



# DRAFT MINUTES



## CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)

### Board of Directors Meeting

4 January 2022 (Virtual meeting)

The January meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:35 p.m. by Chair, Tom Simpson.

**In attendance:** Laura Bonga / Jon Bidgood / Patricia Chisholm / John Doubt / Neil Jacobsen / Mark Richards / Jim Stubbs / Jane Tunney

#### Regrets:

**PRESENTATION OF THE AGENDA** – With one Additions

**MOTION 1: Mark Richards / John Doubt - That the agenda be accepted with an addition to New Business.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections and/or additions to 7 December 2021 Minutes.

**MOTION 2: Jane Tunny / Patti Chisholm - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

#### FUNDY REGIONAL SOLID WASTE (FRSW)

No report

#### BUSINESS ARISING FROM THE MINUTES

1. *Website Update:* No update
2. *Letter to Marc MacLeod re: 2019 Annual Monitoring Report:* Tom Simpson reported that Marc MacLeod would like Peter Baxter to review the letter before he replies definitively.

#### CORRESPONDENCE

Tom Simpson reported, phone call with John Sims (**exp.**) regarding data logger deployment at the landfill. John reports that the data loggers have arrived. The technician who will install the data loggers is doing some preliminary work. The **exp.** technician will accompany the sampling personnel on their next event.

#### CHAIR'S REPORT

See Business Arising.

#### TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report covering the period of December 2021. Opening balance: \$68,608.87; No Income; Total expenses: \$155.00; Closing balance: \$68,651.87. (copy on file)

**MOTION 3: Patti Chisholm / Neil Jacobsen - That Treasurer's Report be accepted as presented.**  
**MOTION 3: CARRIED**

## **COMMITTEE REPORTS**

### **Monitoring**

See Business Arising

### **Special Projects**

Tom Simpson reported that no applications have been submitted for 2022. Another reminder letter will be sent to previous applicants, request the town of Grand Bay-Westfield to include a reminder in their community news flyer, request the town of Grand Bay-Westfield put notice on their scrolling sign at the arena.

**Action:** Tom Simpson to send email to previous applications and make requests to Grand Bay-Westfield.

Place an ad on the KBM Facebook page.

Action: Patti Chisholm

## **NEW BUSINESS**

1. *Gift for Marlene:* After discussion a motion was made to get a \$150.00 gift certificate from Shades of green.

**MOTION 4: John Doubt / Patti Chisholm – That CMEI purchase a \$150.00 gift certificate for Marlene Abbott.**

**MOTION 4: CARRIED**

**Action: Jim Stubbs to buy the gift certificate.**

2. *Recording Secretary Position:* After receiving, a resignation from our Recording Secretary Marlene Abbott on 7 December 2021, all members of the Board of Directors were asked to make inquiries about candidates to fill the position. Tom Simpson asked his daughter in law Gina Simpson. She expressed interest. The Board of Directors decided to offer Gina the position at \$150.00 / month and take the first three months to review the job description and remuneration.

**MOTION 5: Mark Richards / Neil Jacobsen – That CMEI offer Gina Simpson the position and that CMEI carry out a review of duties for the position.**

**MOTION 5: CARRIED**

**MOTION 6: Patti Chisholm / Mark Richards – That the meeting be adjourned at 7:10 pm.**

**MOTION 6: CARRIED**

The next regular meeting of the CMEI is scheduled for 7 February, 2022 at 6:30 p.m. at KBM or virtual.

Respectfully submitted,

Tom Simpson  
Chair