met. John Doubt reported he has a call into the Green Party researcher and did not receive a reply in time for this meeting.

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2. *Special Projects decision making process:* Tom Simpson reported that he and Jim Stubbs met with Marc MacLeod to review the revised decision-making process matrix based on Lean 6σ that was developed by the Special Projects Committee. The basic elements were similar to examples that Mr. MacLeod had found. Mr. MacLeod will review the matrix, make notes, and get back to CMEI.
 3. *Advertising for Special Projects:* Tom Simpson reported that he notified previous applicants and sent a copy of the Ad to the Town of Grand Bay-Westfield by e-mail for their website and community flyer and requested a link to the CMEI website for the application. Mr. Simpson also has 60 colour copies of the Ad and plastic sleeves for distribution.

ACTION: Peter Furness to poster the community mailboxes from KBM to Martinon and Jim Stubbs to poster the community mailboxes from KBM to South Bay.

4. *Letter from Gemtec to domestic well owners - language is still too technical:* Roberta Lee circulated a copy of the original letter and a draft revision. Discussion ensued.

ACTION: Roberta Lee to draft a memo to Gemtec for January 2020 meeting of CMEI.

CORRESPONDENCE

Tom Simpson reported he received on behalf of CMEI: a telephone call from John Sims, **exp.** to see if CMEI was ready to proceed with the projects to review the 2018 Annual Monitoring Report and the numerical model. Mr. Simpson also received: the annual renewal from Canada Post for the CMEI mailbox; invoices for rentals of Martinon Community Centre for meetings and Shades of Green for office space; and a reimbursement request for the meal for the meeting. Patti Chisholm showed the Board the gift she purchased for retired Board member, Kevin Robertson. Ms. Chisholm noted there was a second piece available for the item and requested permission to exceed the gift amount to purchase the piece.

MOTION 3: Jane Tunney / John Doubt – That Treasurer be authorized to pay for the items and Patti Chisholm to purchase the second piece.

MOTION 3: CARRIED

CHAIR'S REPORT

Tom Simpson reported his activities on behalf of CMEI included working on Special Projects advertising and meetings for the prioritization matrix as well as discussions with John Sims, **exp.**

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 3 December meeting covering the month of November. (copy on file) Opening balance: \$76,205.50; Revenue \$0; Total expenses: \$3,675.38; Closing balance: \$72,530.12.

MOTION 4: Jane Tunney / John Doubt - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

COMMITTEE REPORTS

Special Projects

Tom Simpson reported there are two outstanding projects to be billed: Nature Trust (\$2,300) and the Church of the Resurrection play park (\$88.50). Mr. Simpson also reported he has 60 copies of the CMEI Special Project advertisements to be posted to community mailboxes. (See Business Arising)

NEW BUSINESS

1. *Review exp. projects:* As reported in Correspondence, Tom Simpson received a telephone call from John Sims requesting direction for proceeding with projects quoted in January 2019. At that time a Motion (3) was passed accepting Item 1 - Numerical Model and Item 3 - Review of Annual Monitoring Report as projects to proceed with. Discussion ensued and it was agreed that CMEI will proceed with Item 3 - Review of Annual Monitoring Report first and follow up with Item 1 in 2020.

ACTION: Tom Simpson will contact John Sims, **exp.** to proceed with Item 3 - Review of Annual Monitoring Report.

2. *Meeting dates for 2020 and booking the meeting space:* Recording Secretary requested confirmation on CMEI meeting dates for 2020.

ACTION: Patti Chisholm will contact KBM and book Jan 7, Feb 4, Mar 3, Apr 7, May 5, Jun 2; and Sep 8, Oct 6, Nov 3, Dec 1, 2020; and Jan 5, 2021.

3. *Trigger Parameters:* Roberta Lee suggested CMEI invite Peter Baxter to a monthly meeting to present and update on his work with trigger parameters.

ACTION: Tom Simpson will contact Mr. Baxter to request and arrange a presentation for either the January or February 2020 meeting of CMEI.

Prior to the Motion to Adjourn, Peter Furness invited everyone to the Martinon Clubhouse for a Breakfast with Santa on December 14 from 9:00 – 11:00 am. Price \$5.00 and please spread the word.

MOTION 5: Patti Chisholm / Peter Furness – That the meeting be adjourned at 8:03pm.

MOTION 5: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 7 January 2020, at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary