



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
6 June 2023
KBM

The June meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:05 pm by John Doubt.

In attendance: Ryan Brown, JP Casey, Patti Chisholm, John Doubt, Michelle Lodge, Lori Nason, Greg Snow

Regrets: Jon Bidgood, Jane Tunney

PRESENTATION OF THE AGENDA

Motion 1: That the June 6th, 2023 agenda be accepted as presented.

Moved by: Patti Chisholm

Seconded by: Greg Snow

Motion 1: Carried

MINUTES FROM LAST MEETING

Motion 2: That the minutes from the May 2nd, 2023 meeting be accepted as presented.

Discussion: Held immediately prior to the AGM.

Moved by: Michelle Lodge

Seconded by: Lori Nason

Motion 2: Carried

ELECTION OF OFFICERS

Discussion: In an email exchange with John earlier, Jane Tunney agreed to stay on as Secretary. Patti Chisholm agreed to stay on as Treasurer. The other two positions were agreed by consensus:

President - John Doubt

Vice President - Greg Snow

John Doubt agreed to remain as chair of the Monitoring Committee. JP Casey volunteered to join that committee.

Prior to the meeting Tom Simpson informed John that he would complete the duties of the Chair of the Special Projects Committee, until the 2023 projects are completed and paid. He will provide direction to the new chair to assist in the handover.

Michelle Lodge volunteered as chair of the Special Projects Committee.

Action 1: John will inform Tom Simpson that Michelle is taking this role.

FUNDY REGIONAL SOLID WASTE REPORT (FRSW)

Discussion: As submitted, see Appendix.

BUSINESS ARISING FROM THE MINUTES

1. **Website Update:** John explained the current state of the existing web site and provided an overview of the events leading to the status of the new web site. John requested that everyone take a critical look at the new site and provide any comments or suggestions for improvement.

Action 2: John will email the url of the new website to the board.

2. **Approval for exp. work:** John explained the role of **exp.** and described his phone call with John Sims of exp. that was held 23 May. John Sims suggested that it would be a good time now to download the dataloggers again. John Sims said that Peter Baxter would be interested in these results to investigate the one trend that seemed elevated in the previous data. John Sims recommended that CMEI ask **exp.** to work with Dr. Kerry Rowe to use his expertise to analyze the impact of the increase in landfill height. John Sims mentioned the domestic well monitoring program and wondered if that data can be somehow used for analysis. John also mentioned that there were a couple of invoices that would be released soon by **exp.**

Motion 3: That John provide John Sims with the Board's approval for **exp.** to:

Download the dataloggers.

Review the 2022 monitoring report when it is available.

Review the EIA for the landfill height increase and use Dr. Kerry Lowe as appropriate.

Moved by: JP Casey

Seconded by: Ryan Brown

Motion 3: Carried

CORRESPONDENCE

1. Receipts:

Motion 4: To pay Patti Chisholm for Bird Feeder gift for Jim Stubbs and cards for him and Tom Simpson (\$95.15), John Doubt receipt for meeting supper (Meal: \$54.31).

Moved by: Lori Nason

Seconded by: Ryan Brown

Motion 4: Carried

CHAIR'S REPORT

Discussion: Nothing to report

TREASURER'S REPORT

Motion 5: That the Treasurer's Report for the period ending May 2023 be accepted as presented.

Discussion: Report submitted by Treasurer Patti Chisholm covering the period ending May 2023.

Opening balance: \$75,001.09; Total Income: \$0; Total expenses: \$262.35; Closing balance: \$74,738.74 (copy on file).

Moved by: Greg Snow

Seconded by: JP Casey

Motion 5: Carried

Following the motion, the question was raised as to what is the maximum amount that CMEI is permitted to retain in the account.

Action 3: John to determine this amount and inform the board.

COMMITTEE REPORTS

Monitoring Committee

Discussion: Nothing to report

Special Projects Committee

Discussion: Nothing to report

NEW BUSINESS

1. **Recording Secretary Replacement:** John suggested that he contact the temp agencies to determine whether this function can be contracted out. The consensus was that we should find a volunteer for this.

Action 4: All Board members to actively seek someone to take the function of Recording Secretary.

Action 5: John to circulate the Job Description of the Recording Secretary to the Board.

2. **Aerial Photos:** John is unaware of the status of the aerial photos. It was scheduled for the spring.

Action 6: John to confirm the status with Tom.

3. **Presentation to Tom Simpson and Jim Stubbs:** Since Tom was unable to attend the meeting, there was no presentation made. Jane has offered her deck as a site for this to happen when she returns.

4. **New Board Members:** The board can have up to twelve members. In light of the upcoming work, it would be advantageous to have a full board in the fall. All board members are urged to recruit an additional three members.

Action 7: All Board members to actively seek potential board members.

5. **Landfill Tour:** Since we have new members on the board, it would help to arrange for a tour of the landfill. It was agreed that this would be best held in the fall.

Action 8: John to arrange with Marc McLeod for a tour in the fall.

ADJOURNMENT

Motion 6: That the meeting be adjourned at 7:20 pm.

Moved by: Patti Chisholm

Motion 6: Carried

NEXT MEETING

The next regular meeting of the CMEI is Tuesday, September 5th, 2023 at 6:00pm. (Meal at 5:30pm, meeting at 6:00pm at the KBM).

Respectfully submitted,

John Doubt

Phone call between John Doubt and Marc McLeod, June 6, 2023, 10:30 am

Achievements:

- 21 new wells have been drilled for methane gas collection. They are being connected to their electricity generating system, which is planned to be complete by the end of June. Completion is dependent on availability/delivery of parts.
- FRSC is registering an EIA to adjust the height of the landfill; as part of that process public hearings will be planned with a target to hold them in September. Fredericton and Edmonston have already been approved to increase their height.
- As part of the material recovery/recycling program, a total of three buildings are now in use – the compost building was completed two years ago, one existing building has been repaired and looks in much better shape and one new building has been completed.

Regulatory Changes:

- New federal regulations for methane collection are being released.
- NB will soon be releasing a ten year solid waste strategy.
- Recycle NB has just released a plan for Printed Paper and Packaging (PPP) recycling.

Three new projects for environmental trust for a total of \$160k have been approved:

- Upgrading the education program at the landfill.
- The Landfill will be hosting a Reuse Expo modelled on an event in Moncton recently.
- CCNB, the French Community College is doing research on anaerobic digestion of liquid.

Other items:

- Work is being done on researching the potential impact and mitigation of forest fires.
- FRSC is starting the budget season, which ties in with a new five-year plan for the Commission (the landfill is one part). Marc is recommending deferring the landfill portion until the regulatory framework is better understood.
- A plaque was installed at/near/in the Hockey Arena commemorating \$2 million awarded by the commission.
- Two fun important projects are in the early planning stage. Marc was unable to divulge more information.