



# DRAFT MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
1 March 2022 - KBM

The March meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:36 p.m. by Chair, Tom Simpson.

**In attendance:** Tom Simpson, Jon Bidgood, Patti Chisholm, John Doubt, Mark Richards, Jane Tunney, Jim Stubbs, Laura Bonga, Gina Simpson

**Regrets:** Neil Jacobsen

## **PRESENTATION OF THE AGENDA**

**Motion 1:** That the March 1<sup>st</sup>, 2022 agenda be accepted as presented.

**Moved by:** Jane Tunney

**Seconded by:** Jim Stubbs

**Motion 1:** Carried

## **MINUTES FROM LAST MEETING**

**Motion 2:** That the minutes from the February 1<sup>st</sup>, 2022 meeting be accepted as presented.

**Moved by:** Jim Stubbs

**Seconded by:** Mark Richards

**Motion 2:** Carried

## **FUNDY REGIONAL SOLID WASTE REPORT (FRSW)**

**Discussion:** Tom Simpson was speaking with Marc MacLeod at the landfill and there is nothing new to report.

## BUSINESS ARISING FROM THE MINUTES

1. **Website Update:** John Doubt was speaking with Brilliant Labs. The website building platform they were using to create websites was hacked. They now plan to use HTML and Java instead and it has put them a bit behind. After it's complete, it will mean the site won't be as easy to update. John will work with them to try to improve on ease of use. May need to move it to another host if that's not possible.
2. **Update on Ongoing Work by exp.:** Tom communicated with John Sims for a further update on the dataloggers. They're planning to deploy all of the dataloggers at once. Timeline continues to be the end of March or early April.

## CORRESPONDENCE

1. **Gift for Marlene:** Purchased a gift card from Shades of Green for Marlene. Jim Stubbs has offered to deliver it.
2. **Updated Invoice for Dataloggers:**

**Motion 3:** To approve payment of the updated invoice for the dataloggers.

**Discussion:** We previously received an invoice for the dataloggers and there was an entry error. Recently received an updated invoice for approximately \$3700.00 to correct the error. The original invoice plus charges on the recent invoice add up to the amount of the quote we received prior to the purchase.

**Moved by:** Jim Stubbs

**Seconded by:** John Doubt

**Motion:** Carried

## CHAIR'S REPORT

**Discussion:** No new items to report.

## TREASURER'S REPORT

**Motion 4:** That the Treasurer's Report for the period ending February 2022 be accepted as presented.

**Discussion:** Report submitted by Treasurer Jim Stubbs, covering the period ending February 2022.

Opening balance: \$69,292.92; Income: NIL; Total expenses: \$305. (bank service charges and Recording Secretary); Closing balance: \$68,987.92. (copy on file).

**Moved by:** John Doubt

**Seconded by:** Jane Tunney

**Motion 4:** Carried

## COMMITTEE REPORTS

### Monitoring Committee

**Discussion:** Tom Simpson joined them at their last meeting to review questions for the landfill. Need to set up a meeting with the landfill to go over questions. Also, a meeting with **exp.** is needed to better understand the groundwater flow project for which the dataloggers were purchased.

### Special Projects Committee

**Discussion:** Received and reviewed all of the project applications.

## NEW BUSINESS

### 1. Meeting with exp.

**Discussion:** See Monitoring Committee above.

### 2. Approval of Special Projects

**Motion 5:** To approve the funding for the special projects applications.

**Discussion:** Committee met and reviewed the project applications. There were 14 in total. Needed to cut \$24,358.92 from the project requests. Note: The outcome of the project grants is confidential until they are approved by FRSC, as per email circulated to the Board by Tom Simpson after the meeting.

**Moved by:** Patti Chisholm

**Seconded by:** Jane Tunney

**Motion 5:** Carried

## ADJOURNMENT

**Motion 6:** That the meeting be adjourned at 7:24 pm.

**Moved by:** Patti Chisholm

**Seconded by:** Mark Richards

**Motion 6:** Carried

## NEXT MEETING

The next regular meeting of the CMEI is scheduled for April 5<sup>th</sup>, 2022 at 6:30 p.m. at the KBM.

Respectfully submitted,

Tom Simpson  
Chair