



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
5 November 2019

The November meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM on the 5 November and was called to order at 6:03 p.m. by Chair, Tom Simpson.

In attendance: Patricia Chisholm / Peter Furness / Dale Kilpatrick / Roberta Lee / Jim Stubbs / Jane Tunney

Regrets: Jon Bidgood, Ed Ross

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jane Tunney / Peter Furness - That the agenda be accepted with addition #3.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 1 October 2019 Minutes.

MOTION 2: Jim Stubbs / Jane Tunney - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported that he had been in contact with Marc MacLeod regarding the question if FRSW having difficulty finding a buyer for plastic recyclables. Mr. MacLeod said there is a market for plastics marked 1, 2, and 5 but no market for the stretch wrap or plastic bags.

BUSINESS ARISING FROM THE MINUTES

1. *Welcome to new board member:* John Doubt was contacted to join the CMEI Board and finish out the vacant term left by Kevin Robertson until the 2020 AGM.

MOTION 3: Roberta Lee / Jim Stubbs - That John Doubt be officially appointed a member of the CMEI to serve until the elections at the 2020 AGM.

MOTION 3: CARRIED

ACTION: CMEI Recording Secretary to email an electronic Welcome package.

2. *Arising from the AGM (tabled at last meeting):*

a. *Finding an end use for glass products currently disposed of in landfill*

The Board discussed researching the topic and preparing a proposal to FRSW. The scope of the research will be time consuming and it was suggested to table the issue until the clay source development EIA has been completed.

MOTION 4: John Doubt / Patti Chisholm - That finding an end use for glass products be tabled until after the EIA process has been completed.

MOTION 4: CARRIED

b. *Domestic Well testing – does Department of Health review and publish results in any form.*

It was the understanding of the Board that the Department of Health receives and files the documents from Gemtec.

ACTION: Peter Furness will verify what the Department of Health does with the domestic well testing results.

c. *Letter from Gemtec to domestic well owners – language is still too technical*

Two board members are homeowners who are part of the domestic well testing program and they were expecting to receive their result letters from Gemtec soon. Tom Simpson requested a copy and offered to draft a simplified version as a suggestion for Gemtec.

ACTION: Tom Simpson to write a simplified draft of the Gemtec results letter to domestic well homeowners and present it to the board at the December meeting.

3. *Special Projects decision making process*

Further to the October ACTION item of the Special Projects Committee, a prioritization matrix was drafted by the Committee (copy on file) to ensure rigor to the process. Tom Simpson reported that he and Jim Stubbs met with Marc MacLeod to present the new matrix and process for Special Projects selection. The Special Projects Committee will meet and review all applications against the matrix. The criteria are established in advance of reviewing the applications and are the same for all projects. A weighting factor compares the relative importance of each criterion to all other criteria and defines the importance of the criteria, not the project. The assigned points will enable the Committee to compare and contrast the projects against one another using a final score. Mr. MacLeod will present the matrix and process to the next meeting of the FRSC. Mr. Simpson suggested the Special Projects Committee should meet to further discuss the matrix.

ACTION: Tom Simpson to contact Committee members by e-mail to set a date for a meeting.

CORRESPONDENCE

Tom Simpson reported he received on behalf of CMEI: an invoice from the Royal Canadian Legion for a wreath to be laid on behalf of CMEI; rental fee for the Martinon Clubhouse; a request for reimbursement for poster sleeves and consumables to produce 40 colour posters for the community mailboxes, mileage, and fee for requesting a copy of the 2005 order in council from the NB Archives; another reimbursement for the meal, water and forks for the meeting.

MOTION 5: Peter Furness / Jane Tunney – That Treasurer be authorized to pay for the items.

MOTION 5: CARRIED

CHAIR'S REPORT

Tom Simpson reported his activities on behalf of CMEI included working on Special Projects – processing invoices and meetings about the new prioritization matrix as well as continuing to prepare for PAC and Council meetings to present the CMEI objection to the proposed amendment to rezone 348 Acamac Backland Rd.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 5 November meeting covering the month of October. (copy on file) Opening balance: \$78,310.89; Revenue \$0; Total expenses: \$2,105.39; Closing balance: \$76,205.50.

MOTION 6: Patti Chisholm / Peter Furness - That Treasurer's Report be accepted as presented.

MOTION 6: CARRIED

COMMITTEE REPORTS

Special Projects

Tom Simpson reported the A List projects have been received and accounted for and B-List recipients have been contacted. An invoice from Morna Heights School was received and sent to FRSW for processing. Outstanding funds have been allocated to the next two recipients on the B-List, the Nature Trust (\$2,300) and the Church of the Resurrection play park (\$88.50).

NEW BUSINESS

- PAC and Council Meetings discussion and path forward:* The decision of the Mayor and Council to overrule the PAC and permit the rezoning of 348 Acamac Backland Rd. was discussed from several angles and was concluded the path forward would include: getting a legal opinion on whether there was a conflict of interest where the Mayor cast the deciding vote and he also sits on the FRSC; further to the EIA process and the Technical Review Committee (TRC) that the Wolastoq Nation be contacted for a copy of their objection to the TRC and the provincial Green Party be contacted for their input. Jim Stubbs noted that after the Council meeting on Monday, as a private citizen, he contacted the City Solicitor, John Nugent, for the City's legal opinion on the question of the Mayor, a sitting member of the FRSC which is a proponent of the rezoning proposal, casting the deciding vote to permit the rezoning. Was it a conflict of interest? Mr. Stubbs had not received a reply prior to the meeting.
ACTION: Roberta Lee will contact the Wolastoq member to request a copy of their objection; John Doubt will contact Green Party; Patti Chisholm will request a legal opinion from retired professor.
- Advertising for projects:* Historically, CMEI has advertised Special Projects in the community newspaper. Unfortunately, the most recent one has gone out of business. Discussion ensued and it was concluded that the ad be submitted to the Grand Bay-Westfield community flyer; made into a poster for the community mailboxes; posted on community centre signs and billboards; electronic posting on KBM facebook, CMEI website, and FRSW website.
ACTION: Tom Simpson will send a bulk e-mail to previous applicants and send a copy of the ad pdf to Patti Chisholm who will edit it and prepare it for printing and electronic distribution.
- Office Rental Shades of Green:* Jim Stubbs was contacted to see if CMEI wanted to continue to use the small office space at Shades of Green. Discussion ensued and it was agreed that CMEI would like to continue to house the archived materials if the greenhouse was still willing to offer the space. Mr. Stubbs will contact the owners to discuss the matter further and request an invoice for rental space.

MOTION 7: Patti Chisholm / John Doubt – That the meeting be adjourned at 8:35pm.

MOTION 7: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 3 December 2019, at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary