



DRAFT MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
6 April 2021

The April meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:50 p.m. by Chair, Tom Simpson.

In attendance: Patricia Chisholm / John Doubt / Peter Furness / Neil Jacobsen / Roberta Lee / Mark Richards / Jim Stubbs / Jane Tunney

Regrets: Jon Bidgood

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Mark Richards / Jane Tunney - **That the agenda be accepted as presented.**

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 9 March 2021 Minutes.

MOTION 2: Peter Furness / Jim Stubbs - **That the minutes be accepted as presented.**

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

No Report.

BUSINESS ARISING FROM THE MINUTES

1. *Website Update:* John Doubt presented the two layouts of proposed landing page designs received from Brilliant Labs. Mr. Doubt would like for another progress report before making any decision between the two. If a decision needs to be made prior to the May meeting, he will circulate the information for an e-mail vote.
 2. *Update on submission for conservation areas – Mill Creek:* Neil Jacobsen reported the good news of the quarry and clay pit development cancellation has the group rethinking the concept of Mill Creek being a buffer to the quarry/clay pit. The feedback from the province indicated the lands under consideration are either crown lands or have received the support of the landowners. Members have sent out 17 letters to landowners adjacent to the Noremac property with no replies to date. The members plan to approach the landowners directly. Mr. Jacobsen was also in contact with the area MLA, Andrea Mason Anderson who suggested proposing a connection to the Coastal Trail. Mr. Jacobsen is waiting for further information on that suggestion. The variable in the proposal is landholder, John Law Corp and whether there is a value proposition for them. Mr. Jacobsen would like to understand the trail network piece before approaching John Law Corp. Mr. Jacobsen acknowledged the great volunteers in our community who are interested and supporting the initiative.
-

3. *Recommendations for FRSC based on exp. review of 2019 Annual Monitoring Report:* Due to a personal matter, Tom Simpson was unable to participate with John Doubt to complete the draft recommendations letter.

ACTION: Tom Simpson and John Doubt to prepare and present a draft for the May meeting of CMEI.

CORRESPONDENCE

Tom Simpson reported, on behalf of CMEI, he received: another letter from the Martinon Yacht Club (MYC) requesting a meeting to review the CMEI Special Projects eligibility criteria. As two CMEI board members were approached by MYC representatives and explained why private clubs are not eligible, Mr. Simpson did not follow up with the letter from MYC in January. The invoice from Teed, Saunders & Doyle for \$2,100 + HST was received for the annual review. Mr. Simpson requested a motion to pay the invoice.

MOTION 3: Jim Stubbs / Mark Richards - That Treasurer be authorized to pay for the item.

MOTION 3: CARRIED MOTION

ACTION: Tom Simpson respond to MYC request for a meeting.

CHAIR'S REPORT

See Business Arising.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 6 April meeting. Opening balance: \$83,449.89; Total expenses: \$155.00; Closing balance: \$83,294.89. Mr. Stubbs reported that he had received the Financial Review for 2019-20 from Teed Saunders & Doyle (TSD) and circulated it by email. John Doubt had a question regarding "deferred income" and requested Mr. Stubbs receive clarification.

MOTION 4: John Doubt / Roberta Lee - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED MOTION

ACTION: Jim Stubbs to request clarification of deferred income item in writing from TSD.

COMMITTEE REPORTS

Special Projects

Tom Simpson reported that the approved projects list for 2021 was submitted to the FRSC at the March meeting. The recommendations were received and accepted without exception. There are two outstanding Special Projects from the 2020 list that were delayed by pandemic restrictions. Their funding was held over by special permission from FRSC.

NEW BUSINESS

1. *Hire a student this year or next to assist toward updating Numerical Model:* Tom Simpson reported that he was approached by John Sims from exp. with the concept of CMEI hiring a summer student to assist exp. with compiling and converting the data to a more useable format for the Numerical Model. Discussion ensued and it was concluded that it is too late for CMEI to proceed for this year and more information on how the hiring process would work needs to be understood before CMEI could commit.
2. *Purchase data loggers:* Tom Simpson reported that Peter Baxter noted four of eight data loggers have been lost this winter. Mr. Simpson suggested CMEI consider purchasing data loggers (approx. \$600/per – 8 to 10 needed) as part of the Flow Model project. Discussion ensued.

MOTION 5: John Doubt / Jim Stubbs - That on behalf of CMEI Tom Simpson contact John Sims (exp.) to discuss further the hiring of a student and the purchase of data loggers.

MOTION 5: CARRIED MOTION

3. *2020 Annual Monitoring Report (Review finish work on 2019 first)*: Tom Simpson reported he had received and distributed the Gemtec 2020 Environmental Monitoring Program Report and suggested CMEI request a review from **exp.** Discussion ensued and the 2019 report was still under review.

MOTION 6: Jim Stubbs / Neil Jacobsen - That on behalf of CMEI Tom Simpson contact John Sims (exp.) to request a review of the 2020 Annual Monitoring Report.

MOTION 6: CARRIED MOTION

ACTION: Tom Simpson to contact **exp.** to request the 2020 review begin once 2019 is completed.

4. *Rezoning of pits and quarries*: John Doubt raised the continued concern over the rezoning of the land for pits and quarries and questioned who could request the rezoning be returned to the original land use. Neil Jacobsen suggested there may be information in the resolutions from council on the conditions of the rezoning that may answer Mr. Doubt's question. Discussion ensued.

ACTION: Neil Jacobsen to review resolutions from Council, contact City Planning to discuss the process further, and set up a meeting with CMEI if needed.

5. *Letter from Roger Gouchie*: John Doubt questioned if the e-mail from Roger Gouchie, Sackville area LSD, in response to the Telegraph Journal coverage of the pit/quarry project cancellation, should be forwarded to Gemtec or Saint John City Council. Discussion ensued and it was decided the letter should be used as supporting documentation to any upcoming zoning issues.

ACTION: Tom Simpson to write to Mr. Gouchie to request permission to use his email for ongoing zoning issues.

6. *Preparation for AGM*: Recording Secretary reviewed list of action items and the Covid-19 Operational Plan for the 2021 AGM and will send out list with board member responsibilities along with the slate of nominees from the Board. When asked if all members who were up for election would let their names stand, Roberta Lee explained that she and her husband, Phil, were moving to Fredericton at the end of May and would not be re-offering. Mrs. Lee will help Mark Richards, Chair of the Nominating Committee with his duties and all members are requested to submit names to Mr. Richards and the Nominating Committee. The existing Directors reoffering for a two-year term are: Jon Bidgood, Patti Chisholm, John Doubt, and Jane Tunney.

MOTION 7: Mark Richards / Jane Tunney - That on behalf of CMEI Recording Secretary contact Brunswick News to place Public Notice for CMEI AGM, pay with personal credit card, and be reimbursed for 2020 and 2021 ads.

MOTION 7: CARRIED MOTION

ACTION: Recording Secretary to submit Public Notice for CMEI AGM 2021 two weeks prior to meeting.

MOTION 8: Patti Chisolm / Jim Stubbs – That the meeting be adjourned at 8:25 pm.

MOTION 8: CARRIED

The next regular meeting of the CMEI is scheduled for 4 May 2021 at 6:00 p.m. at KBM with AGM to follow at 7:00pm.

Respectfully submitted,
Marlene Abbott, Recording Secretary