



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
1 October 2019

The October meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM on the 1st October and was called to order at 6:00 p.m. by Chair, Tom Simpson.

In attendance: Jon Bidgood / Patricia Chisholm / Peter Furness / Dale Kilpatrick / Roberta Lee / Jim Stubbs / Jane Tunney

Regrets: Ed Ross

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Peter Furness - That the agenda be accepted with additions 2, and 3.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 10 September 2019 Minutes.

MOTION 2: Roberta Lee / Patti Chisholm - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

No Report available.

BUSINESS ARISING FROM THE MINUTES

1. *Arising from the AGM (tabled at last meeting):*
 - a. Finding an end use for glass products currently disposed of in landfill
 - b. Domestic Well testing – does Department of Health review and publish results in any form.
 - c. Letter from Gemtec to domestic well owners – language is still too technical
2. *Whether FRSW is having difficulty finding a buyer for plastic recyclables*

Tom Simpson proposed the business arising from the AGM be tabled until the November meeting so the Board could spend more time on Item 1 of New Business.

CORRESPONDENCE

Tom Simpson reported he received on behalf of CMEI: a request for reimbursement for the meal, water and plates for the meeting; and sent out a two-page document to the Common Clerk, City of Saint John. Roberta Lee received an e-mail with two letters from the Technical Review Committee of the Department of the Environment (DOE) to Gemtec and Gemtec's responses.

MOTION 3: Jim Stubbs / Jane Tunney – That Treasurer be authorized to pay for the items.

MOTION 3: CARRIED

CHAIR'S REPORT

Tom Simpson reported his activities on behalf of CMEI that included working along with the Executive to draft and sent the CMEI objection to the proposed amendment to rezone 348 Acamac Backland Rd. Mr. Simpson also processed Special Projects invoices.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 1 October meeting covering the month of September. (copy on file) Opening balance: \$55,402.84; Income from the FRSC annual Operating Grant \$24,475; Total expenses: \$1,566.95; Closing balance: \$78,310.89.

MOTION 4: Dale Kilpatrick / Jane Tunney - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

Mr. Stubbs reported CMEI had received the annual operating grant and was questioned whether or not the current balance was higher than the amount allocated in the Agreement. It was noted the amount in the 1999 Agreement is \$75,000 and/or equal to \$1.00/tonne of solid waste, adjusted for inflation. Discussion ensued and it was noted that it is difficult to cost projects when the grant for the current year is not received until the penultimate month of CMEI's fiscal year.

COMMITTEE REPORTS

Special Projects

Tom Simpson reported the A List projects have been completed and invoices submitted. The remainder of \$3,725 will be allocated to approved B List projects and groups will be contacted shortly. Mr. Simpson reported on a meeting with Marc MacLeod regarding the rigor of the selection process for Special Projects recipients. FRSC has requested FRSW oversight to the process which will include CMEI consulting with Mr. MacLeod after the Special Projects Committee makes its selection to see if there are any issues. If there are issues, the Committee will return it to the Board for further scrutiny. Discussion ensued.

ACTION: Special Projects Committee and Executive will meet on 9 October at 6:30pm (location TBA) to further discuss the selection process.

NEW BUSINESS

1. *Work on presentations to PAC on October 16 and to Council on November 4:* Roberta Lee, who received an e-mail with two letters from the DOE Technical Review Committee to Gemtec and Gemtec's responses, asked the Board if **exp.** should review the correspondence to see if there are points that could be used in the upcoming presentations. Discussion ensued.

MOTION 5: Roberta Lee / Patti Chisholm - That CMEI engage exp. to review the Gemtec response to the DOE Technical Review Committee and the Gemtec response to Jim Stubbs' correspondence.

MOTION 5: CARRIED

ACTION: Jim Stubbs to forward comment card and response by e-mail to Tom Simpson to forward to John Sims at **exp.** Mr. Simpson to request a reply by end of October to prepare a response from CMEI for the 4 November meeting of the Saint John Common Council before the final vote on the matter.

Tom Simpson circulated the 1 ½ page CMEI submission to the Common Clerk in opposition to the amendment to rezone 348 Acamac Backland Road. Discussion ensued and the Board reached consensus to reorganize the existing document into three sections; and Dale Kilpatrick to present the opposition over a Power Point of photos of the area, created by Patti Chisholm.

ACTION: Patti Chisholm to create Power Point with photos from Gemtec response and CMEI website; Dale Kilpatrick to draft and circulate the revised document for comment prior to 16 October PAC meeting.

2. *Board Vacancy:* In light of the recent resignation of Kevin Robertson due to health issues, Roberta Lee proposed contacting John and Caroline Doubt to see if one of them would be interested in filling the position. Discussion ensued.

MOTION 6: Jim Stubbs / Peter Furness - That CMEI contact John and Caroline Doubt to see if one of them are interested in joining the Board of CMEI and filling the recently vacated board position.

MOTION 6: CARRIED with opposition by Patti Chisholm

ACTION: Roberta Lee to contact John and Caroline with the invitation.

MOTION 7: Peter Furness / Ed Ross – That the meeting be adjourned at 8:42pm.

MOTION 7: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 5 November 2019, at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary