



DRAFT MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
1 June 2021

The June meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:34 p.m. by Chair, Tom Simpson.

In attendance: Jon Bidgood / Laura Bonga / Patricia Chisholm / John Doubt / Peter Furness / Neil Jacobsen / Mark Richards / Jim Stubbs / Jane Tunney

Regrets:

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jane Tunney / Neil Jacobsen - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 4 May 2021 Minutes.

MOTION 2: Jim Stubbs / Peter Furness - That the minutes be accepted with correction to Treasurer's Report.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

No Report.

BUSINESS ARISING FROM THE MINUTES

1. *Website Update:* John Doubt reported there have been no further updates.
2. *Letter to Marc MacLeod re: 2019 Annual Monitoring Report:* Tom Simpson reported that he sent the letter to Marc MacLeod and there was no response by meeting time.
3. *Rezoning of pits and quarries to Rural:* Neil Jacobsen reported that he and Tom Simpson participated in a conference call with representatives from the City of Saint John: Phil Ouellette, Andy Reid, and Jennifer Kirchner to request clarification of the process to rezone the pits and quarries back to Rural. They confirmed the landowner must consent to the rezoning. Mr. Jacobsen reviewed the draft letters that were circulated by email for comments and discussion ensued.

ACTION: Neil Jacobsen to apply amendments to the letters and recirculate to the Board; prepare an application to appear before council and draft a presentation to introduce CMEI to the new City Council. Tom Simpson to find out the date/time of the next meeting of the FRSC and circulate to Board.

MOTION 3: John Doubt / Mark Richards - That CMEI send the letters to the City of Saint John and FRSC once the Board has agreed on applied amendments.

MOTION 3: CARRIED

4. *Hiring of student this year or next to assist toward updating Numerical Model and purchase of dataloggers:* Tom Simpson reported that **exp.** was preparing a proposal to present to CMEI with detailed scope of project. Discussion ensued.

ACTION: Tom Simpson to circulate the proposal from **exp.** for comment.

CORRESPONDENCE

Tom Simpson reported, on behalf of CMEI, he received: a thank you card from Martinon Community Centre for funding the soil and compost for their community garden; and a thank you note from former Board member, Roberta Lee. Other correspondence included e-mail communications with **exp.** and email communications to prepare the draft letters to City Council and FRSC.

CHAIR'S REPORT

See Business Arising and Special Projects.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 1 June meeting. Opening balance: \$80,724.89; Total expenses: \$493.00; Closing balance: \$80,231.89.

MOTION 4: Jane Tunney / Neil Jacobsen - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

Mr. Stubbs reported that he sent two letters to FRSC: one to request the FRSC portion of the annual financial review; and one as an application for the annual operating grant. (copies on file)

COMMITTEE REPORTS

Special Projects

Tom Simpson reported that he has received and processed invoices for the two KBM projects and the garden soil and compost project at the Martinon Community Centre. The window project that was carried over from 2020 is awaiting installation to complete the file.

NEW BUSINESS

1. ELECTION OF OFFICERS

Without further nominations, asked and answered three (3) times:

Chair – Tom Simpson

Treasurer – Jim Stubbs

Vice Chair – John Doubt

Secretary – Jane Tunney

APPOINTMENT OF COMMITTEES

Special Projects Committee - Chair: Tom Simpson with Patti Chisholm, Mark Richards, Jim Stubbs, and Jane Tunney

Monitoring Committee - Chair: John Doubt with Laura Bonga and Neil Jacobsen

2. *Date for September meeting:* By consensus, it was agreed the September meeting of CMEI will be on the second Tuesday since the first Tuesday is directly after the Labour Day holiday.

MOTION 5: Patti Chisholm / Mark Richards – That the meeting be adjourned at 8:02 pm.

MOTION 5: CARRIED

The next regular meeting of the CMEI is scheduled for 14 September 2021 at 6:30 p.m. at KBM.

Respectfully submitted, Marlene Abbott, Recording Secretary