



# DRAFT MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
6 December 2022  
KBM

The December meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:19 pm by Chair, Tom Simpson.

**In attendance:** Jon Bidgood, John Doubt, Neil Jacobson, Lori Nason, Gina Simpson, Tom Simpson, Jane Tunney

**Regrets:** Patti Chisholm, Laura Bonga

## **PRESENTATION OF THE AGENDA**

**Motion 1:** That the December 6<sup>th</sup>, 2022 agenda be accepted as presented.

**Moved by:** Neil Jacobson

**Seconded by:** Jane Tunney

**Motion 1:** Carried

## **MINUTES FROM LAST MEETING**

**Motion 2:** That the minutes from the Oct 4<sup>th</sup>, 2022 meeting be accepted as presented.

**Discussion:** The October 4<sup>th</sup>, 2022 minutes are being presented as the November meeting was not held in favour of a presentation to the City of Saint John Common Council.

**Moved by:** Lori Nason

**Seconded by:** Jon Bidgood

**Motion 2:** Carried

## **FUNDY REGIONAL SOLID WASTE REPORT (FRSW)**

**Discussion:** Nothing new to report at this time.

### **BUSINESS ARISING FROM THE MINUTES**

1. **Website Update:** John Doubt has asked Lori Nason to assist him with the website update.
2. **Letter to Marc MacLeod, Re: 2019 Annual Monitoring Report:** The report, from GEMTEC to FRSW and sent to exp. for review, is typically done every year based on monitoring done throughout the year. It also provides suggestions as to how monitoring could be improved. The report usually comes in March for the previous year.

**Motion 3:** To request up to date monitoring reports from 2020, 2021, and 2022 to send to exp. for review.

**Moved by:** John Doubt

**Seconded by:** Lori Nason

**Motion 3:** Carried

3. **Presentation for Saint John City Council:** Feedback from CMEI members in attendance and those who watched virtually was positive. Neil Jacobson suggested the committee should consider sending a copy of the presentation and video link to the provincial Department of the Environment.

**Motion 4:** To send a copy of the presentation and link to the video posted by the City of Saint John to the Department of the Environment.

**Mover:** John Doubt

**Seconded:** Neil Jacobson

**Motion 4:** Carried

**Action Item:** Tom to send the information to the province and Marc MacLeod.

4. **Update on aerial photos:** Tom has reached out to James Wilson Studio to take the photos. They currently only have one pilot and they're hoping to be able to take the photos in the next week.

## CORRESPONDENCE

1. **Dataloggers:** Tom received a letter from John Sims indicating the dataloggers have been installed. Data from the first round of data collection has been received and forwarded to the Monitoring Committee.

*Action Item:* The Monitoring Committee will meet virtually to discuss the data as soon as possible. Tom will forward the report to the remaining CMEI Board members as well.

2. **Wreath Laying:** CMEI had a wreath laid at the cenotaph during the Grand Bay Legion Remembrance Day Ceremony.

### 3. Receipts

**Motion 5:** To pay an invoice from Canada Post (Mailbox: \$233.55) and Tom Simpson's receipt for meeting supper (\$63.23).

**Moved by:** John Doubt

**Seconded by:** Jane Tunney

**Motion 5:** Carried

## CHAIR'S REPORT

**Discussion:** Nothing new to report at this time.

## TREASURER'S REPORT

**Motion 6:** That the Treasurer's Report for the period ending November 2022 be accepted as presented.

**Discussion:** Report submitted by Treasurer Patti Chisholm covering the period ending November 2022. Opening balance: \$55,817.37; Total Income: NIL; Total expenses: \$305.00; Closing balance: \$55,512.37. (copy on file).

**Moved by:** John Doubt

**Seconded by:** Jane Tunney

**Motion 6:** Carried

## COMMITTEE REPORTS

### Monitoring Committee

**Discussion:** Nothing new to report at this time.

## **Special Projects Committee**

**Discussion:** All of the projects have been completed and paid for by the Regional Service Commission. Tom sent an email to previous applicants with the application form attached and the deadline for the upcoming year's submissions (February 15th) for new projects. We should be advertising to groups outside of the previous applicants list. Possibly post information on Facebook, the Grand Bay Centrum, KBM Sign Board, letter submitted to Grand Bay-Westfield Town Council to be read at a meeting as well as the local ward Saint John City Councilors.

**Action Item:** Tom to send a letter to the Grand Bay-Westfield Town Council and the local ward/councilor-at-large Councilors from the City of Saint John with the project application process.

## **NEW BUSINESS**

1. **Report from exp. regarding the first data collection:** See Correspondence above.

## **ADJOURNMENT**

**Motion 7:** That the meeting be adjourned at 7:17pm.

**Moved by:** Jane Tunney

**Seconded by:** John Doubt

**Motion 7:** Carried

## **NEXT MEETING**

The next regular meeting of the CMEI is scheduled for Tuesday, January 3<sup>rd</sup>, 2023 – Meal at 5:30 meeting at 6:00 p.m. at the KBM.

Respectfully submitted,

Gina Simpson - Recording Secretary